

City of San Benito
REQUEST FOR PROPOSALS 18-101
Computer Aided Dispatch Equipment (CAD) and Records Management System
(RMS)

The City of San Benito is accepting Request for Proposals for services to be provided for the Implementation and Installation of CAD Dispatch and Records Management System at the San Benito Police Department.

DESCRIPTION OF WORK

The San Benito Police Department is seeking a vendor to provide computer-aided dispatch, records management, mapping, and hardware, including service, training and maintenance. The system will meet the current industry standards and be ready and working with Next Generation 911 technology. The vendor contract will be a firm fixed price contract. The vendor must have the ability to interface with existing equipment listed below:

1. 911
2. TLETS/NLETS
3. NIBRS/TIBRS Direct Reporting
4. In Car Mobile CAD
5. Crime Mapping Analytics
6. Inventory Control Laser Scanners and Bar coders
7. Booking Camera
8. Live Scan Finger Print Machine Interface
9. Texas Department of Transportation Cris-Crash Reporting System

The San Benito Police Department currently has
3 Dispatch Positions, with 8 dispatch personnel
43 Sworn Police Officers
2 Civilian personnel

The Request for Proposal will include preparation of cost estimate, specifications of all hardware to be included, proposed timelines for delivery, installation, and training, and supervision of project and project completion.

DETERMINATION

Proposals will be considered by the City of San Benito. In order to be considered, Proposals must be received prior to 04:00 p.m. on Wednesday, August 15, 2018 sealed and labeled "Request for Proposals for CAD RMS". Four (4) written copies and one electronic version on CD are to be submitted. The City of San Benito reserves the right to reject any or all Proposals.

Proposals will be evaluated and ranked and should include the following information in the proposal:

1. Total cost of the system and services required by the San Benito Police Department and all other items such as installation, training, and future maintenance costs, constituting a total price to the City of San Benito. The San Benito Police Department desires to obtain the best, most responsive proposal in terms of equipment, costs, and performance.
2. Experience or technical expertise of the vendor with regard to design and construction on projects of a similar nature. Outline the experience and qualifications of the firm and list the key individual(s) to be assigned to the project along with their experience.
3. Past record of performance on contracts with similar projects including quality of work and timeliness. Describe past record of performance of vendor, equipment installed with comparable agencies. Please provide a list of at least five (5) agencies where vendor has installed CAD and RMS software. Include the name and number of a contact person for each referenced project.
4. Describe the firm's time frame for services to be provided and staffing considerations such as availability, workload, etc. in regards to installation and future maintenance of the system. Time frame shall include but not limited to:
 - a. System Design
 - b. Installation
 - c. Training
 - d. Project Closeout
 - e. Ability and affordability of vendor supported maintenance and updates.
5. In order to optimize data bandwidth and to minimize the data traffic between user workstations, mobile devices and the servers, the San Benito Police Department prefers a 3 tier solution with a thin or light client on users' workstations and other devices. Please describe the architecture of solution with emphasis on how it reduces the data passed between the users' workstations/devices and the servers. Use network diagrams and other graphics as needed to explain the process. If your solution does not utilize a 3 tier solution but is still able to minimize this data traffic between users' devices/workstations and servers, please describe the engineering approaches used in solution that allow this reduction in traffic.
6. In the future, the San Benito Police Department may share data with other local agencies. Has your solution been implemented at a Police Department that direct files criminal cases to a District Attorney's Office? If so, please provide the details of that installation and contact information of the project manager.

Questions concerning the Request for Proposals should be addressed to

The City of San Benito
c/o Ruth McGinnis
Executive Assistant to City Manager
Deputy City Secretary
401 North Sam Houston
San Benito, Texas 78586

ph: 956-361-3800

Proposals will be evaluated on the basis of written materials; therefore it is not necessary that a representative of the firm attend the evaluation meeting. After the close of evaluations, the City of San Benito may or may not choose to request product demonstrations of the top selected proposals. The top selected proposal will be selected and if the City of San Benito is unable to negotiate a satisfactory agreement, the second ranked vendor will be contacted. Once a vendor has been selected, all unsuccessful vendors will be promptly notified.

No person shall be excluded from participation in, denied benefits of, or subjected to discrimination in the implementation of this project on the grounds of race, color, national origin, sex, or handicapped status. City of San Benito is an Equal Opportunity Employer.

All Request for Proposals should be addressed to the City of San Benito c/o Ruth McGinnis, Executive Assistant to City Manager
Deputy City Secretary, 401 North Sam Houston, San Benito, Texas 78586, labeled "Request for Proposals for CAD RMS"

LATE PROPOSALS

Proposals received in the City of San Benito's office after submission deadline shall be returned unopened and will be considered void and unacceptable. The City of San Benito is not responsible for lateness of mail, carrier, etc. and time/date stamp clock in the City of San Benito's Office shall be the official time of receipt.

ALTERING PROPOSALS

Any alteration, or erasure made before opening time must be initialed by the signer of the proposal, guaranteeing authenticity.

WITHDRAWAL OF PROPOSAL

A proposal may not be withdrawn or cancelled by the submitter for a period of ninety (90) days following the date designated for the receipt of proposal, and submitter so agrees upon submittal of their proposal.

PROPOSALS WILL BE received and publicly acknowledged at the location, date and time stated above. Submitters, their representatives and interested persons may be present. The proposals shall be reviewed and acknowledged only so as to avoid disclosure of the contents to competing offerers, and kept secret during negotiations.

However, all proposals shall be open for public inspection after the contract is awarded, except for trade secrets and confidential information contained in the proposal and identified by submitter as such.

SALES TAX

The City of San Benito is by statute exempt from the State Sales Tax and Federal Excise Tax; therefore, the bid price shall not include taxes.

CONTRACT AWARD

The City of San Benito reserves the right to award the contract to the vendor with the best overall proposal as determined by the agency. The agency has the right to ignore any irregularities in the RFP responses.

CONTRACT

This proposal, accompanying documents, and any negotiated terms, when properly accepted by the City of San Benito, shall constitute a contract equally binding between the successful submitter and the City of San Benito.

CHANGE ORDERS

No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All change orders to the contract will be made in writing by the City of San Benito's Purchasing Agent.

ETHICS

The submitter shall not accept or offer gifts or anything of value nor enter into any business arrangement with any employee, official or agent of the City of San Benito.

ADDENDA

Any interpretations, corrections or changes to this Request for Proposal and Specifications will be made by addenda. Sole issuing authority of addenda shall be vested in San Benito's Purchasing Agent. Addenda will be mailed to all who are known to have received a copy of this Request for Proposal. Offerors shall acknowledge receipt of all addenda.

PROPOSAL MUST COMPLY with all federal, state, county and local laws concerning this type of commodity (ies), service(s).

OFFERER SHALL PROVIDE with this proposal response, all documentation required by this RFP including the Requirements and Specifications spreadsheet. Failure to provide this information may result in rejection of proposal.

TERMINATION OF CONTRACT: This contract shall remain in effect until contract expires, delivery/completion and acceptance of products and/or services ordered or terminated by either party with a thirty (30) days written notice prior to any cancellation. The successful submitter must state therein the reasons for such cancellation. The City of San Benito reserves the right to award cancelled contract to next lowest and best proposal as it deems to be in the best interest of the City of San Benito Police Department.

TERMINATION FOR DEFAULT: The San Benito reserves the right to enforce the performance of this contract in any manner prescribed by law or deemed to be in the best interest of the San Benito Police Department in the event of breach or default of this contract. The City of San Benito Police Department reserves the right to terminate the contract immediately in the event the successful bidder fails to: 1.) meet delivery or completion schedules, or 2.) otherwise perform in accordance with these specifications. Breach of contract or default authorizes the City of San Benito to award to another submitter, purchase elsewhere and charge the full increase in cost and handling to the defaulting successful submitter.

SILENCE OF SPECIFICATION: The apparent silence of these specifications as to any detail or to the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning

that only the best commercial practices are to prevail. All interpretations of these specifications shall be made on the basis of this statement.

EVALUATION/AWARD CRITERIA

All Statements of Qualifications will be evaluated and awarded points on the basis of the following criteria:

1.	Total Costs of System	75
2.	Experience and Technical Expertise	30
3.	Past Performance	30
4.	Firms Availability and Time Frames	15
	TOTAL POINTS	150

City of San Benito
REQUEST FOR PROPOSALS SCORING SHEET

1. Total Costs of System **___ out of 75**

Total cost of the system and services required by the City of San Benito Police Department and all other items such as installation, training, and future maintenance costs, constituting a total price to the City of San Benito Police Department. The City of San Benito Police Department desires to obtain the best, most responsive proposal in terms of equipment, costs, and performance.

2. Experience and Technical Expertise **___ out of 30**

Experience or technical expertise of the vendor with regard to design and construction on projects of a similar nature. Outline the experience and qualifications of the firm and list the key individual(s) to be assigned to the project along with their experience

3. Past Performance **___ out of 30**

Past record of performance on contracts with similar projects including quality of work and timeliness. Please provide a list of at least five (5) agencies where vendor has installed CAD and GIS software. Include the name and number of a contact person for each referenced project

4. Firms Availability and Time Frames **___ out of 15**

Describe the firm's time frame for services to be provided and staffing considerations such as availability, workload, etc. in regards to installation and future maintenance of the system. Time frame shall include but not limited to:

- a. System Design
- b. Installation
- c. Training
- d. Project Closeout
- e. Ability and affordability of vendor supported maintenance and updates.

TOTAL POINTS

____ out of **150**

SCHEDULE OF EVENTS

Proposals Advertised	July 20, 2018
Site Inspections Available by Appointment	
Last Date for Questions	July 27, 2018
Proposal Due	<u>04:00 p.m. on Wednesday, August 15, 2018</u>
Proposal Evaluated	Next 6 Days after Proposal Due Date
On Site Product Demonstrations (if needed)	2 Days after proposal Due Date
Approval by the City of San Benito	No later than 7 days after proposal Due Date

SITE INSPECTION

The San Benito Police Department Communications Center can be inspected by appointment by calling Chief Michael R. Galvan at 956-361-3880 Ext 110.

GENERAL RULES AND INFORMATION

1. All proposals and costs associated will be valid for 90 days.
2. The City of San Benito is not liable for any costs associated for Response to this RFP or on-site demonstrations if selected.
3. The City of San Benito reserves the right to lease or purchase more or less of each item or type of service at the unit price as offered in the proposal, unless the vendor limits the response in the proposal.
4. The City of San Benito will ONLY accept NEW software and hardware and the latest version of software available. Used or remanufactured equipment WILL NOT BE ACCEPTED.
5. The vendor must show proof that it can provide 24 hour/7 days a week maintenance support and normal operation of equipment will be restored within 24 hours.
6. The vendor shall provide access 24 hours per day/ 7 days per week help line to answer questions about the equipment and software.
7. The City of San Benito is a governmental agency exempt from Sales Tax.

Proposal Format

To insure similarity in proposal presentation and allow the Selection Committee to easily compare competitive proposals, the format described in this section must be used for responses. If the vendor's discussion of a particular subject cannot be found because it is placed elsewhere, the proposal may not receive the highest evaluation it might otherwise merit.

LETTER OF TRANSMITTAL

Vendor proposals should include a letter of transmittal including the following information:

- Include the title and number of the RFP being responded to
- Include the vendor name
- Include the vendor contact information, including name, title, and telephone number
- Include the original signed transmittal letter with the original proposal and a copy of the cover letter with each copy of the proposal
- Transmittal letter shall be signed by an authorized vendor representative with binding authority for the company

TABLE OF CONTENTS

Section 1 – Executive Summary

This section should include an overall description of the vendor's qualifications, experience, and commitment to providing an integrated public safety information system to the police department.

Section 2 – Company Background

This section should include a brief overview of the vendor's company and their experience in the industry.

Section 3 – Specific Proposal Requirements

This section should include responses to all requested information contained in this RFP document. Vendors may copy and paste this section of the RFP into their proposal responses in order to follow the same sequential order requested.

Section 4 – Feature/Function Specification Responses

This section should include a copy of the vendor’s responses to the functional requirements contained in Appendix B.

Section 5 – Proposal Costs

Vendors should include all associated proposal costs. Exhibit A has a sample format that can be utilized for this purpose. Vendor can choose to use a different format if it better suits the proposed solution.

Section 6 – Other Vendor Information

Vendors can include any additional information, brochures, white papers, etc. that they feel might be beneficial in evaluating their proposal and company in general.

THE ATTACHED BID FORM MUST BE INCLUDED WITH YOUR RFP ALONG WITH A DETAILED EQUIPMENT RECOMMENDATION LISTING FROM THE VENDOR.

Request for Proposals Bid Form

City of San Benito

Bids Due: No later than 4 p.m. on August 15, 2018

**Submit Bids to: City of San Benito
Executive Assistant to City Manager
Deputy City Secretary
c/o Ruth McGinnis
401 North Oscar Williams Road
San Benito, Texas 78586**

Please include a cost breakdown for each system component listed in Exhibit A

Exhibit A : Pricing

Vendor Name

Quote #

Vendor address :

Date :

Quote To:

Special Attention:

Agency Name

Agency address

A.1 – Summary Pricing

Summary	
Products	
CAD/RMS Software	
Interfaces (not including 3rd party API fees)	
Mobile Software	
Services	
CAD/RMS Services	
Mobile Services	

Products and Services Sub-Total	\$0.00
Support	
Annual Support For X years	
Total Products and Services + First Year Support	\$0.00
Optional Hardware, 3rd Party Software & Services	
Workstation and Server Hardware and Third Party Software	
Wireless Mobile Data Professional Services	
Hardware Services	
Shipping	
Support Annual Hardware Support	
Optional Products and Services Sub-Total	\$0.00

A.2 – Software and Product Pricing

<i>Software and Products</i>	<i>Quantity</i>	<i>Unit Price</i>	<i>Total</i>
<i>CAD/RMS Software</i>			
<i>CAD Module with X Concurrent Users</i>			
<i>CAD Module Additional Concurrent Users</i>			
<i>CAD Mapping</i>			
<i>RMS Module with X Concurrent Users (RMS)</i>			
<i>UCR Reporting</i>			
<i>Multi-Agency Data Sharing</i>			

A.4 – Mobile Software Pricing

<i>Mobile Software</i>	<i>Quantity</i>	<i>Unit Price</i>	<i>Total</i>
<i>MDC Mobile Clients</i>			
<i>MDC Server</i>			
<i>MDC NLETS Interface Software</i>			
<i>MDC AVL - Client License</i>			
<i>MDC Map Client</i>			
<i>MDC Mobile CAD Client</i>			
<i>Mobile Software Sub-Total</i>			

A.5 – Hardware and 3rd Party Software Pricing

<i>Server/Workstation Hardware & 3rd Party Software (Optional)</i>	<i>Quantity</i>	<i>Unit Price</i>	<i>Total</i>
Virtual Hosts: CAD/RMS/MDC SERVERS			\$0.00
Windows Server XXX RX Enterprise Edition Open Government			\$0.00
Windows Server XXXX RX Client Access Licenses Open Government			\$0.00

Windows Remote Desktop Services CAL Open Government			\$0.00
Microsoft SQL Server XXXX RX Server Licenses Open Government			\$0.00
Microsoft SQL Server XXXX RX CALs Open Government			\$0.00
<i>Server/Workstation Hardware & 3rd Party Software Sub Total</i>			

A.6 – Professional Services Pricing

<i>Professional Services</i>	<i>Unit</i>	<i>Unit Price</i>	<i>Total</i>
<i>Project Management</i>			
<i>Data Importation</i>			
<i>Installation</i>			
<i>Classroom Training per day, including expenses</i>			
<i>Workplace Coaching, including expenses</i>			
<i>Professional Service Sub-total</i>			

<i>Mobile Services</i>	<i>Unit</i>	<i>Unit Price</i>	<i>Total</i>
<i>MDC Software Installation Services</i>		\$0.00	
<i>MDC - Training</i>		\$0.00	

<i>Mobile Services Sub-total</i>	
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<i>Wireless Mobile Data Professional Services</i>	<i>Unit</i>	<i>Unit Price</i>	<i>Total</i>
<i>Installation</i>		\$0.00	\$0.00
<i>Services</i>		\$0.00	\$0.00
<i>Wireless Mobile Data Professional Services Sub-Total</i>			

<i>Hardware Services</i>	<i>Unit</i>	<i>Unit Price</i>	<i>Total</i>
			\$0.00
<i>Hardware Professional Services Sub Total</i>			\$0.00

A.7 – Customization and Modification Pricing

<i>Item</i>	<i>Price</i>

A.8 – Additional Proposal Items

The following table shall be used to price additional optional items requested by the San Benito Police Department as well as additional items or proprietary hardware the vendor may care to propose.

<i>Item</i>	<i>Price</i>

A.9 – Professional Services Pricing

Taxes and Shipping Costs	<i>Unit</i>	<i>Unit Price</i>	<i>Total</i>
Taxes			
Shipping & Handling			\$0.00
Shipping Costs Sub Total			\$0.00

A.10 – Annual Support Costs

The following items are additional and are not included in product and services pricing:

<i>Annual Support, based standard price on products</i>	<i>Unit (# of Years)</i>	<i>Unit Price</i>	<i>Total</i>
<i>Annual Support</i>			
MDC Annual Support			
<i>MDC Annual Support</i>		\$0.00	\$0.00
Annual Support Total			\$0.00

A.11 – Hardware and 3rd Party Software Maintenance Costs (optional)

<i>Server Hardware and 3rd Party Software Maintenance (Optional)</i>	<i>Unit</i>	<i>Unit Price</i>	<i>Total</i>

Total Cost			\$0.00

Submitted by: _____

Vendor

Date: _____

All questions pertaining to the Technical Specifications shall be directed to Michael R. Galvan, Chief of Police: Telephone: 956-361-3880 Ext: 113 Email: pdchief@cityofsanbenito.com

Offerors are cautioned to review the Technical Specifications carefully and thoroughly. The submittal of a quotation shall be considered as acceptance of the specifications.

Appendix B : System Requirements

This section delineates in detail the specific functions required of the system requested. It does not describe how a proposed system is to implement these functions as each vendor's system will be unique in that respect. Vendors shall also list all exceptions to the functions specified in this section. Failure to do so may be cause for disqualification or the City may direct the vendor, if selected, to implement the missing features at no cost to the agency.

All PROPOSERS must place the appropriate letter as indicated below in the in the Response column of the tables for Items 1 thru 2.7.1.1.20.3.

I = Included. Requirement is met by vendor's base product.

M = Modification required. Base product has this feature or function, but some modification will be required to meet the specific requirement. Explain any modifications required in Section A.7 of your proposal and note the reference number in the Reference column in the table. Cost, if any, must be itemized in the Pricing Section.

C = Custom enhancement. The vendor's base product does not contain this function or feature but it will be added to meet the requirement. Cost, if any, must be itemized in the Pricing Section.

N = Not provided nor proposed.

If any requirement is NOT included in your proposal, use one of the following criteria to respond:

1. If a requirement is not available within the proposed application, identify each item.
2. If the requirement is available in an application but not the application proposed, state that and identify that application. (If this alternative application is not in proposal identify application and include the cost in Section A.8).
3. If the requirement is currently not available but will be in your next planned release, please state that and the date the next release will be available.
4. If the requirement exists in another application included in the proposal, state where and what the application is that contains it.

Use the Reference column for any other comments or explanation for requirements. The comments and explanations should be included as an attachment identified as an "Exceptions List."

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
General High Level MANDATORY Requirements			
1.	The system shall use Graphical User Interface (GUI) methodology wherever possible.		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
2.	The system shall have a 3 Tier architecture with a database tier, business logic tier and user interface/presentation tier		
3.	The system shall have out-of-box ability to run on Windows workstations, laptops and touchscreen enabled windows tablets		
4.	The system shall SQL Server as its Relational Database Management System (RDBMS) wherever possible.		
5.	The system shall run on Windows xxxx Server platform.		
6.	The system incorporates backup and restore functionality.		
7.	The system must have definable user-level security.		
8.	CAD Basic Functionality		
9.	RMS Basic Functionality		
10.	MDT Basic Functionality		
11.	Report Writing Functionality		
12.	Detective / Investigation Functionality		
13.	Geo File Functionality		
14.	Crime Analysis Functionality		
15.	Photo Line Ups Functionality		
16.	Photo Scanning Functionality		
17.	Multi Media Attachment Functionality		
18.	Property and Evidence Functionality		
19.	Traffic Citations Functionality		
20.	Personnel Administration Functionality		
21.	UCR Functionality		
22.	NLETS Functionality		
23.	Field Interview Functionality		
24.	Equipment Management Functionality		
25.	Internal Email Functionality		
26.	Master Name Functionality		
27.	Master Vehicle Functionality		
28.	MDC Software by the same manufacturer		
29.	E911 Interface capable		
30.	Alarm System Interface capable		
31	Dashboard Overview upon initial log in		
32	Folder based interface with detachable folder/windows		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
33	System shall have the ability to replicate database tables to internal and external servers		
34	Agency should be able to configure replication options and select records/tables to be replicated from live database to specific internal or external server		
1.1 CAD – POLICE SYSTEM – Application Overview			
1.2 CAD- BASIC FUNCTIONS AND FEATURES			
1.2.1	Call Receipt and Incident Entry		
1.2.1.1	Ability to receive calls and initiate incidents:		
1.2.1.1.1	Call taker/Dispatcher initiated		
1.2.1.1.2	E9-1-1 interface		
1.2.1.1.3	Wireless Cell Phone E911 capable		
1.2.1.1.4	Unit generated/request incident number		
1.2.1.2	Ability to selectively capture and display E-911 generated telephone number and address (including full address/city/zip) on dispatcher screen		
1.2.1.3	Ability to transfer E-911, ALI and ANI information to event entry fields, including calling party name, and record this information to a system history file.		
1.2.1.4	Ability for system to automatically generate dates and times:		
1.2.1.4.1	Date as MM/DD/YY		
1.2.1.4.2	Time (to one-tenth of a second)		
1.2.1.4.3	Must include MMY in incident number		
1.2.1.5	Ability to allow combined and/or separate call taking and dispatch functions at any position.		
1.2.1.7	Ability to automatically verify address (full street address, city, state, zip code)		
1.2.1.7.1	Exact address (full street address, city)		
1.2.1.7.2	Street name		
1.2.1.7.3	Common place name		
1.2.1.7.4	Intersections (any order)		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
1.2.1.8	Ability to override geofile rejection of incident location.		
1.2.1.9	Ability to utilize aliases for street names in address verification		
1.2.1.10	Provide common name entry/location verification		
1.2.1.11	Ability to automatically generate incident numbers using an automatic sequential numbering scheme based on a MMYAA-12345 number sequence (where A = Agency Identifier)		
1.2.1.12	Ability for system to expand code entry on screen for confirmation (plain English).		
1.2.1.13	Entry of dispatch priority (minimum 99 levels) as defined by agency.		
1.2.1.14	Ability to transfer assigned call back to queue if unit assigned is redirected to another call.		
1.2.1.15	Ability to transfer incidents to any dispatch position for unit assignment (i.e., additional units during special events).		
1.2.1.17	Ability to initiate incident from input of address (full street address, city, state, and zip code) information and incident type only.		
1.2.1.18	Ability to use user defined common name abbreviation for location.		
1.2.1.19	Ability to capture the following call taker information:		
1.2.1.19.1	Date and time call entered		
1.2.1.19.2	Date and time incident occurred		
1.2.1.19.3	Reporting party name/phone number. (including area code)		
1.2.1.19.4	Activity code/Incident type		
1.2.1.19.5	Incident priority (in progress or cold)		
1.2.1.19.6	System generated incident number		
1.2.1.19.7	Location of incident		
1.2.1.19.8	Complainant's phone number		
1.2.1.19.11	Comments/narrative (unlimited)		
1.2.1.19.12	Direction of travel		
1.2.1.19.13	Call taker/dispatcher ID		
1.2.1.19.14	Transfer CAD info to RMS		
1.2.1.19.17	RP info:		
1.2.1.19.17.1	First Name		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
1.2.1.19.17.2	Last Name		
1.2.1.19.17.3	DOB		
1.2.1.19.17.4	Phone #		
1.2.1.19.17.5	Address range/block range		
1.2.1.19.17.6	Call back needed		
1.2.1.19.18	Ability to capture how the call was received (caller or officer initiated)		
1.2.1.19.19	Ability to keep detailed records for 5 years.		
1.2.1.19.20	Ability to transfer name info from CAD to RMS for verification.		
1.2.1.19.21	Ability to keep premise history to include alarm info.		
1.2.1.19.22	Ability to auto name check in RMS from CAD		
1.2.1.19.23	Ability to maintain non-verified CAD and verified RMS name lists		
1.2.1.20	Ability to automatically provide the following information when address is verified:		
1.2.1.20.1	Nearest cross street, by lowest number		
1.2.1.20.2	Geocode (or beat)		
1.2.1.20.3	Common name		
1.2.1.20.4	Patrol Area		
1.2.1.20.5	Jurisdiction		
1.2.1.20.6	Unlimited number of premise warnings		
1.2.1.20.7	Prior incident(s) at address (full street address, city, state, zip code)		
1.2.1.20.8	Full Map Number		
1.2.1.20.9	High/low cross streets		
1.2.1.20.10	Alarm Company Info		
1.2.1.20.11	Contact information		
1.2.1.20.12	All person contacts associated with address		
1.2.1.21	Ability to display "Hot" calls at the top of the Unit Status screen		
1.2.1.22	Ability to review closed calls.		
1.2.1.23	Ability to enter incidents scheduled for dispatching at a later time (e.g., several hours later).		
1.2.1.24	Ability to automatically track an operator creating or modifying a call.		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
1.2.1.25	Automatic name check against the RMS Master Name Index and NLETS, if requested.		
1.2.1.26	Automatic vehicle check against the RMS Master Vehicle Index DMV, if requested.		
1.2.1.27	Automatic geofile address verification and notification of premise information such as hazardous conditions, weapons, known offenders, haz mats, etc.		
1.2.1.29	The ability to use an instant messaging system to other terminals		
1.2.1.31	The ability for names and addresses to be flagged by detectives when there is information about an ongoing incident. Example would be when a call taker enters an address and there exists a flag on that address the information becomes available to the dispatcher or prompts them to look for the detail.		
1.2.1.32	The ability to search for contacts (i.e. names of people) by locations, include all contacts and FI cards.		
1.2.1.33	Electronic mail system that is independent of the Internet.		
1.2.2	Unit and Incident Status Monitoring		
1.2.2.1	Ability to monitor real-time unit status on screen separate from incident entry and dispatch functions.		
1.2.2.2	Dedicated status workstation or window shall provide real-time continuous unit status and complaint status		
1.2.2.3	Ability to assign status conditions and a location of a unit. Units are displayed on status workstation in groupings by priority.		
1.2.2.4	Ability to display unit summary including:		
1.2.2.4.1	Available units		
1.2.2.4.1.1	Unit designator		
1.2.2.4.1.2	Last location		
1.2.2.4.1.3	Current Beat		
1.2.2.4.1.4	Special skill or equipment (e.g., rescue tool, translator, shotgun)		
1.2.2.4.1.5	Ability to recognize two-officer cars, team-cars, etc.		
1.2.2.4.2	Unavailable units:		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
1.2.2.4.2.1	Ability to group available and unavailable units in the same list		
1.2.2.4.2.2	Change status of unavailable units		
1.2.2.5	Ability to automatically print unit status summary		
1.2.2.6	Ability to query and review calls for service and incidents by:		
1.2.2.6.1	Incident number		
1.2.2.6.2	Incident type		
1.2.2.6.3	Unit designator		
1.2.2.6.4	Incident location		
1.2.2.6.5	Date and time range		
1.2.2.6.6	Last hour		
1.2.2.6.7	Last 12 hours		
1.2.2.6.8	Case report number		
1.2.2.7	Incident status display should contain the following information:		
1.2.2.7.1	Incident type		
1.2.2.7.2	Incident location		
1.2.2.7.3	Status		
1.2.2.7.4	Time last contacted and time since last contacted		
1.2.2.8	Pending incident queue and active incident list:		
1.2.2.8.1	Display priority order by:		
1.2.2.8.1.1	Incident priority		
1.2.2.8.1.2	Elapsed time since receipt of call		
1.2.2.8.2	Ability to select any incident from queue		
1.2.2.8.3	Pending incidents should be visually differentiated for each priority		
1.2.2.8.4	Display incident by incident and or/unit assigned		
1.2.2.9	Ability to append and display additional comments to unit status		
1.2.2.10	User controlled audible and/or visual alerting to dispatchers:		
1.2.2.10.1	Assigned units not en route within preset time		
1.2.2.10.2	Unit status unchanged past a preset time		
1.2.2.10.3	Pending calls in queue over preset time		
1.2.2.11	Ability to define timers for incident related status duration, (e.g., if a dispatched unit has not arrived on scene within ten minutes).		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
1.2.2.12	Ability to generate incident output report while the call is still open.		
1.2.2.13	Ability to display unit status in colors as defined by users, including:		
1.2.2.13.1	Unit designator type (law, fire, and EMS)		
1.2.2.13.2	Priority		
1.2.2.14	Ability to display incidents pending, including:		
1.2.2.14.1	Time in queue		
1.2.2.14.2	Call type/priority		
1.2.2.14.3	Location		
1.2.2.14.4	Beat		
1.2.2.15	Ability to display active incidents, including:		
1.2.2.15.1	Time since last unit status change		
1.2.2.15.2	Location		
1.2.2.15.3	Units assigned		
1.2.2.15.4	Activity code/Incident type		
1.2.2.15.5	Call Priority		
1.2.2.16	Ability to prompt operator if more incidents pending exist than are being displayed.		
1.2.2.17	Priority listing of incident queue.		
1.2.2.18	Ability to display incident information in color corresponding to incident priority.		
1.2.2.19	Ability to display unit information in color corresponding to call priority.		
1.2.2.20	Ability to cancel, change or update entries as incident progresses, with proper notification to assigned dispatcher.		
1.2.2.21	Ability to designate any workstation a CAD display workstation with separate viewing areas for unit status and incident status.		
1.2.2.22	Ability for operator to configure both status and incident monitors as follows:		
1.2.2.22.1	Define units to display		
1.2.2.22.2	Define order of display by unit type		
1.2.2.22.3	Display unit status and incidents pending simultaneously		
1.2.2.22.4	Display incidents pending in order by priority and time in priority queue		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
1.2.2.23	Ability to log shift changes:		
1.2.2.23.1	Team/organization number (assignment)		
1.2.2.23.2	Personal ID number		
1.2.2.23.3	Area/beat assigned		
1.2.2.23.4	Radio Call Sign		
1.2.2.23.5	Date/time in		
1.2.2.23.6	Date/time off		
1.2.2.23.7	Two-man units		
1.2.2.24	Ability to pre-program shift change defaults		
1.2.2.25	Ability to identify or flag non-departmental units on status monitor.		
1.2.2.26	Ability to identify units logged on.		
1.2.2.27	Ability to log-in generic units.		
1.2.3	Dispatching		
1.2.3.1	Ability to automatically recommend units based upon:		
1.2.3.1.1	Area/beat plan		
1.2.3.1.2	Availability of units/status		
1.2.3.1.3	Activity code/incident type		
1.2.3.1.4	Capability/skill set		
1.2.3.1.5	Unit type		
1.2.3.2	Ability for system to transfer calls to the primary dispatcher		
1.2.3.3	System should provide display of initial unit recommendation		
1.2.3.4	System should provide the following dispatching capabilities:		
1.2.3.4.1	Update entries in real time as incident progresses		
1.2.3.4.2	Add additional comments as required (time stamped)		
1.2.3.4.3	Assign additional units:		
1.2.3.4.3.1	Track subsequent times		
1.2.3.4.3.2	Transfer primary responsibility to additional unit		
1.2.3.4.4	Select units and dispatch		
1.2.3.4.5	Alert dispatcher when units have not updated status (based on time in status)		
1.2.3.4.6	Switch unit assignments in a single transaction		
1.2.3.4.7	Clear units from an incident as a single transaction:		
1.2.3.4.7.1	Individually		
1.2.3.4.7.2	All units		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
1.2.3.4.8	Cancel incident		
1.2.3.4.9	Ability to automatically close an incident when last unit is taken off		
1.2.3.4.10	Manually close incident with disposition		
1.2.3.4.11	Link events together that pertain to the same incident		
1.2.3.4.12	Ability to merge two or more incidents		
1.2.3.4.13	Ability to add notes to an incident after it has been closed without reopening the incident		
1.2.3.4.13	Ability to continue working on an incident after the last unit is taken off		
1.2.3.5	Ability to track primary and sub class dispos for each call as well as a secondary dispo and secondary subclass dispo		
1.2.3.6	Ability for any workstation to call up and view an additional active incident without interfering with current incident information on screen		
1.2.3.7	Ability for multiple terminals to view active incident information		
1.2.3.8	Ability to store and retrieve information concerning street closures		
1.2.3.9	Automatic dispatch notification of existence of prior or premise history at location of call.		
1.2.3.10	Automatic dispatch notification of existence of hazard information for location		
1.2.3.11	Ability to notify responding units of existence of hazardous conditions at a given incident location.		
1.2.3.12	Ability to notify dispatcher handling incident that new information is available (update to incident information).		
1.2.3.13	Ability to immediately reflect status changes on dispatch positions viewing the incident		
1.2.3.14	Display unlimited recommended units and display all available units.		
1.2.3.15	Ability to assign primary unit and unlimited backup units by ID # to any incident.		
1.2.3.16	Ability for operator to override automatic unit recommendation(s).		
1.2.3.17	Ability to audibly and visually notify dispatcher of pending incidents in queue over predefined time		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
1.2.3.18	Ability to audibly and visually notify dispatcher of units in particular status over predefined time (for example, police units on field interview, traffic stop, etc.)		
1.2.3.19	Ability for any dispatcher to view, modify or update unit or incident status.		
1.2.3.20	Ability to add comments and disposition to active incident record.		
1.2.3.21	Ability to display RMS data for vehicle or person information related to incident being processed.		
1.2.3.22	Ability to recall and append information to any incident in free form text with appropriate audit.		
1.2.3.23	Ability to predefine an officers beat and to change an officers beat at any time		
1.2.3.24	Ability to readily exchange unit assignments or report responsibility after initial dispatch and keep audit trail.		
1.2.3.25	Ability to enter vacation or patrol check areas with user defined auto-purge:		
1.2.3.25.1	Location		
1.2.3.25.2	Name		
1.2.3.25.3	Date range		
1.2.3.25.4	Telephone contact for responsible party		
1.2.3.26	Ability to recall and amend vacation or patrol check areas.		
1.2.3.27	Ability to track/log abandoned vehicles by license number and location, dates and times:		
1.2.3.27.1	Marked and tagged		
1.2.3.27.2	Approved for tow		
1.2.3.27.3	Tow company assigned		
1.2.3.28	Ability to track tow company rotation.		
1.2.3.29	Quick sign-on during peak activity periods.		
1.2.3.30	System should include pre-set field codes for all activity that involves the NLETS interface (i.e., dispatcher entering car stop with plate should automatically run plate through NLETS).		
1.2.3.31	Ability to link NLETS data with CAD event		
1.2.4	Supervisor and Training Functionality		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
1.2.4.1	Ability to provide an independent database that will allow dispatcher training without affecting live operations:		
1.2.4.1.1	Simulated incidents queue only to training position		
1.2.4.1.2	Training activity does not increment incident numbering in live system		
1.2.4.1.3	Training activity does not change actual unit status in live environment		
1.2.4.2	Ability to view time since last contact or time last contacted		
1.2.4.3	Catch-Up Mode to back enter incidents when system is down.		
1.2.4.4	Ability for any supervisor position to change incident details at any time while preserving an audit trail of all changes		
1.2.4.5	Ability to access training files		
1.2.5	Dispatch Support Files and Capabilities:		
1.2.5.1	Geofile data elements should include:		
1.2.5.1.1	Exact address (building, full street address, apt., floor, city, state, zip code, beat, sector, map page, fire response area, special response area, contacts, phone numbers)		
1.2.5.1.2	Address range/block range		
1.2.5.1.3	Intersections		
1.2.5.1.4	Cross streets		
1.2.5.1.5	Common place names		
1.2.5.1.6	Street name		
1.2.5.1.7	Directional (N/E/S/W)		
1.2.5.1.8	Street type (street, lane, drive, etc.)		
1.2.5.1.9	Fire or EMS Areas		
1.2.5.1.10	Map page		
1.2.5.1.11	Beat		
1.2.5.1.12	Sector		
1.2.5.1.13	Parcel		
1.2.5.1.14	Room or apartment numbers		
1.2.5.1.15	Notes		
1.2.5.1.16	Map Coordinates		
1.2.5.1.17	City		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
1.2.5.2	Ability to capture and maintain specific premise information:		
1.2.5.2.1	Special response		
1.2.5.2.2	Hazardous materials		
1.2.5.2.3	All hazards		
1.2.5.2.4	Emergency contact information		
1.2.5.2.5	Miscellaneous narrative		
1.2.5.2.6	Restraining orders		
1.2.5.2.7	Alarm info		
1.2.5.2.8	Key access info		
1.2.5.3	Ability for operator to predefine deletion (expiration date) or review date for specific premise hazards		
1.2.5.4	Ability to perform updates of the CAD geofile		
1.2.5.5	Ability to create and maintain indexed resource telephone lists:		
1.2.5.5.1	Emergency contacts		
1.2.5.5.2	Agency directory		
1.2.5.5.3	Personnel rosters and skill flags		
1.2.5.6	Ability to access the following on-line indexes:		
1.2.5.6.1	Information Index/Menu of available files		
1.2.5.6.2	Procedures Manual		
1.2.5.6.3	Quick Code Guide		
1.2.5.6.4	Dialer File		
1.2.5.6.5	Other files that may be created by user		
1.2.5.6.6	Municipal Code		
1.2.5.6.7	Legal Sourcebook		
1.2.5.6.8	Penal Code		
1.2.5.7	Ability to perform the following call maintenance functions:		
1.2.5.7.1	Append call information		
1.2.5.7.2	Modify call information		
1.2.5.7.3	Cancel calls (canceled calls must be viewable after closing)		
1.2.5.7.4	Combine calls		
1.2.5.7.5	Save in-progress call without forwarding for dispatch		
1.2.5.7.6	Review closed calls		
1.2.5.8	Provide systemwide help files.		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
1.2.5.9	Ability to create and maintain data files in support of dispatch operations including:		
1.2.5.9.1	Telephone number lists		
1.2.5.9.2	Policies and procedures		
1.2.5.9.3	Hazardous materials		
1.2.5.9.4	Officer hazards		
1.2.5.9.5	Restraining Order Information		
1.2.5.10	Ability to create and maintain indexed resource telephone lists:		
1.2.5.10.1	Emergency contacts		
1.2.5.10.2	Personnel rosters		
1.2.5.11	Ability to create and maintain premise history and hazard files.		
1.2.5.12	Ability to capture and maintain specific premise information:		
1.2.5.12.1	Hazardous materials		
1.2.5.12.2	Hazardous conditions		
1.2.5.12.3	Emergency contact information		
1.2.5.12.4	Other as defined by user		
1.2.5.12.5	Alarm info		
1.2.5.12.6	Key access info		
1.2.5.13	Ability to create and maintain an on-line pass-along information log for subsequent shifts.		
1.2.5.14	Ability to create sign-on messages for subsequent shifts or individuals.		
1.2.6	Geofile Implementation		
1.2.6.1	Vendor will assist the Agency in the development of the geofile by importing data that is provided by the agency in a vendor approved format		
1.2.7	CAD Inquiry and Reporting		
1.2.7.1	Ability to print simultaneous log of CAD transactions (audit trail):		
1.2.7.1.1	Call entry		
1.2.7.1.2	Incident dispatch		
1.2.7.1.3	Unit status changes		
1.2.7.1.4	Incident disposition		
1.2.7.1.5	Notes entered, modified or deleted		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
1.2.7.2	Ability to print (to directed printer) complete geofile listing for use during backup operations and update verification.		
1.2.7.3	The system should be capable of inquiry or generation of management information reports using report writer capabilities found in a standard database management software package.		
1.2.7.4	System should provide call for service activity reports by incident types, time of day, day of week, date and/or time range, shift, officer identification number and district summary reporting		
1.2.7.5	Ability to print management summary reports:		
1.2.7.5.1	Call taking and incident activity by time and day of week		
1.2.7.5.2	Average times required to process calls for service, by priority		
1.2.7.5.3	Total calls and type of call		
1.2.7.6	Automated dispatch log should provide chronological list of events, by shift and day.		
1.2.7.7	Ability to generate geographic frequency response report by reporting area and call priority, including:		
1.2.7.7.1	Location		
1.2.7.7.2	Total incidents		
1.2.7.7.3	Average response time		
1.2.7.8	Ability to inquire incident detail records for viewing or printing by:		
1.2.7.8.1	Incident number		
1.2.7.8.2	Incident type		
1.2.7.8.3	Disposition		
1.2.7.8.4	Complainant name		
1.2.7.8.5	Address/location (partial or full)		
1.2.7.8.6	Beat		
1.2.7.8.7	Sector		
1.2.7.8.8	Date or date range		
1.2.7.8.9	Time or time range		
1.2.7.9	Ability to print call entry and incident detail to user-defined printer including:		
1.2.7.9.1	Incident number		
1.2.7.9.2	Date/time received		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
1.2.7.9.5	Call type		
1.2.7.9.6	Location/Address		
1.2.7.9.7	Complainant name		
1.2.7.9.8	Telephone number		
1.2.7.9.9	Narrative		
1.2.7.9.10	Disposition		
1.2.7.9.11	Units assigned		
1.2.7.9.12	Time dispatched		
1.2.7.9.14	En route time		
1.2.7.9.15	On-scene time		
1.2.7.9.16	Available time		
1.2.7.9.19	Changes in unit status		
1.2.7.9.21	Additional information		
1.2.7.10	Incident chronology should contain at a minimum:		
1.2.7.10.1	Time call received (from E9-1-1)		
1.2.7.10.2	Time call entered		
1.2.7.10.3	Time call dispatched		
1.2.7.10.4	Time units reported en route		
1.2.7.10.5	Time units on scene		
1.2.7.10.7	Time left scene		
1.2.7.10.8	En route jail/hospital		
1.2.7.10.9	On scene at jail/hospital		
1.2.7.10.10	Time available		
1.2.7.10.11	Time at post		
1.2.7.10.12	Time call canceled		
1.2.7.10.13	Ambulance/fire en route and on-scene times		
1.2.7.11	The CAD system should at a minimum provide the following reports:		
1.2.7.11.1	Incidents - Area/Beat by Hour of Day		
1.2.7.11.2	Activity Analysis by Area/Beat		
1.2.7.11.3	Activity Analysis by Day of Week		
1.2.7.11.4	Activity Analysis by Hour of Day		
1.2.7.11.5	Activity Analysis by Shift		
1.2.7.11.6	Response Times by Area/Beat		
1.2.7.11.7	Response Times by Type of Call		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
1.2.7.11.8	Time Consumed - Type Call by Hour of Day		
1.2.7.11.9	Time Consumed - Area/Beat by Shift		
1.2.7.11.10	Daily Bulletin - Listing by Case Number		
1.2.7.11.11	Press Bulletin - Listing by Case Number		
1.2.7.12	Ability to print chronological incident and/or incident report listing.		
1.2.7.13	Ability to generate geographic / frequency / response report by area/beat and call priority:		
1.2.7.14	Ability to generate additional management reports selected on any combination of the following:		
1.2.7.14.1	Beat		
1.2.7.14.2	Date range		
1.2.7.14.3	Time range		
1.2.7.14.4	Sector		
1.2.7.14.5	Location/address		
1.2.7.14.6	Incident type/priority		
1.2.7.14.7	Final Disposition		
1.2.7.14.8	Unit ID/Badge #		
1.2.7.14.9	Operator ID		
1.2.7.14.10	Response time range (call to dispatch, dispatch to en route, en route to on scene, on scene to clear) for the final call type		
1.2.7.15	Ability to select any field in CAD system and perform a search using the relational criteria and logical operators (e.g., less than, greater than, equal to or less than and equal to, etc.).		
1.2.7.16	Ability to direct inquiry results to local or remote printer.		
1.2.8	Messaging Capabilities		
1.2.8.1	Ability to identify all messages by sender.		
1.2.8.2	Ability to direct messages to specific users		
1.2.8.3	Ability to direct messages to user specified groups of users.		
1.2.8.4	Ability to send messages to mobile units		
1.2.8.5	Automatic time/date stamp of all messages.		
1.2.9	Online Inquiries		
1.2.9.1	Ability to display individual call or incident detail records by data reported or incident number:		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
1.2.9.1.1	Time received		
1.2.9.1.2	Activity code/incident type		
1.2.9.1.3	Area/beat		
1.2.9.1.4	Incident number		
1.2.9.1.5	License plate(s)		
1.2.9.2	Ability to review calls and incidents by:		
1.2.9.2.1	Incident Number		
1.2.9.2.2	Date range		
1.2.9.2.3	Activity code/Incident type		
1.2.9.2.4	Disposition		
1.2.9.2.5	Location		
1.2.9.3	Ability to display daily unit history		
1.2.9.4	Ability to display number of previous contact with subject(s) and/or vehicle(s) with respective dispositions.		
1.2.9.5	CAD system should be capable at a minimum of maintaining on-line:		
1.2.9.5.1	Detail records for 3 years		
1.2.9.5.2	Summary records for 10 years		
1.2.10	Other Features		
1.2.10.2	Daily rosters and assignments should be available to dispatch.		
1.2.10.3	Ability to direct inquiry results to local or remote printer		
1.2.10.4	Ability to track all NLETS inquiries and responses for a minimum of 5 years		
1.2.10.5	Must be Command Line driven as well as using masks.		
2.	POLICE RECORDS MANAGEMENT SYSTEM		
2.1	MASTER NAME FILE - Application Overview		
2.1.1	Major Functions and Features - General		
2.1.1.1	Ability to create and maintain basic master name file record:		
2.1.1.1.1	Name		
2.1.1.1.2	Aliases		
2.1.1.1.3	Address (full street address, city, state, zip code)		
2.1.1.1.4	Date of birth/Age		
2.1.1.1.5	Sex/Race/Hair Color/Eye Color		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
2.1.1.1.6	Involvement (suspect/witness/victim, etc.)		
2.1.1.1.7	Moniker		
2.1.1.1.8	California (or other State) Driver's License Number		
2.1.1.1.9	Other ID (Student ID, Staff ID, and Social Security Number)		
2.1.1.1.10	Place of Birth/Immigration Status		
2.1.1.2	Input to the Master Name Index should automatically be derived from the following areas:		
2.1.1.2.1	Case Reports		
2.1.1.2.2	Arrest - Adult and Juvenile		
2.1.1.2.3	Incident name		
2.1.1.2.4	Field contacts		
2.1.1.2.5	Aliases		
2.1.1.2.6	Citations (both moving and parking)		
2.1.1.2.7	Registrants		
2.1.1.3	Ability to create and maintain detailed subject records (adult and juvenile) that are subject to updating and are non-destructive (can include multiple numbers):		
2.1.1.3.1	Full name		
2.1.1.3.2	Aliases/AKAs/monikers		
2.1.1.3.3	Home address (full street address, city, state, zip code and telephone number)		
2.1.1.3.4	Business/Employer		
2.1.1.3.4.1	Name		
2.1.1.3.4.2	Address (full street address, city, State, zip code)		
2.1.1.3.4.3	Telephone number		
2.1.1.3.5	Date of birth/Age		
2.1.1.3.6	Sex		
2.1.1.3.7	Race		
2.1.1.3.8	Height		
2.1.1.3.9	Weight		
2.1.1.3.10	Hair color		
2.1.1.3.11	Eye color		
2.1.1.3.12	Special characteristics (scars, marks, tattoos, etc.)		
2.1.1.3.13	Social security number		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
2.1.1.3.14	Drivers license number and State		
2.1.1.3.15	Other ID		
2.1.1.3.16	Additional		
2.1.1.3.16.1	Physical description		
2.1.1.3.16.2	Clothing		
2.1.1.3.17	FBI Number		
2.1.1.3.18	CII Number		
2.1.1.3.19	Passport Number		
2.1.1.3.20	Alien Registration Number		
2.1.1.4	Ability to search on names based on:		
2.1.1.4.1	Name		
2.1.1.4.2	Sex/Race/Hair Color/Eye Color		
2.1.1.4.3	Date of birth/Age		
2.1.1.4.4	Other criteria:		
2.1.1.4.4.1	Drivers license number		
2.1.1.4.4.2	Other		
2.1.1.4.5	Address (full street address, city, state, zip code)		
2.1.1.5	Ability to perform Soundex name search on both:		
2.1.1.5.1	Full or partial name		
2.1.1.5.2	Alias(s)		
2.1.1.6	Ability to limit search by additional criteria including date of birth, sex, etc. (See descriptions)		
2.1.1.7	Ability to track date of last record activity (addition, edit, new report, etc.).		
2.1.2	Field Interviews		
2.1.2.1	Ability to create and maintain field interview records:		
2.1.2.1.1	Full name		
2.1.2.1.2	Date of birth/Age		
2.1.2.1.3	Aliases/Moniker		
2.1.2.1.4	Address (full street address, city, state, zip code (5.4) and 10-digit telephone number)		
2.1.2.1.5	Drivers license number/ID # and State		
2.1.2.1.6	Race		
2.1.2.1.7	Sex		
2.1.2.1.8	Height		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
2.1.2.1.9	Weight		
2.1.2.1.10	Hair color		
2.1.2.1.11	Eye color		
2.1.2.1.12	Build		
2.1.2.1.13	Facial hair		
2.1.2.1.14	Scars/marks/tattoos		
2.1.2.1.15	Other distinguishing features		
2.1.2.1.16	Clothing description		
2.1.2.1.17	Vehicle information		
2.1.2.1.17.1	Driver/passenger		
2.1.2.1.17.2	Make		
2.1.2.1.17.3	Model		
2.1.2.1.17.4	Year		
2.1.2.1.17.5	Type		
2.1.2.1.17.6	Color		
2.1.2.1.17.7	License and State		
2.1.2.1.18	Associates		
2.1.2.1.18.1	Name		
2.1.2.1.18.2	Alias/Moniker		
2.1.2.1.18.3	Date of birth		
2.1.2.1.18.4	Sex/Hair Color/Eye Color		
2.1.2.1.18.5	Race		
2.1.2.1.19	Contact information		
2.1.2.1.19.1	Beat		
2.1.2.1.19.2	Location		
2.1.2.1.19.3	Date		
2.1.2.1.19.4	Time		
2.1.2.1.19.5	Officer ID		
2.1.2.1.19.6	Reason for contact/comments (minimum of 18 lines, 74 characters)		
2.1.2.1.20	Gang related information		
2.1.2.1.20.1	Gang Activity		
2.1.2.1.20.2	Name of Gang		
2.1.2.1.20.3	Associate (including name, DOB, race, passport, green card, social security number)		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
2.1.2.1.21	Alcohol Related		
2.1.2.1.22	Weapons Involved		
2.1.2.1.23	Ability to append notes to FI records		
2.1.3	Registrants		
2.1.3.1	Ability to enter, maintain and search registrant conviction and location information:		
2.1.3.1.1	Date of registration, full subject information (name, DOB, etc.), conviction, jurisdiction and case number		
2.1.3.1.2	Prior addresses (full street address, city, state, zip code)		
2.1.3.1.3	Current address (full street address, city, state, zip code)		
2.1.3.1.4	Type of registrant (sex, narcotics, arson, etc.)		
2.1.3.1.5	Comments field for contact information		
2.1.4	Mandated Court Restrictions		
2.1.4.1	Ability to enter, maintain and search court ordered restriction information:		
2.1.4.1.1	Temporary Restraining Orders (TRO)		
2.1.4.1.2	Permanent Restraining Orders (PRO)		
2.1.4.1.3	Emergency Protective Orders (EPO)		
2.1.4.1.4	Other defined court orders administered to subjects		
2.1.5	Reports and Output		
2.1.5.1	Ability to search Master Name Index by any field in the incident record using relational criteria and logical operators.		
2.1.6	On-line Inquiries		
2.1.6.1	Ability to search for and retrieve master name file and ability to print same to user defined port or printer.		
2.1.6.2	Ability to inquire records using partial information.		
2.1.6.3	Ability to display index of automated records associated with individual name inquiry.		
2.1.7	Interfaces		
2.1.7.1	Ability to cross reference master name file to all other records associated with an individual:		
2.1.7.1.1	Arrest/booking		
2.1.7.1.2	Incident and crime reports		
2.1.7.1.3	Traffic citations (Moving and Parking)		
2.1.7.1.4	Field interviews		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
2.1.7.1.5	Known offender and registrants		
2.1.7.1.6	Warrants		
2.1.7.1.7	Property and evidence		
2.1.7.1.8	Runaway and missing persons		
2.1.7.1.9	Court ordered/protected/restricted persons		
2.1.7.1.10	Traffic Collision Involvement (Victim, Witness, Passenger)		
2.1.7.2	Ability to perform Inquiry and update functions on multiple external systems from workstations:		
2.1.7.2.1	NLETS/CJIS/NCIC		
2.1.7.3	The ability for the system to identify similar names and prompt user to merge files to reduce duplications in the master name file.		
2.1.7.4	The ability to bring up detailed incident history from the name search page and then return to the master incident list attached to that name.		
2.1.7.5	The ability to search for an incident at a particular location.		
2.1.7.6	The ability to flag some information as sensitive for an investigation and therefore should not be released without consultation with supervisor or detective (i.e. names of suspects, victims address, etc.)		
2.1.7.7	The ability to identify investigators that performed follow up investigation on the case		
2.1.7.8	The ability to easily change the classification of a crime and record keeping in case it effects previously reported statistics.		
2.1.7.9	The ability for investigation supervisors to input case closing data for record keeping		
2.1.7.10	The ability to have an integrated crime follow-up system that allows access to shared information		
2.1.7.11	Look up list must be populated from the same data entry screens.		
2.1.7.12	Ability to upload photographs into the system and have photos associated with case numbers, and names.		
2.2	MASTER VEHICLE FILE - Application Overview		
2.2.1	Major Functions and Features		
2.2.1.1	Ability to create and maintain basic master vehicle information including:		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
2.2.1.1.1	Make		
2.2.1.1.2	Model		
2.2.1.1.3	Year		
2.2.1.1.4	Type		
2.2.1.1.5	Color		
2.2.1.1.6	License plate and State		
2.2.1.1.7	Vehicle damage		
2.2.1.1.8	Vin #		
2.2.1.2	Input to the Master Vehicle Index should automatically be derived from the following locations:		
2.2.1.2.2	Offense reports		
2.2.1.2.3	Traffic reports (including impounds)		
2.2.1.2.4	Citations (moving and parking)		
2.2.1.2.5	Field Interview Cards/Suspicious Vehicles		
2.2.1.3	Records should be subject to updating and non-destructive.		
2.2.1.4	Ability to link vehicle with person listed within Master Name File.		
2.2.1.5	Ability to search and print records based on partial attributes.		
2.2.1.6	Ability to track date of last record activity (addition, edit, new color, etc.)		
2.3	INCIDENT AND CRIME REPORTING - Application Overview		
2.3.1	Major Functions and Features		
2.3.1.1	Ability to capture and maintain the following offense report information:		
2.3.1.1.1	Case number		
2.3.1.1.2	Type of incident		
2.3.1.1.3	Report type (original, supplement)		
2.3.1.1.4	Code section (penal, health & safety, etc.)		
2.3.1.1.5	Classification		
2.3.1.1.6	Date/time/day occurred (or range)		
2.3.1.1.7	Date/time reported		
2.3.1.1.8	Location/reporting district		
2.3.1.1.9	Persons involved		
2.3.1.1.9.1	Name		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
2.3.1.1.9.2	Address full street address, city, state, zip code (both work and home addresses)		
2.3.1.1.9.3	Date of birth		
2.3.1.1.9.4	Race		
2.3.1.1.9.5	Sex/Hair Color/Eye Color		
2.3.1.1.9.6	Occupation		
2.3.1.1.9.7	Other ID Number		
2.3.1.1.9.8	Business address (full street address, city, state, zip code)		
2.3.1.1.9.9	Work, home and cellular telephone numbers		
2.3.1.1.9.10	Involvement (victim, witness, suspect, etc.)		
2.3.1.1.9.11	Charges/arrest information		
2.3.1.1.9.12	All data fields from the Master Name Index (MNI)		
2.3.1.1.10	Vehicle involved		
2.3.1.1.10.1	Year		
2.3.1.1.10.2	Make		
2.3.1.1.10.3	Model		
2.3.1.1.10.4	Color(s)		
2.3.1.1.10.5	Body style		
2.3.1.1.10.6	License/State		
2.3.1.1.10.7	VIN		
2.3.1.1.10.8	Description		
2.3.1.1.10.9	Other		
2.3.1.1.10.10	Disposition		
2.3.1.1.10.11	Stolen or recovered		
2.3.1.1.10.12	Impound/releasable		
2.3.1.1.11	Property stolen/recovered		
2.3.1.1.11.1	UCR type		
2.3.1.1.11.2	Local type		
2.3.1.1.11.3	Value		
2.3.1.1.11.4	Serial number		
2.3.1.1.11.5	Description		
2.3.1.1.11.6	Date stolen		
2.3.1.1.11.7	Recovery date		
2.3.1.1.12	Summary/narrative		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
2.3.1.1.13	Disposition		
2.3.1.1.14	Reporting officer		
2.3.1.1.15	Solvability factors		
2.3.1.1.16	Crime analysis coding		
2.3.1.1.16.1	Premise type		
2.3.1.1.16.2	Method		
2.3.1.1.16.3	Point of entry		
2.3.1.1.16.4	Weapon/device involved		
2.3.1.1.16.5	Motive/property		
2.3.1.1.16.6	Estimated loss		
2.3.1.1.16.7	Extent of injuries		
2.3.1.1.16.8	Property recovered		
2.3.1.1.16.9	Other		
2.3.1.1.17	Latent prints taken (Y/N)		
2.3.1.1.18	Offense report completed		
2.3.1.1.19	Hate crime		
2.3.1.1.20	Domestic Violence		
2.3.1.1.21	Violence Against Seniors		
2.3.1.1.22	Alcohol Related		
2.3.1.1.23	Weapons		
2.3.1.2	Ability to cross reference incident report number to all subsequent reports filed for an incident:		
2.3.1.2.1	Supplemental/related reports		
2.3.1.2.2	Arrest and booking		
2.3.1.2.3	Property and evidence		
2.3.1.3	Ability to selectively edit and purge incident information to comply with court order mandate:		
2.3.1.3.1	Purge single record		
2.3.1.3.2	Purge specific information from a single file		
2.3.1.4	Ability to generate an audit trail when purges are performed		
2.3.1.5	Ability to perform on-line validation of data entry:		
2.3.1.5.1	Incident type		
2.3.1.5.2	Report type		
2.3.1.5.3	Crime classification		
2.3.1.5.4	Reporting district		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
2.3.1.5.5	Disposition		
2.3.1.5.6	Crime analysis coding		
2.3.1.5.7	Logical date sequence		
2.3.1.5.8	Others		
2.3.1.6	Ability to review and approve reports on-line		
2.3.1.7	Ability to identify assigned reports not completed or missing		
2.3.1.8	Ability to have system automatically convert date to day of the week		
2.3.1.9	Ability to track incident classification changes:		
2.3.1.9.1	Investigative reclassification		
2.3.1.10	Ability to log alarm events		
2.3.1.11.1	Ability to report all false alarms by account number		
2.3.1.11.2	Ability to report single alarm information		
2.3.1.12	Ability to enter report remotely/off-line and upload/synchronize data at a later time		
2.3.2	Reports and Output		
2.3.2.1	Ability to print individual incident detail report		
2.3.2.2	Ability to produce all Crime and Incident Summary Reports		
2.3.2.3	UCR reports should at minimum include:		
2.3.2.3.1	Monthly Return of Offenses		
2.3.2.3.2	Property Stolen by Classification		
2.3.2.3.3	Analysis of Larceny and Auto Theft		
2.3.2.3.4	Supplement to Evaluation of Stolen Property		
2.3.2.3.5	Monthly Returns of Arson Offenses		
2.3.2.3.6	Age, Sex and Race of Person Arrested -18 & Over		
2.3.2.3.7	Age, Sex and Race of Person Arrested -Under 18		
2.3.2.3.8	Violent Crimes to Senior Citizens		
2.3.2.3.9	Arrest and Citation Register		
2.3.2.3.10	Law Enforcement Officers Killed or Assaulted (LEOKA) report		
2.3.2.3.11	Hate crimes		
2.3.2.3.12	Arson Summary		
2.3.2.3.13	Domestic Violence		
2.3.2.4	Ability to meet future mandated reporting requirements		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
2.3.2.5	Ability to generate daily bulletin from summary/narrative and other report details with the ability for detectives to supplement the report with additional information from their workstations		
2.3.2.8	Ability to review and approve reports on-line		
2.3.3	On-line Inquiries		
2.3.3.1	Ability to view individual incident report summaries on-line		
2.3.3.2	Ability to retrieve records by single or combined criteria:		
2.3.3.2.1	Report number		
2.3.3.2.2	Date or date range		
2.3.3.2.3	Day of week		
2.3.3.2.4	Involved party name		
2.3.3.2.5	Involved party description		
2.3.3.2.6	Geocodes		
2.3.3.2.7	Crime classification		
2.3.3.2.8	Reporting officer		
2.3.3.2.9	Vehicle description		
2.3.3.2.10	Any coded field in record		
2.3.3.2.11	M.O. Information		
2.3.3.2.12	Telephone Number(s)		
2.3.4	Interfaces		
2.3.4.1	Ability to accept incident number and information from CAD to initiate report record.		
2.3.4.2	Ability to electronically route the reports to appropriate unit (i.e. CIB, Captains, TMU).		
2.3.4.3	Ability to access incomplete reports or reports that have not been signed off.		
2.3.5	Other		
2.3.5.1	System needs the ability to provide Unified Crime Reporting standards (UCR)		
2.4	TRAFFIC - Application Overview		
2.4.1	Major Functions and Features		
2.4.1.1	Ability to enter and retain data from:		
2.4.1.1.1	Traffic collision reports		
2.4.1.1.2	Traffic citations (hazardous and parking)		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
2.4.1.1.3	Driving under the influence reports		
2.4.1.1.4	Impounded vehicle reports		
2.4.1.1.5	Stolen or recovered vehicles		
2.4.1.1.6	Suspect vehicles		
2.4.1.2	Ability to track stolen vehicles or suspect vehicles that have been involved in traffic accidents.		
2.4.2	Collision Reporting		
2.4.2.1	Data entry and reports consistent with State Accident Forms (CHP forms)		
2.4.2.2	Traffic collision report data including:		
2.4.2.2.1	Local/external Case number		
2.4.2.2.2	Date/time occurred		
2.4.2.2.3	Reporting District		
2.4.2.2.4	Collision location:		
2.4.2.2.4.1	Primary and secondary roads		
2.4.2.2.4.2	Intersection		
2.4.2.2.4.3	Footage		
2.4.2.2.4.4	Direction		
2.4.2.2.5	For each party (driver, registered owner, passenger, pedestrian, etc.):		
2.4.2.2.5.1	Name		
2.4.2.2.5.2	Driver's license number/state		
2.4.2.2.5.3	Address (full street address, city, state, zip code)		
2.4.2.2.5.4	Telephone numbers (home, business, cellular)		
2.4.2.2.5.5	Sex/Hair Color/Eye Color		
2.4.2.2.5.6	Date of birth		
2.4.2.2.5.7	Vehicle Code violation(s)		
2.4.2.2.5.8	Injuries		
2.4.2.2.5.9	Safety equipment		
2.4.2.2.6	For each vehicle:		
2.4.2.2.6.1	Year		
2.4.2.2.6.2	Make		
2.4.2.2.6.3	Model		
2.4.2.2.6.4	Color		
2.4.2.2.6.5	License number/State		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
2.4.2.2.7	Narrative/summary		
2.4.2.2.8	Primary collision factors		
2.4.2.2.9	Reporting officer/ID		
2.4.2.2.10	Citations (number and description)		
2.4.3	Citations		
2.4.3.1	Traffic citations data including:		
2.4.3.1.1	Citation number		
2.4.3.1.2	Case number		
2.4.3.1.3	Date/time issued		
2.4.3.1.4	Officer		
2.4.3.1.5	Violation(s)		
2.4.3.1.6	Location		
2.4.3.1.7	Vehicle description		
2.4.3.1.7.1	Make		
2.4.3.1.7.2	Model		
2.4.3.1.7.3	Year		
2.4.3.1.7.4	Color		
2.4.3.1.7.5	License number/State		
2.4.3.1.8	Operator/owner		
2.4.3.1.8.1	Name		
2.4.3.1.8.2	Address (full street address, city, State, zip code)		
2.4.3.1.8.3	Date of birth		
2.4.3.1.8.4	License number/State		
2.4.4	Reports and Output		
2.4.4.1	Ability to compare citation locations and types with accident locations and types.		
2.4.4.2	Traffic Citations Written Report:		
2.4.4.2.1	By day		
2.4.4.2.2	By officer		
2.4.4.2.3	By type/violation		
2.4.4.2.4	By time of day		
2.4.4.2.5	By location		
2.4.4.2.5.1	Intersection		
2.4.4.2.5.2	Street		
2.4.4.3	Traffic Accidents Report:		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
2.4.4.3.1	By time and day of week		
2.4.4.3.2	By location		
2.4.4.3.3	Summary statistics		
2.4.4.3.4	High Accident Locations Report		
2.4.5	On-line Inquiries		
2.4.5.1	Ability to query traffic accident data and produce reports by:		
2.4.5.1.1	Location/intersection		
2.4.5.1.2	Date and time		
2.4.5.1.3	Violation type(s)		
2.4.5.1.4	Citation number		
2.4.5.1.5	Incident number		
2.4.5.1.6	Officer name/ID number		
2.4.5.1.7	License number and State		
2.4.5.1.8	Involved parties names		
2.4.5.1.9	Reporting district		
2.4.5.2	Ability to inquire on suspect vehicle information		
2.4.6	Other		
2.4.6.1	Traffic collision information should be downloadable to geographical analysis subsystem.		
2.5	PROPERTY AND EVIDENCE - Application Overview		
2.5.1	Major Functions and Features		
2.5.1.1	Ability to capture and maintain the following property information:		
2.5.1.1.1	Case number		
2.5.1.1.2	Date/Time received		
2.5.1.1.3	Crime type/classification		
2.5.1.1.4	Item number		
2.5.1.1.5	Category (photo, jewelry, narcotics, etc.)		
2.5.1.1.6	Serial number or owner applied number		
2.5.1.1.7	Description		
2.5.1.1.8	Quantity		
2.5.1.1.9	Owner name		
2.5.1.1.10	Victim/Suspect/Owner name		
2.5.1.1.11	Disposition		
2.5.1.1.12	Officer Booking ID #		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
2.5.1.1.13	Evidence Register number (Control Number)		
2.5.1.2	Ability to track current location of evidence (chain of evidence):		
2.5.1.2.1	Checked in by		
2.5.1.2.2	Date/time checked in/out		
2.5.1.2.3	Actual return date/time		
2.5.1.2.4	Storage location		
2.5.1.2.5	Retained by court/Released at court		
2.5.1.3	Ability to automatically number evidence and stolen property separately.		
2.5.1.4	Ability to use bar code labels and reader(s) for property management.		
2.5.1.5	Ability to notify property clerk if case disposition is changed		
2.5.1.6	Ability to validate at time of data entry:		
2.5.1.6.1	Report number		
2.5.1.6.2	Property type		
2.5.1.6.3	Category		
2.5.1.6.4	Disposition		
2.5.1.6.5	Evidence Registration number		
2.5.1.7	Ability to use bar code labels and reader to track and inventory property of all types.		
2.5.1.8	Ability to change incident report number on groups of items with a single entry or command.		
2.5.2	Reports and Output		
2.5.2.1	Ability to create a stolen property inventory listing based on UCR standards, including:		
2.5.2.1.1	Category		
2.5.2.1.2	Report number		
2.5.2.1.3	Item number		
2.5.2.1.4	Serial Number		
2.5.2.1.5	Owner number		
2.5.2.2	Ability to list property due for disposition review (disposal, release, etc.).		
2.5.2.3	Ability to print monthly activity summary report based upon any/all of the following criteria:		
2.5.2.3.1	Cases in		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
2.5.2.3.2	Cases disposed		
2.5.2.3.3	Number of items disposed		
2.5.2.3.4	Number of new items		
2.5.2.4	Ability to print out temporary release forms		
2.5.2.5	Ability to generate user-defined form letters		
2.5.3	On-line Inquiries		
2.5.3.1	Ability to sort and select property reports by:		
2.5.3.1.1	Report number		
2.5.3.1.2	Serial number		
2.5.3.1.3	Evidence Registration number		
2.5.3.1.4	Description/item/category		
2.5.3.1.5	Date received		
2.5.3.2	Ability to view incident/crime reports and dispositions at property records workstation.		
2.5.4	Interfaces		
2.5.4.1	Ability to associate property records with incident/crime reports.		
2.5.4.2	Ability to interface with bar code reading equipment.		
2.6	ARREST AND BOOKING - Application Overview		
2.6.1	Major Features and Functions		
2.6.1.1	Ability to capture and maintain the following pre-booking information:		
2.6.1.1.1	Master name file data		
2.6.1.1.2	Social security number		
2.6.1.1.3	Occupation		
2.6.1.1.4	Emergency contact		
2.6.1.1.4.1	Name		
2.6.1.1.4.2	Relationship		
2.6.1.1.4.3	Telephone		
2.6.1.1.4.4	Address (full street address, city, state, zip code)		
2.6.1.1.5	Vehicle information		
2.6.1.1.5.1	License/state		
2.6.1.1.5.2	Color		
2.6.1.1.5.3	Make		
2.6.1.1.5.4	Model		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
2.6.1.1.5.5	Year		
2.6.1.1.5.6	Vehicle location		
2.6.1.1.5.7	Impound Status/Report number Citizenship		
2.6.1.1.6	Citizenship		
2.6.1.2	Ability to capture and maintain the following arrest information:		
2.6.1.2.1	Arrest date/time		
2.6.1.2.2	Arresting officer/ID		
2.6.1.2.3	Arrest number		
2.6.1.2.4	Arrest location		
2.6.1.2.5	Violation		
2.6.1.2.5.1	Code		
2.6.1.2.5.2	Section		
2.6.1.2.5.3	Bail amount		
2.6.1.2.5.4	Felony/misdemeanor/infraction		
2.6.1.2.5.5	Court		
2.6.1.2.5.6	Warrant number		
2.6.1.2.6	Case number		
2.6.1.2.7	Booking type (Adult or Juvenile)		
2.6.1.2.8	Name		
2.6.1.2.9	Alias		
2.6.1.2.10	Scars, marks, tattoos		
2.6.1.2.11	Address (full street address, city, state, zip code), city, state		
2.6.1.2.12	FBI number		
2.6.1.2.13	Social security number		
2.6.1.2.14	Sex/Hair Color/Eye Color		
2.6.1.2.15	Race		
2.6.1.2.16	Age		
2.6.1.2.17	Complexion		
2.6.1.2.18	Date of birth		
2.6.1.2.19	Place of birth		
2.6.1.2.20	Height, weight, build		
2.6.1.2.21	Speech accent		
2.6.1.2.22	Teeth		
2.6.1.2.23	Eye defects		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
2.6.1.2.24	Disposition		
2.6.1.2.25	Fingerprint information		
2.6.1.3	Other		
2.6.1.4	Ability to track photograph:		
2.6.1.4.1	Date last taken		
2.6.1.4.2	Transfer to		
2.6.1.4.3	Date/time		
2.6.1.5	Ability to track custody release information:		
2.6.1.5.1	Citation		
2.6.1.5.2	Order		
2.6.1.5.3	Date/time		
2.6.1.5.4	Officer (including ID #)		
2.6.1.6	Ability to retrieve and display a person's prior arrest records to be used as a basis for adding new arrest records for that person		
2.6.1.7	Ability to print booking forms		
2.6.1.8	Ability to capture the following data elements:		
2.6.1.8.1	Name		
2.6.1.8.2	Date of Birth		
2.6.1.8.3	Height, Weight, Eye/Hair color		
2.6.1.8.4	Social security number		
2.6.1.8.5	Address (full street address/city/state/zip)		
2.6.1.8.6	Phone number(s)		
2.6.1.9	Subsequent Booking Information:		
2.6.1.9.1	Booking date/time		
2.6.1.9.2	Booking status		
2.6.1.9.3	Personal File Number (Alameda County identification number)		
2.6.1.9.4	Jail property number		
2.6.1.9.5	Photo (Y/N)		
2.6.1.9.6	Fingerprint (Y/N)		
2.6.1.9.7	Searched by		
2.6.1.9.8	Booked by		
2.6.1.9.9	Transported by		
2.6.1.9.10	Ability to maintain list of authorized visitors		
2.6.1.9.11	Court warrant number/date		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
2.6.1.9.12	Release status		
2.6.1.9.13	Release date/time		
2.6.1.9.14	Released by		
2.6.1.9.15	Booking Narrative		
2.6.1.9.16	Medical Information		
2.6.1.9.17	Property Number		
2.6.1.9.18	Cell Number		
2.6.1.10	Charge Information:		
2.6.1.10.1	Report number		
2.6.1.10.2	Agency code		
2.6.1.10.3	Arresting officer (including ID #)		
2.6.1.10.4	Charge and crime code detail		
2.6.1.10.5	Charge date/time		
2.6.1.10.6	Charge disposition/date		
2.6.1.10.7	Ticket number		
2.6.1.10.8	Court		
2.6.1.10.9	Court case number		
2.6.1.11	Release Information:		
2.6.1.11.1	Booking number/status		
2.6.1.11.2	Release status		
2.6.1.11.3	Released by		
2.6.1.11.4	Release date/time		
2.6.1.11.5	Property number		
2.6.1.11.6	Disposition information		
2.6.2	Reports and Output		
2.6.2.1	Ability to graphically present statistical reports		
2.6.2.2	Ability to print receipts for custody and release of inmate property. Receipts should have printed follow up information printed on them (i.e., court date)		
2.6.2.3	Ability to generate monthly booking reports.		
2.6.2.4	Ability to maintain and update automated booking log		
2.6.3	Other		
2.6.3.1	System should account for the following:		
2.6.3.1.1	Inmate phone calls		
2.6.3.1.2	Visitors		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
2.6.3.1.3	Personal, property and currency		
2.6.3.2	Ability to change codes and bail/fine amounts as such changes are enacted		
2.6.4	Interfaces		
2.6.4.1	RMS should access NCIC/NLETS for inquiry and update.		
2.6.4.3	RMS should automatically record a journal of all NLETS/CJIS transactions to be retained for a period of two years		
2.7	PERSONNEL - Application Overview		
2.7.1	Major Functions and Features		
2.7.1.1	Ability to capture and maintain the following personnel information:		
2.7.1.1.1	Employee ID number		
2.7.1.1.2	Full name of person		
2.7.1.1.3	Sex		
2.7.1.1.4	Race		
2.7.1.1.5	Date of birth		
2.7.1.1.6	Residence address (full)		
2.7.1.1.7	Mailing address (full)		
2.7.1.1.8	Phone number (multiple)		
2.7.1.1.9	Blood type		
2.7.1.1.10	Social security number		
2.7.1.1.11	Emergency contacts (multiple)		
2.7.1.1.12	Phone numbers of emergency contacts (multiple)		
2.7.1.1.13	Assignment		
2.7.1.1.14	Shift		
2.7.1.1.15	Activation Date(s)		
2.7.1.1.16	Previous experience		
2.7.1.1.17	Degrees earned (multiple)		
2.7.1.1.17.1	Degree description		
2.7.1.1.17.2	Date completed		
2.7.1.1.18	POST Certificates earned/licenses held		
2.7.1.1.18.1	Title		
2.7.1.1.18.2	Category		
2.7.1.1.18.3	Date		
2.7.1.1.18.4	Expiration		

Item Number	Requirements and Specifications	Response (I, M, C or N)	Notes/Comments
2.7.1.1.18.5	Renewal Date(s)		
2.7.1.1.19	Date probation completed		
2.7.1.1.20	Driver's license		
2.7.1.1.20.1	Number		
2.7.1.1.20.2	Date		
2.7.1.1.20.3	Class		