

Revised September 19, 2018



City of San Benito Texas

Annual Action Plan FY 2018-2019 Year 44

August 2018

Contact:

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The U.S. Department of Housing and Urban Development (HUD) requires entitlement communities to develop and submit a One-Year Action Plan in order to access Community Development funds. The City of San Benito's Action Plan describes the activities that will be undertaken with Community Development Block Grant (CDBG) funds in furtherance of the objectives set forth in the Five-Year Consolidated Plan and Strategy (CPS).

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Through the years the City of San Benito has partnered with the surrounding Rio Grande Valley Entitlement Communities (RGVEC) in a combined effort to develop a comprehensive approach to the use of HUD program funding for housing and community revitalization in the South Texas Region. The Rio Grande Valley Entitlement Community's Consolidated Planning process provided a valuable opportunity to shape a variety of housing and community development programs into effective and coordinated neighborhood, community, and regional development strategies. It also created an opportunity for strategic planning, community-wide consultation, and citizen participation to take place in a comprehensive context, thereby reducing duplication of effort at the local level. The City of San Benito converted to a Five-Year Consolidation Plan due to these efforts.

Despite these coordinated efforts, the City of San Benito has continued to administer its own community development program covered by the CPS. The City has addressed several high priority projects during the past years. Many residents including the youth, were afforded services producing a higher quality of life. Historically, the City has funded 15% of its CDBG entitlement to public services and 100% of the total beneficiaries have been low to moderate income households. Street improvements, park improvements, and public services have all been high priorities. The City is undertaking projects that will address these needs which will improve the quality of life and promote economic improvement in the community.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City of San Benito submits a Consolidated Annual Performance and Evaluation Report (CAPER) to HUD on an annual basis. This report describes how funding was utilized during the program year. The Consolidated Plan is used as a benchmark document in which performance can be measured. The following are the most recent accomplishments:

- Serviced over 600 youths with educational and recreational programs
- Provided health services and companionship to over 50 elderly residents
- Provided increased access to public facilities to over 10,000 residents with the reconstruction of streets
- Provided increased quality of life to over 20,000 residents with access to the Heavin Resaca Trail
- Provided health and fitness programs to over 2,000 residents by offering free exercise classes, presentations, and motivational support (UTHSCSA partnership)

Provided access to improved drainage facilities to 2,273 low to moderate income residents (Disaster Recovery Funding).

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

As required by HUD, the City of San Benito has adopted a Citizen Participation Plan that sets forth the City's policies and procedures for citizen participation. A copy of said plan is attached hereto in this plan's Appendices.

The City of San Benito conducted a Public Hearing at the San Benito Public Library, 101 West Rose Street, on April 23, 2018 at 5:30 p.m. Two persons attended the Public Hearing. The Draft Annual Action Plan for Fiscal Year 2018-2019 was published on June 22, 2018. We offered a 30-day comment period and two Public Hearings for the Draft Annual Action Plan. While we received one written comment, we had no attendees at the June 26, 2018 Public Hearing, two persons spoke at the July 3, 2018 Public Hearing, and three persons spoke during Public Comments at the July 17, 2018 City Commission Meeting. A Revised Draft Annual Action Plan was published on July 27, 2018. We offered an additional 10-day comment period for the Revised Draft Annual Action. Supporting documents of the Public Hearings and Public Comments are attached.

In order to encourage public participation in the Action Planning process, particularly among minorities, non-English speaking persons, and persons with disabilities, the City published notices in The San Benito News, the local newspaper in San Benito. The public notices advised potential attendees that special

accommodations would be made for persons with disabilities if given proper advanced notification. In addition, the public notices indicated (in Spanish) that translation was available upon request.

Consultation: The City of San Benito determines the priority ranking of the City's needs through a consultation process with public agencies, community organizations, and City residents. The complete list of consultations for the Annual Action Plan may be found in the Consolidated Plan and Strategy for the RGVECs. In addition, during the Consolidated Plan process, the City reviewed relevant data on the county's and region's housing and community development needs, including the following sources: 2010 Census, 2000 CHAS Data Book, HUD Low Income Housing Tax Credit Database, Texas State Data Center, Texas A&M Real Estate Center, Texas Workforce Center, National Low Income Housing Coalition, State of the Cities, Texas Department of State Health Services, Homeless Network of RGV, and Balance of State, Continuum of Care Application. The City drafted its Annual Action Plan with a jurisdictional perspective.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

July 2, 2018 written comment:

Comment regarding proposed recipients of the Draft Annual Action Plan.

June 26, 2018 Public Hearing:

No attendees

July 3, 2018 Public Hearing:

Funds should be used for non-profits, specifically abused or neglected children.

July 17, 2018 Public Comments:

Funds should be used for non-profits, specifically 1) to support programs for abused or neglected children and 2) various programming aimed at the City's youth.

July 24, 2018 City Commission Meeting:

Funds should be used for non-profits, specifically various programming aimed at the City's youth.

6. Summary of comments or views not accepted and the reasons for not accepting them

All comments were accepted and considered.

7. Summary

The City of San Benito's Annual Action Plan is a major component of the CPS. In the Annual Action Plan, the City describes the programs and services that it will undertake during the period beginning October 1, 2018 until September 30, 2019. The Annual Action Plan details the populations that will be served, projects to be undertaken, and resources that will be used over the next year to address the next period of the CPS.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	SAN BENITO	
CDBG Administrator	SAN BENITO	Community Grants & Programs
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

The lead agency for the development of the Consolidated Plan is the San Benito Community Grants and Programs Department (SBCGP). SBCGP contracted with the consulting firm of J-QUAD Planning Group. The City and J-QUAD consulted with a number of other agencies including the agencies involved in the Cameron County Homeless Partnership to address homelessness.

The City of San Benito receives entitlement funding from the U.S. Department of Housing and Urban Development (HUD) on an annual basis. Funding is determined by the size of HUD's approved budget and an allocation formula that factors in variables such as population, housing stock age/condition, and poverty levels. SBCGP is a department within the City of San Benito's governance structure, which was established as the conduit through which the City would administer its annual entitlements from HUD. Planning, budgeting, and the day-to-day administration of Community Development Block Grant (CDBG) funds received by the City are under the responsibility of SBCGP. Eligible projects can be conducted anywhere in the jurisdiction of the City. The City Commissioners have the final authority on the operations and funding allocations of the CDBG Program.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

San Benito works with a wide variety of agencies, organizations, and service providers in an effort to bring various viewpoints to bear in the identification of local housing and service needs. Ongoing relationships focused on specific needs and targeted meetings designed to bring public input into the Consolidated Plan process are two of the ways that the City utilizes outside organizations in the consultation process.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City has ongoing relationships with several housing providers working on housing development activities. The City works to utilize Section 8 vouchers from the federal government to address the housing needs of the City's lowest income households. Through the Cameron County Homeless Partnership, the City maintains relationships with mental health providers, homeless shelter and services providers, and other governmental agencies with specific responsibilities for homeless individuals and families. The City also participates in a variety of other coalitions that seek to address other issues that relate to housing and service needs.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

City staff works actively with the Cameron County Homeless Partnership, the umbrella organization that addresses homeless issues in the region. Staff participates in regularly scheduled meetings and point-in-time surveys. In the past, the City has provided administrative support to supplement homeless initiatives and funding to the various agencies that make up the local membership of the regional partnership.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

City of San Benito staff participates in the Cameron County Homeless Partnership, working with area service providers to include City resources, to the extent possible, in the provision of services to homeless individuals and families in San Benito.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	HOUSING AUTHORITY OF THE CITY OF SAN BENITO
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Invited to participate in Consolidated Plan forums. Reviewed application information packet. Lead-based paint abatement per AP-85.
2	Agency/Group/Organization	AMIGOS DEL VALLE, INC.
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Community Development - Senior Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Review of application information packet and previous progress reports.
3	Agency/Group/Organization	CAMERON COUNTY CHILDREN'S ADVOCACY CENTERS, INC.
	Agency/Group/Organization Type	Services-Children Services - Victims Child Welfare Agency
	What section of the Plan was addressed by Consultation?	Community Development - Youth Services

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Review of application information packet and previous progress reports.
4	Agency/Group/Organization	CASA of Cameron and Willacy Counties, Inc.
	Agency/Group/Organization Type	Services-Children Services - Victims Child Welfare Agency
	What section of the Plan was addressed by Consultation?	Community Development - Youth Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Review of application information packet and previous progress reports.
5	Agency/Group/Organization	Boys and Girls Club of San Benito
	Agency/Group/Organization Type	Services-Children
	What section of the Plan was addressed by Consultation?	Community Development - Youth Services
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Review of application information packet and previous progress reports.
6	Agency/Group/Organization	Harlingen San Benito MPO
	Agency/Group/Organization Type	Planning organization Business and Civic Leaders
	What section of the Plan was addressed by Consultation?	Economic Development Community Development - Transportation

<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The City of San Benito participates, along with nine other cities, in the Harlingen San Benito MPO, which is the regional transportation planning organization responsible for all modes of transportation. The City attends monthly meetings to conduct MPO business and establishing the Metropolitan Transportation Plan and the Transportation Improvement Plan.</p>
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Identify any Agency Types not consulted and provide rationale for not consulting

The City of San Benito consulted with all agency types described above.

Valley Metro was not formally consulted, but does provide bus service across the Rio Grande Valley at affordable rates, and currently is offering free rates through 2018. This bus service allows residents to travel across five counties (Cameron, Hidalgo, Willacy, Starr, and Zapata), even offering curbside pickup within a half-mile of any bus route. This bus service provides connectivity to many areas of the community for endless reasons, such as, but not limited to, jobs, medical services, and shopping. The Lower Rio Grande Valley Development Council provides the funding for Valley Metro. (www.lrgvdc.org/valleymetro)

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Cameron County Homeless Partnership	The City of San Benito has worked with the Cameron County Homeless partnership (CCHP) to develop goals for the organization and our Strategic Plan. Thus, goals would coincide with each other.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The City participates in the Lower Rio Grande Valley Active Transportation and Tourism Plan. The plan is utilized to improve the facilities and infrastructure associated with non-motorized transportation across Cameron County. Two of the guiding principles of the plan include 1) linking Lower Rio Grande Valley communities, and 2) creating a regional active transportation network. The plan supplements the transportation, parks, and comprehensive plans of the City of San Benito and surrounding cities in Cameron County. The plan may be viewed at: https://tx-sanbenito.civicplus.com/DocumentCenter/View/1502/COMPLETE_DRAFT_090916?bidId=.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

A - Notice of Funds Availability & Public Notice published March 23, 2018 to 1) inform the public regarding a public hearing scheduled for April 23, 2018 at the San Benito Public Library (101 W. Rose Street, San Benito, Texas 78586) to solicit input from interested parties to express their concern or interest regarding the City's strengths and needs pertaining to the Community Development Block Grant (CDBG) program, and 2) inform the public and non-profit organizations of funding availability for Fiscal Year 2018-2019. Applications were accepted until May 23, 2018. Two people attended the public hearing. Five applications were received from non-profit organizations.

B. City Commission approved the proposed allocations for the FY 2018-2019 Draft Annual Action Plan on June 19, 2018. Public notification accomplished via Agenda which was posted no later than June 15, 2018 on the City of San Benito website and at the City of San Benito Municipal Building. The City Commission meeting video may be viewed via the City of San Benito website.

C. Public Notice - The Draft Annual Action Plan was published June 22, 2018 in the San Benito News. The plan was available for review and comment until July 26, 2018 (30-day comment period), and included the dates of the two Public Hearings. Plan available for review at City of San Benito Municipal Building. One written public comment received on July 2, 2018.

D. First Public Hearing held June 26, 2018 at the City of San Benito Municipal Building. No attendees.

E. Second Public Hearing held July 3, 2018 during the City Commission meeting. Two speakers/attendees commented.

F. Public Comments received during July 17, 2018 during Public Comments portion of the City Commission Meeting. Three speakers/attendees commented.

G. City Commission approved a proposed second Draft Annual Action Plan at July 24, 2018 City Commission Meeting. Agenda was posted on the City website and at the City of San Benito Municipal Building no later than July 20, 2018. One speaker/attendee commented as part of the agenda item discussion. Commissioner Antonio Gonzalez abstained from discussion and voting regarding the Amigos Del Valle allocation as he is

on their Board of Directors, which was one of the public service applicants. Mayor Pro Tem Carol Lynn Sanchez, former Board Member of San Benito Boys & Girls Club, was absent from the meeting.

H. Amended Annual Action Plan was published July 27, 2018 in the San Benito News. The plan was available for review and comment until August 6, 2018 (an additional 10-day comment period). Plan available at City of San Benito Municipal Building. No additional comments were received.

I. City Commission approved the Final Annual Action Plan on August 7, 2018. Public notification accomplished via Agenda which was posted no later than August 3, 2018 on the City of San Benito website and at the City of San Benito Municipal Building. The City Commission meeting video may be viewed via the City of San Benito website. Commissioner Antonio Gonzalez abstained from discussion and voting regarding the Amigos Del Valle allocation as he is on their Board of Directors, which was one of the public service applicants. Mayor Pro Tem Carol Lynn Sanchez, former Board Member of San Benito Boys & Girls Club, was absent from the meeting.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	March 23, 2018: Notification of Funding Availability	Not applicable, as the newspaper ad was to notify the public of funding availability, and did not solicit comments.	Not applicable, as the newspaper ad did not solicit comments.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	April 23, 2018: Two attendees.	Funds should be used for non-profits, specifically abused or neglected children.	All comments were accepted.	
3	Public Meeting	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	June 19, 2018: City Commission meeting was attended by several members of the community.	No comments were received from the audience.	No comments were received.	www.cityofsanbenito.com
4	Newspaper Ad	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	June 22, 2018: FY 2018-2019 Draft Annual Action Plan, start of 30-day comment period.	One written comment received regarding proposed recipients of the Draft Annual Action Plan.	Comment was accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Hearing	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	June 26, 2018: No attendees.	No comments received.	No comments received.	
6	Public Hearing	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	July 3, 2018 City Commission Meeting: Two speakers. City Commission Meeting was attended by several members of the community.	Funds should be used for non-profits, specifically abused or neglected children.	All comments were accepted.	www.cityofsanbenito.com

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
7	Public Meeting	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	July 17, 2018 City Commission Meeting, Public Comments: Three speakers. City Commission Meeting was attended by several members of the community.	Funds should be used for non-profits, specifically abused or neglected children, and various programming aimed at the City's youth.	All comments were accepted.	www.cityofsanbenito.com
8	Public Meeting	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	July 24, 2018: City Commission Meeting: One speaker as part of the agenda item discussion. City Commission Meeting was attended by several members of the community.	Funds should be used for non-profits, specifically various programming aimed at the City's youth.	All comments were accepted.	www.cityofsanbenito.com

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
9	Newspaper Ad	Non-English Speaking - Specify other language: Spanish Non-targeted/broad community	July 27, 2018: Amended Annual Action Plan, start of additional 10-day comment period.	No comments received.	No comments received.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

San Benito only receives funding from the Community Development Block Grant (CDBG) Program. The CDBG program will bring \$406,237 into the City to support affordable housing, infrastructure, and community development programs and projects throughout the program year. Additional resources are restricted to capital improvement project allocation.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	406,237	0	0	406,237	342,360	Expected amount for remainder of Con Plan equals Year 1 Annual Allocation (\$364,621) times four (\$1,458,484), minus years 2 (\$353,367), 3 (\$356,520), and 4 (\$406,237) Annual Allocations.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Federal funds will be leveraged through the ability of service organizations to raise program funds through outside sources, other loan sources needed for housing development activities, and the City's General Fund, where appropriate.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City of San Benito is the recipient of lots donated by the Lower Rio Grande Valley Development Council (LRGVDC) which can be used to further affordable housing opportunities either with the Housing Authority or perhaps a partnership with Habitat For Humanity or Community Development Corporation of Brownsville.

Discussion

The City has programmed \$406,237 from the CDBG program for the FY 2018-2019 program year. These funds will be used to operate a range of private and public services as described later in the Annual Action Plan.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Administration	2015	2019	Administration	City-wide	Administration	CDBG: \$73,670	Other: 1 Other
2	Infrastructure Objective	2015	2019	Non-Housing Community Development	CDBG Eligible Areas	Public and Community Facilities Public Improvements Infrastructure - Streets and Sidewalks	CDBG: \$220,571	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 13720 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 8 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Public Facilities Objective	2015	2019	Non-Housing Community Development	City-wide CDBG Eligible Areas	Public and Community Facilities Public Improvements Infrastructure - Streets and Sidewalks Parks and Recreation Facilities	CDBG: \$81,996	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 13720 Persons Assisted Other: 1 Other
4	Senior Services Objective	2015	2019	Non-Homeless Special Needs	City-wide	Senior Services Meals/Food Pantry/Meals on Wheels	CDBG: \$5,000	Public service activities other than Low/Moderate Income Housing Benefit: 5 Persons Assisted
5	Youth Services Objective	2015	2019	Non-Homeless Special Needs	City-wide	Youth Services	CDBG: \$15,000	Public service activities other than Low/Moderate Income Housing Benefit: 300 Persons Assisted
6	Youth Services Objective 2	2015	2019	Non-Homeless Special Needs	City-wide	Youth Services Domestic Violence/Child Abuse	CDBG: \$10,000	Public service activities other than Low/Moderate Income Housing Benefit: 193 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Administration
	Goal Description	Program Administration - General administration, staffing and equipment; and develop, administer, revise, implement, and evaluate the day-to-day operation of entitlement programs. Activities include program design, develop annual plans and grant administration, sub-recipient compliance monitoring, program outreach, public relations, training, environmental review, and labor standards.
2	Goal Name	Infrastructure Objective
	Goal Description	Infrastructure improvements - Support the improvement of streets and infrastructure in low and moderate income census tracts.
3	Goal Name	Public Facilities Objective
	Goal Description	Public facilities improvements - Support the improvement of public facilities, parks and recreation trails, and open space in the City, including low and moderate income census tracts.
4	Goal Name	Senior Services Objective
	Goal Description	Senior Services - Funds will be used to provide services to senior citizens at low to moderate incomes at 80% or below the median income. The strategic goal is to provide operational support for delivery of meals and food services to seniors.
5	Goal Name	Youth Services Objective
	Goal Description	Youth Services - Funds will be used to provide youth services to low to moderate income youth at 80% or below the median income within the City of San Benito. The strategic goal is to provide a recreation and educational environment for the City's youth.
6	Goal Name	Youth Services Objective 2
	Goal Description	Youth services for abused or neglected children - Funds will be used to provide services to low to moderate income youth at 80% or below the median income within the City of San Benito. The strategic goal is to provide services for abused and neglected children.

Projects

AP-35 Projects – 91.220(d)

Introduction

The following projects were developed by staff with consultation from non-profit service providers and community input.

Projects

#	Project Name
1	General Administration
2	City of San Benito Street Reconstruction Project
3	San Benito Public Housing Authority - Magnolia Gardens
4	City Parks - Resaca Trail Property
5	Park Improvements - Landrum & Kennedy Parks
6	Public Facilities Improvements - Cultural Arts Center (Old Library)
7	Amigos Del Valle
8	San Benito Boys & Girls Club
9	Cameron County Children's Advocacy Centers (Maggie's House)
10	CASA of Cameron & Willacy Counties

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The projects listed above were selected from the total of project proposals received in accordance with their consistency with the priorities established through the Consolidated Plan forums and community survey process. These projects meet needs enumerated in the Needs Assessment and prioritization process to the extent that funding was available. Organizational competencies were also considered when selecting one project over another, leaning toward those organizations with long-standing histories of successful project management.

AP-38 Project Summary
Project Summary Information

1	Project Name	General Administration
	Target Area	City-wide
	Goals Supported	Administration
	Needs Addressed	Administration
	Funding	CDBG: \$73,670
	Description	Program administration.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	City-wide.
	Location Description	City-wide.
	Planned Activities	Program administration.
2	Project Name	City of San Benito Street Reconstruction Project
	Target Area	City-wide
	Goals Supported	Infrastructure Objective
	Needs Addressed	Public and Community Facilities Public Improvements Infrastructure - Streets and Sidewalks
	Funding	CDBG: \$215,571
	Description	Payment 15 of 20 toward neighborhood infrastructure improvements project.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	13,720 low/low-mod income individuals.
	Location Description	City-wide.
	Planned Activities	Payment 15 of 20 toward neighborhood infrastructure improvements project.
3	Project Name	San Benito Public Housing Authority - Magnolia Gardens
	Target Area	City-wide
	Goals Supported	Infrastructure Objective

	Needs Addressed	Public Improvements Infrastructure - Streets and Sidewalks
	Funding	CDBG: \$5,000
	Description	Water and sewer improvements for Magnolia Gardens (PHA project).
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	8 low/low-mod income families.
	Location Description	1299 Victoria Street, San Benito, TX 78586
	Planned Activities	Water and sewer improvements for Magnolia Gardens, an 8 unit housing project by the PHA.
4	Project Name	City Parks - Resaca Trail Property
	Target Area	City-wide
	Goals Supported	Public Facilities Objective
	Needs Addressed	Public and Community Facilities Public Improvements Parks and Recreation Facilities
	Funding	CDBG: \$39,996
	Description	Payment 12 of 20 for loan agreement to purchase property along the Resaca for the Resaca Trail Project.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	13,720 low/low-mod income individuals, plus city-wide residents.
	Location Description	705 N. Bowie Street, San Benito, TX 78586
Planned Activities	Payment 12 of 20 for loan agreement to purchase property along the Resaca for the Resaca Trail Project. Property purchase provided an increase in parks and recreational amenities for all City residents, including 13,720 low/low-mod income residents.	
5	Project Name	Park Improvements - Landrum & Kennedy Parks
	Target Area	City-wide

	Goals Supported	Public Facilities Objective
	Needs Addressed	Public and Community Facilities Public Improvements Parks and Recreation Facilities
	Funding	CDBG: \$20,000
	Description	Park improvements to existing parks, including, but not limited to, restroom facilities.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	13,720 low/low-mod income resident, plus city-wide residents.
	Location Description	500 S. Dick Dowling, San Benito, TX 78586 400 Freddy Fender Lane, San Benito, TX 78586
	Planned Activities	Park improvements to existing parks, including, but not limited to, restroom facilities. The two parks serve all City residents, including 13,720 low/low-mod income residents.
6	Project Name	Public Facilities Improvements - Cultural Arts Center (Old Library)
	Target Area	City-wide
	Goals Supported	Public Facilities Objective
	Needs Addressed	Public and Community Facilities Public Improvements
	Funding	CDBG: \$22,000
	Description	Improvements to the Cultural Arts Center (a public facility) including, but not limited to: roof improvements, entry-way improvements, rehabilitation of interior walls to expose original brickwork.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	City-wide.
	Location Description	225 E. Stenger, San Benito, TX 78586

	Planned Activities	Improvements to the Cultural Arts Center (a public facility) including, but not limited to: roof improvements, entry-way improvements, rehabilitation of interior walls to expose original brickwork. The Cultural Arst Center activities serve all City residents, including 13,720 low/low-mod income residents.
7	Project Name	Amigos Del Valle
	Target Area	City-wide
	Goals Supported	Senior Services Objective
	Needs Addressed	Senior Services
	Funding	CDBG: \$5,000
	Description	Provide funding for operational and food cost for the delivery of approximately 1,011 hot meals to 5 senior residents over the course of 231 days.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	5 senior residents (presumed benefit).
	Location Description	City-wide.
	Planned Activities	Provide funding for operational and food cost for the delivery of approximately 1,011 hot meals to 5 seniors over the course of 231 days.
8	Project Name	San Benito Boys & Girls Club
	Target Area	City-wide
	Goals Supported	Youth Services Objective
	Needs Addressed	Youth Services
	Funding	CDBG: \$15,000
	Description	Provide operational expenses to support recreational and educational programming to approximately 300 City youth, equating to over 2,000 facility visits for the year.
	Target Date	9/30/2019

	Estimate the number and type of families that will benefit from the proposed activities	300 low/low-mod children, equating to over 2,000 facility visits per year.
	Location Description	410 N Stookey Rd, San Benito, TX 78586
	Planned Activities	Provide operational expenses to support recreational and educational programming to approximately 300 City youth, equating to over 2,000 facility visits for the year.
9	Project Name	Cameron County Children's Advocacy Centers (Maggie's House)
	Target Area	City-wide
	Goals Supported	Youth Services Objective 2
	Needs Addressed	Youth Services Domestic Violence/Child Abuse
	Funding	CDBG: \$5,000
	Description	Provide funding to cover salary and benefit expenses for employees to conduct forensic interviews and victim advocacy to approximately 155 abused or neglected children in the City of San Benito.
	Target Date	9/30/2019
	Estimate the number and type of families that will benefit from the proposed activities	155 abused or neglected children (presumed benefit).
	Location Description	City-wide.
	Planned Activities	Provide funding to cover salary and benefit expenses for employees to conduct forensic interviews and victim advocacy to approximately 155 abused or neglected children in the City of San Benito.
10	Project Name	CASA of Cameron & Willacy Counties
	Target Area	City-wide
	Goals Supported	Youth Services Objective 2
	Needs Addressed	Youth Services Domestic Violence/Child Abuse
	Funding	CDBG: \$5,000

Description	Provide funding to cover salary and benefit expenses for employees to provide services to approximately 38 abused or neglected children in the City of San Benito.
Target Date	9/30/2019
Estimate the number and type of families that will benefit from the proposed activities	38 abused or neglected children (presumed benefit).
Location Description	City-wide.
Planned Activities	Provide funding to cover salary and benefit expenses for employees to provide services to approximately 38 abused or neglected children in the City of San Benito.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Much of the funding from the Community Development Block Grant (CDBG) program is available for use in any of the CDBG neighborhoods or citywide, depending on the specifics of the designated activities. Also, some funding is available according to individual benefit rather than area benefit. It is, therefore, difficult to provide reasonable projections of the distribution of funds by target area. CDBG funds will be used in low income minority concentrated CDBG Eligible areas. The numbers below are strictly estimates based on experience.

Geographic Distribution

Target Area	Percentage of Funds
City-wide	100
CDBG Eligible Areas	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The proposed allocation of funds is based on federal funding requirements for each formula-allocated grant. Areas of low to moderate-income concentration and certain areas of high minority concentration are targeted. Areas of low homeownership and deteriorating housing conditions were also considered in the targeting process.

Discussion

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The only source of federal funding that could assist the San Benito Community Grants & Programs Department (SBCGP) to address its affordable housing needs is the Community Development Block Grant (CDBG) Program from the U.S. Department of Housing and Urban Development (HUD). Although a variety of housing and community development activities are eligible to be funded with CDBG dollars, the amount available is extremely scarce. The City of San Benito currently does not fund any housing activities. Currently, the Housing Authority of San Benito (PHA) administers the only affordable housing programs in the community. Outside of the normal federally funded housing programs such as Public Housing and Housing Choice Voucher Assistance, the PHA offers programs, such as Home Construction Program, and the Housing Choice Voucher (Section 8) Homeownership Program.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

Goals are set to reflect 0 households supported due to the fact that the City of San Benito does not fund any housing activities.

SBCGP supports and works closely with the PHA in an effort to provide the objectives that were adopted

as part of the Consolidated Planning process. Such objectives include:

1. Ownership Housing

- Provide down Payment and closing cost assistance to low-and moderate income households.
- Provide gap-financing assistance to reduce the cost of housing for low-and moderate-income households.
- Promote housing fairs and open houses for affordable housing developments.

AP-60 Public Housing – 91.220(h)

Introduction

There is one Public Housing Authority (PHA) operating within the City of San Benito jurisdiction: The Housing Authority of the City of San Benito.

Actions planned during the next year to address the needs to public housing

- Increasing the number of affordable housing units by leveraging affordable housing resources in the creation of mixed-finance housing developments.
- Continue the implementation of Resident Initiative projects that support and encourage family self-sufficiency.
- De-concentrating poverty by seeking mixed-income development opportunities.
- The Mayor of San Benito will continue to attend PHA Board meetings and appoint PHA Board members.
- The City of San Benito partners with the PHA to support programs serving the residents in Public Housing, along with senior and low income City residents.
- The City monitors and offers assistance to work together with the PHA in regards to the wet utilities (water and sewer) serving Public Housing residents.
- The City will assist in expediting permits and plan reviews for projects.
- In order to raise awareness of barriers to affordable housing the City will proclaim April as Fair Housing Month. Information regarding discrimination and action for renters or homebuyers will be available. HUD authorized pamphlets are also available at the San Benito Community Grants and Programs Department.
- The City of San Benito will proclaim June as Affordable Housing Month. Information will be disseminated regarding affordable housing in both English and Spanish.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

There has been an increasingly proactive effort to enable residents of the PHA to break the cycle of poverty and move towards greater self-sufficiency. The role of the PHA continues to evolve into one that addresses the needs to public housing residents in a holistic manner, taking into account their educational, employment, health, and social service needs. The PHA either develops its own programs or coordinates services with other providers to meet these needs. In many cases, these essential services are already available in the community and the role of the PHA is to serve as the facilitator and coordinate the delivery of these services into the public housing property to make them more accessible

for residents.

Public housing residents are also encouraged to participate in the management of the PHA through a variety of advisory boards composed of residents. These advisory boards are part of the mainstream for many of the PHAs in the region. The City will encourage private sector support for market and mixed rate affordable housing. The City will support fair housing workshops and orientation among non-English speaking populations and low-income persons.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Housing Authority of the City of San Benito is designated “High Performer” in its Public Housing Program and has received a score of 100% in its Section 8 Management and Assessment Performance. Therefore, at this time, the City shall continue to assist the PHA as described above.

Discussion

The main problem facing the Housing Authority of the City of San Benito continues to be the ever increasing demand for housing services with no increase in federal aid to support this demand. This reality is clearly represented in the growing number of individuals and families on the waiting lists maintained by the PHA. According to SBCGP's recent consultations with the PHA, there are an estimated 149 Section 8-Housing Choice Voucher and 397 Low-Rent Public Housing households on the local waiting list. This number illustrates that the current demand for housing assistance far exceeds the ability of the PHA to meet this need.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

While the contributing agents to homelessness are the same locally as they are nationally, the dilemma of homelessness within the City of San Benito presents a different picture than is normally depicted by the subject. The City does not have a widespread incidence of visibly homeless people sleeping in parked vehicles, under bridges, in community parks or other public places. Their numbers are not large and are generally concentrated in very few locations.

However insignificant the homeless numbers may appear, the City of San Benito recognizes that homelessness is an issue in need of serious attention. Rising housing costs, high unemployment rates, low educational attainment, high foreclosure rates, and steep reductions in public programs are just some of the many contributors to this problem. Cameron County's temperate climate and mild winters also make it a desirable destination for the segment of the homeless population that follows the weather.

Poverty and the lack of affordable housing are the principal causes of family homelessness. As of July 2017, approximately 37 percent of all San Benito households are living below the poverty level (Source: 2016 American Community Survey (ACS), 5 year estimates, via the United States Census Bureau). Declining wages and changes in welfare programs increase poverty among families, putting housing out of reach.

Realizing the detrimental effects homelessness has on the health and well-being of its families, the San Benito Community Grants and Programs Department (SBCGP) has joined neighboring cities and homeless service providers across Cameron County to develop action steps to prevent and eventually put an end to homelessness through the creation of the Cameron County Homeless Partnership (CCHP).

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of San Benito along with the San Benito Public Housing Authority (PHA) will:

- Provide facilities and services to stabilize persons in crisis or in need of support to prevent them from falling into homelessness.
- Reach out to persons who might not otherwise engage in supportive service.
- Develop flyers and posters that provide contact information on key outreach and prevention services partners
- Improve community education on the needs, conditions and characteristics of homeless persons

and how they can be assisted to become self-sufficient.

- Develop a database on homeless populations using Homeless Management Information System (HMIS), homeless surveys, counts and user data. (*Implementation of HMIS completed amongst 5 BoS/Cameron County Participants in 2008*)

Addressing the emergency shelter and transitional housing needs of homeless persons

The City of San Benito along with the PHA will:

Provide a continuum of housing resources

- Increase the community's housing resources for the homeless responding to the identified needs and gaps in the community's continuum of care plan.
- Develop a tenant-based rental assistance program consisting of 12 units in scattered apartment complexes (*In search of funding*).
- Begin working with developers to encourage and support their efforts to develop housing serving the homeless (*Ongoing*).

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of San Benito along with the PHA will:

- Support the development of a homeless management information system covering homeless programs and housing in the valley to provide accurate, on-going information on homeless needs and successes in moving to self-sufficiency
- Establish a strong Financial Resources Plan to implement activities designed for priority housing and services projects to assist the homeless and prevent residents from falling into homelessness. The plan will develop resources to assure that existing facilities serving the homeless are sustainable as well as develop resources to create new homeless housing and services in the region.
- Establish a strong, proactive Continuum of Care plan to develop and coordinate the implementation of the strategic homeless plan and to provide a process for responding to new

needs of the homeless.

- Develop alliances and cooperative efforts with United Way.
- Develop stronger relationships and communication with the Texas Homeless Network.
- Improve the capacity of the community to write successful grant proposals.
- Assure that all new programs have a feasible sustainability plan built into their proposals.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City of San Benito along with the PHA will:

Work with hospitals, jails, prisons, foster care agencies and treatment facilities to plan and coordinate the release of at-risk persons to assure that they have adequate community support systems.

- Develop a committee to plan and coordinate improved discharge policies and procedures
- Review existing discharge plans and work to actuate them
- Hold a meet and greet workshop with representatives of local jails, prisons and detention centers to begin development of relationships and procedures to initiate effective discharge planning, including signing of Memoranda of Understanding (MOUs)

Discussion

- SBCGP will encourage that agencies working in the community, who either receive federal funds from the City, especially those agencies who work directly with homeless persons, have an enforceable discharge policy to prevent homelessness.
- Agencies funded through the Continuum of Care and Emergency Shelter Grants will be required to actively participate in the HMIS database to effectively track discharged homeless persons throughout the Continuum of Care process. Agencies not funded through the above federal grants will be encouraged to participate in the HMIS database.
- Agencies will recognize that homeless persons face particular barriers to housing and access to resources, therefore the discharge planning process will begin as soon as possible after admission to agency or public facility.
- Agency/Facility staff will conduct a social services needs assessment for homeless persons immediately following admission and again prior to discharge.
- Agencies will develop a discharge plan for transition to the community with the participation and agreement of the individual. Barriers to appropriate discharge will be identified and

addressed.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

There are no public policy barriers to affordable housing in San Benito. The City of San Benito continues to successfully administer entitlement funding in accordance with Federal Regulations and consistent with the Consolidated Plan. The Analysis of Impediments and the review of any barriers to affordable housing did reveal the need for additional resources to address the needs of affordable housing and services in the City of San Benito. Additional Entitlement resources and non-federal resources are needed.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of San Benito has identified the following impediments:

- Removal of barriers for persons with limited English proficiency enabling them to better access the housing market is needed.
- Greater Public Awareness, outreach and education of Fair Housing is needed.
- Continued emphasis on fair housing enforcement, including training and testing is needed.

In order to overcome the above mentioned impediments, the following actions will be taken:

- Maintain a list of private partner lenders providing affordable housing, financing and subsidies, and offer buyers access to down payment and closing costs.
- Encourage private sector support for market and mixed rate affordable housing.
- Support fair housing workshops and orientation among non-English speaking populations and low-income persons.
- Partner with local industry to conduct ongoing outreach and education regarding fair housing and provide information, and bilingual flyers and pamphlets in a variety of public locations and continue to provide outreach to non-English speaking people.
- Encourage Fair Housing Enforcement Agencies to target increase fair housing testing for multifamily properties and encourage U.S. Department of Housing and Urban Development (HUD) to provide increased fair housing testing in local apartment complexes.
- Continue to provide language assistance to persons with limited English proficiency as funding is

available.

- Encourage recruitment of industry and job creation. A yearly job fair will be held.

Discussion:

In order to raise awareness of barriers to affordable housing the City will proclaim April as Fair Housing Month. Information regarding discrimination and action for renters or homebuyers will be available. HUD authorized pamphlets are also available at the San Benito Community Grants & Program (SBCGP) Office.

SBCGP will provide assistance to any resident filing a federal fair housing discrimination complaint; provide intake services and forward the complaint to the appropriate HUD office. To date, the City of San Benito has not assisted anyone in filing a fair housing discrimination complaint.

The City of San Benito will proclaim June as Affordable Housing Month. Information will be disseminated regarding affordable housing in both English and Spanish.

Posters regarding Fair Housing and brochures are distributed to non-profits; local agencies, and governmental offices to provide awareness of fair housing.

SBCGP has entertained the idea of applying for Texas Department of Housing & Community Affairs (TDHCA) funds to assist potential homebuyers with down payment and closing cost assistance. A decision has not been made due to the minimal staff of the department.

AP-85 Other Actions – 91.220(k)

Introduction:

The San Benito Community Grants & Programs Department (SBCGP) will address the community development priorities identified in the Rio Grande Valley Entitlement Community's (RGVEC) Consolidated Plan and Strategy (CPS).

Actions planned to address obstacles to meeting underserved needs

The City will continue to look for new funding sources for programs to address underserved needs. Funding is the major obstacle in providing the services needed to focus on the vast variety of issues that prevent families from breaking out of poverty and from living in the best, most affordable housing possible.

Actions planned to foster and maintain affordable housing

As part of the Consolidated Planning process, SBCGP has adopted the following objectives to expand affordable housing opportunities during this One-Year Action Plan period.

A. Ownership Housing

- Provide access to down payment and closing cost assistance to low-and moderate-income households.
- Provide access to gap-financing assistance to reduce the cost of housing for low-and moderate-income households.
- Promote housing fairs and open houses for affordable housing developments.

Federal, State and Local Public and Private Sector Resources Available:

- The major source of federal funding that assists SBCGP to address its affordable housing needs is the Community Development Block Grant (CDBG) Program from the U.S. Department of Housing and Urban Development (HUD).
- The San Benito Public Housing Authority (PHA) receives Section 8 Tenant Based Housing Choice Voucher Program funds from HUD that provide rental subsidies for eligible low-income households. In addition, the PHA is implementing the Section 8 Homeownership Choice Voucher Program. This program permits families that qualify the opportunity to use their rental assistance as mortgage payment subsidy towards Homeownership.
- The PHA is currently administering a Home Construction Program that builds affordable homes on scattered sites throughout the community. These homes are sold at investment value to local families of up to 120% AMFI.
- The City of San Benito participates in the Harlingen & San Benito Housing Finance

Corporation. This entity provides affordable housing finance opportunities to first-time homebuyers via tax credit and down payment assistance.

Actions planned to reduce lead-based paint hazards

In recognition of the dangers posed by lead-based paint, the City of San Benito ensures that homes that were constructed prior to January 1, 1978 are tested for the presence of lead. The specific homes tested are those that are under contract to be rehabilitated or purchased with down payment assistance funds. The appropriate abatement or interim control methods are employed if lead is found in the home. These measures are required to be taken by an organization as the City's sub-recipient of funds.

The PHA, through its Section 8 Program, conducts inspections prior to tenant occupancy. If such presence of lead-based paint is evident, abatement of such material must take place prior to the property participating in the program. Both tenant and landlord are made aware of such hazards and are given educational material for reference.

According to local health department officials, many lead poisoning cases may be caused by sources other than lead-based paint. Some cases may be attributed to pottery and serving dishes made in Mexico that are finished with lead-based glazes, which can be dissolved by foods with high acid content—such as citrus, peppers, and tomatoes. Also, many popular herbal remedies and traditional potions, sold on both sides of the U.S.-Mexico border, may contain lead.

Actions planned to reduce the number of poverty-level families

SBCGP's Anti-Poverty Strategy focuses on the most vulnerable population segments: very low-income households (incomes between 0-30% of the median family income); those individuals in public or assisted housing; and the uncounted homeless individuals and families. Very low-income households are generally more threatened with homelessness, often living from paycheck to paycheck with financial ruin being no more than one unexpected financial setback away. Persons in public or assisted housing are dependent upon public subsidies to maintain their own residences and have just a little more piece of mind and security than their counterparts that are not residents of public housing. In all, these segments of the population have the highest incidence of poverty and possess limited economic enrichment opportunities. These households will see the most immediate benefit from a concentrated effort to increase economic opportunities for all households in the City.

It is important to recognize that the Anti-Poverty Strategy is not a housing plan; it is an economic development plan that attempts to increase incomes and job opportunities for low-income households. The changing and expanding City economy has led to a growth in the number of low as well as high-paying jobs. Nonetheless, housing is a major component of the Plan, since a secure and affordable residence allows household members to pursue jobs, education and training without having

to worry about the threat of homelessness.

Actions planned to develop institutional structure

The strength of the City's institutional structure is derived from the variety of public agencies and community organizations in the area that are working diligently toward one common goal: to provide affordable housing, supportive services, and community development assistance to benefit low-and moderate-income individuals and families. Local agencies, community-based organizations, and social service providers must coordinate their activities in response to the City's urgent needs. Each stakeholder in the delivery system contributes valuable resources and expertise. To strengthen this delivery system, SBCGP has undertaken a more collaborative approach to develop a common vision for housing and community development activities for the community. Commitment and coordination among different levels of local government, community organizations, and the public is essential.

Actions planned to enhance coordination between public and private housing and social service agencies

SBCGP coordinates its activities with a variety of organizations involved in the delivery of housing, homeless, non-homeless special needs, and community development activities-including many of the public agencies and community organizations consulted during the development of the CPS and the One-Year Action Plan. They include designated Public Housing Authorities (PHAs), and other community organizations whose fields of interest and service include, but are not limited to: social services, youth services, elderly services, disability services, HIV/AIDS services, abused children's services, health services, homeless services, and services for victims of domestic violence.

The City will enhance coordination between public and private housing and social service agencies by keeping communication lines open, meeting with various organizations, and attending functions held by the various organizations.

Discussion:

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The San Benito Community Grants and Programs Department (SBCGP) will address the community development priorities identified in the Consolidated Plan and Strategy (CPS). Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. It is not anticipated that the City of San Benito will receive any program income from any of the projects to be carried out.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

This Annual Action Plan covers Fiscal Year 2018-2019 (October 1, 2018 through September 30, 2019)

The City of San Benito is not an entitlement recipient of ESG or HOME funds. However, the Housing Authority of San Benito competes on a state level for HOME and HTF funds in order to meet the high housing need in the community.

Attachments

AFFIDAVIT OF PUBLICATION

STATE OF TEXAS)
COUNTY OF CAMERON)

Before me, the undersigned, a Notary Public in and for Cameron County, Texas, personally appeared

AURELIO QUIROGA

known to me to be Representative of The San Benito News, who solemnly swears that the attached is a true copy of the publication appearing in said newspaper, a weekly, published in the City of San Benito, Cameron County, Texas, continuously for more than one year, and that said publication appeared on the following dates:

March 23 2018

By: [Signature] The San Benito News
Newspaper Representative

Signed [Signature]
Notary Public in and for
Cameron County, Texas

Dated at San Benito Texas, March 26 2018

My Commission Expires: JULY 15, 2019

(Seal)



NOTE:

Costs of this publication excluding Notary fee totals the sum of \$ _____, which is now payable to

THE SAN BENITO NEWS
San Benito, Texas, 78586



NOTICE OF AVAILABILITY OF FUNDS & PUBLIC HEARING NOTICE

The City of San Benito's allocation is anticipated to be approximately \$356,520 for its FY 2018-2019 allocation through the Community Development Block Grant (CDBG) Program. Listed Below is a partial listing of eligible activities:

- * Public Facilities Needs
 - Senior Centers
 - Youth Centers
 - Neighborhood Facilities
 - Parks & Recreation Facility
 - Health Facilities
 - Child Care Centers
 - Parking Facilities
- * Infrastructure Improvements Needs
 - Flood Drain Improvements
 - Water Improvements
 - Sewer Improvements
 - Street Improvements
- * Accessibility
- * Economic Development
- * Public Services Needs
 - Senior Services
 - Handicapped Services
 - Youth Services
 - Child Care Services
- * Code Enforcement
- * Housing Needs
- * Emergency Shelter Needs

The Community Grants and Programs Department will accept application from public and private non-profit organizations until 4:30 p.m., Wednesday, May 23, 2018. Applications received after this date will not be accepted or considered. The applications are available at the City of San Benito, Community Grants and Programs Department, 400 N. Travis Street, San Benito, Texas and with the City Secretary's Office at 401 N. Sam Houston, San Benito, Texas. Applications are also available at the City of San Benito Website: <http://www.cityofsanbenito.com>. Questions or comments should be submitted to Debby Truman, Community Grants and Programs Coordinator, 400 N. Travis Street, San Benito, Texas; or by phone at (956) 361-3800, extension 308.

The City of San Benito will hold a public hearing to solicit public comments for the Community Development Block Grant (CDBG) Program. Comments received will be considered for the City of San Benito's Annual Action Plan for the 44th CDBG Program Year. Interested parties are encouraged to attend and make their views known.

The public hearing will be as follows:

April 23, 2018 at 5:30 p.m.
San Benito Public Library
101 W. Rose Street
San Benito, Texas 78586

MAR 23

PERSONS WITH DISABILITIES OR NON-ENGLISH SPEAKING WHO NEED TO COMMUNICATE MORE EFFECTIVELY WITH CITY OFFICIALS AND WHO MAY NEED AUXILIARY AIDS OR SERVICES SUCH AS INTERPRETERS FOR PERSONS WHO ARE DEAF OR HEARING IMPAIRED ARE ASKED TO CONTRACT THE CITY SECRETARY AT (956) 361-3800 OR BY FAX TEXAS



PUBLIC HEARING COMMENTS

Purpose: To solicit public comments for the Fiscal Year 2018-2019 Community Development Block Grant (CDBG) Program. Comments received will be considered for the City of San Benito's Annual Action Plan for the 44th CDBG Program Year.

Date: Monday, April 23, 2018 **Time:** 5:30 p.m. **Location:** San Benito Public Library

Name: Anne De la Cruz
Business Name (if applicable): Cameron County Children's Adv. (Maggie's House)
Address: PO Box 2145 11390 W. Expressway 83 San Benito
City/State/Zip: San Benito TX 78584
Phone Number: 956-361-3313
E-mail Address: ~~ex~~ CameronCountyCAC@gmail.com

Comments/Suggestions:

My name is Anne De la Cruz, Executive Director for the Cameron County Children's Adv Center's, also known as Maggie's & Monica's House. We have been in existence for 20 years. CDBG has been a huge supporter & contributor of C.C.A.C for approximately 15 years. With the support of CDBG we have been to enhance our community education services, therapy, and currently our family advocate forensic interviewers. We work closely with law enforcement (legal, state, federal agencies) to assist in the area of prosecution. Receiving funding from CDBG is important for the purpose of continuing our mission in fighting the issue of abuse in San Benito. In sum

over →

We have been able to assist our most vulnerable ~~and~~ citizens in our community that is our children.

We look forward to continuing the work with CPBC San Benito so that we can fight the fight of abuse together.

Thank you!



PUBLIC HEARING COMMENTS

Purpose: To solicit public comments for the Fiscal Year 2018-2019 Community Development Block Grant (CDBG) Program. Comments received will be considered for the City of San Benito's Annual Action Plan for the 44th CDBG Program Year.

Date: Monday, April 23, 2018 **Time:** 5:30 p.m. **Location:** San Benito Public Library

Name: Dora Martinez
Business Name (if applicable): CASA of Cameron & Willacy Counties, Inc.
Address: 1740 Boca Chico Blvd, ste. 300
City/State/Zip: Brownsville, TX 78520
Phone Number: 956-546-6545
E-mail Address: dmartinez@casawillacy.org

Comments/Suggestions:

CASA appreciates the opportunity to request for SB CDBG funding for FY 18-19. We provide direct child victim services by volunteer advocacy. Our volunteers are assigned to one case at a time and able to devote their time to effectively advocate for the children they represent. CASA is often the one consistent & familiar face for the child during the time they spend in foster care. CASA has/is serving 30 children from SB this FY; although 59 SB children were removed from their home and placed in foster. This means 29 SB children did not have a CASA. SB CDBG funding will be

→
(over)

used to fund a portion of one Volunteer Supervisor assigned to SB children. Volunteer Supervisors guide, support and monitor all of the work the volunteer completes.

CDBG funding is essential in serving the many SB children who are removed due to abuse and/or neglect.



**MINUTES OF THE CITY OF SAN BENITO REGULAR CITY COMMISSION MEETING
June 19, 2018**

On Tuesday, June 19, 2018 the City Commission met for a Regular Meeting at the San Benito Municipal Building in the Cesar Gonzalez Meeting Hall, located at 401 North Sam Houston Boulevard, in San Benito, Texas at 5:30 p.m. A quorum was present including the following:

HONORABLE BENJAMIN GOMEZ, MAYOR, WAS THE PRESIDING OFFICER

CITY COMMISSION MEMBERS

Benjamin Gomez - Mayor
Carol Lynn Sanchez - Mayor Pro Tem
Antonio Gonzales - Commissioner, Place 1
Rene Villafranco - Commissioner, Place 2
Ricardo Guerra - Commissioner, Place 3

ADMINISTRATIVE STAFF

Ricardo Morado - City Attorney
Manuel De La Rosa - City Manager
Fred Bell - Assistant to the City Manager
Ruth McGinnis - Deputy City Secretary

ABSENT

Lupita Passement - City Secretary

ITEM 1. WELCOME.

Mayor Benjamin Gomez called the meeting to order. "The City Commission and I welcome you to our Regular City Commission Meeting. The time is 5:30 p.m. and we have a quorum."

ITEM 2. PLEDGE OF ALLEGIANCE TO THE U S FLAG AND TO THE TEXAS FLAG.

Commissioner Ricardo Guerra led the City Commission and audience in reciting the Pledges of Allegiance to the United States flag and to the Texas flag.

ITEM 3. INVOCATION.

Commissioner Ricardo Guerra led City Commission Members and audience in prayer.

ITEM 4. ANNOUNCEMENTS: ITEMS OF COMMUNITY INTEREST.

Mayor Benjamin Gomez announced June 21st San Benito Community Job Fair at San Benito Community Building. June 23, 2018 Texas Conjunto Music Hall of Fame & Museum Induction Awards at Knights of Columbus Hall. June 27, 2018 Fish Camp at Kennedy Park. July 7, 2018 San Benito ResacaFest 2018 at Heavin Memorial Park.

ITEM 5. PUBLIC COMMENTS.

Ruth McGinnis, Deputy City Secretary, advised nobody registered for public comments.

ITEM 6. CONSIDERATION AND POSSIBLE ACTION ON APPROVAL OF THE MINUTES OF THE SPECIAL CITY COMMISSION MEETING OF MAY 24, 2018 AND THE REGULAR CITY COMMISSION MEETING OF JUNE 5, 2018.

Mayor Pro Tem Carol Lynn Sanchez moved to approve. Commissioner Rene Villafranco seconded the motion. Voting Aye; Mayor Benjamin Gomez, Mayor Pro Tem Carol Lynn Sanchez, Commissioner Rene Villafranco, and Commissioner Ricardo Guerra. Commissioner Antonio Gonzales abstained due to absence. Motion carried to APPROVE THE MINUTES OF THE SPECIAL CITY COMMISSION MEETING OF MAY 24, 2018 AND THE REGULAR CITY COMMISSION MEETING OF JUNE 5, 2018.

ITEM 7. CONSIDERATION AND POSSIBLE ACTION ON APPROVAL OF RESOLUTION NUMBER 2018-011 APPROVING THE CITY OF SAN BENITO'S PLAN OF FINANCE PERTAINING TO THE CONTEMPLATED ISSUANCE OF OBLIGATIONS TO BE DESIGNATED AS "CITY OF SAN BENITO, TEXAS COMBINATION TAX AND LIMITED PLEDGE REVENUE CERTIFICATES OF OBLIGATION, SERIES 2018"; AUTHORIZING THE CITY STAFF AND CITY'S FINANCIAL ADVISOR AND BOND COUNSEL TO PROCEED WITH THIS PLAN OF FINANCE; AND AUTHORIZING OTHER MATTERS RELATED TO THE FOREGOING.

Mr. Don Gonzales, CPA, Managing Director, Estrada, Hinojosa & Company presented and explained the 2018 Series Certificates of Obligation to the City Commission and answered all questions. City Manager Manuel De La Rosa suggested to City Commission these items could be discussed in Executive Session. Commissioner Rene Villafranco agreed.

MAYOR BENJAMIN GOMEZ announced moving to Agenda Item Number 12 at this time.

MAYOR BENJAMIN GOMEZ ANNOUNCED GOING INTO EXECUTIVE SESSION AT THIS TIME ON AGENDA ITEM 7, 8, AND 9.

ATTORNEY RICARDO MORADO ANNOUNCED THIS IS CONSULTATION WITH LEGAL COUNSEL PURSUANT WITH SECTION 551.071 OF THE TEXAS OPEN MEETINGS ACT TO DISCUSS LEGAL ISSUES PERTAINING TO THE POTENTIAL ISSUE WITH THE 2018 CERTIFICATES OF OBLIGATION.

COMMISSIONER RENE VILLAFRANCO MOTIONED TO MOVE ITEM TO EXECUTIVE SESSION. MAYOR PRO TEM CAROL LYNN SANCHEZ SECONDED THE MOTION.

EXECUTIVE SESSION:

ITEM 7. CONSIDERATION AND POSSIBLE ACTION ON APPROVAL OF RESOLUTION NUMBER 2018-011 APPROVING THE CITY OF SAN BENITO'S PLAN OF FINANCE PERTAINING TO THE CONTEMPLATED ISSUANCE OF OBLIGATIONS TO BE DESIGNATED AS "CITY OF SAN BENITO, TEXAS COMBINATION TAX AND LIMITED PLEDGE REVENUE CERTIFICATES OF OBLIGATION, SERIES 2018"; AUTHORIZING THE CITY STAFF AND CITY'S FINANCIAL ADVISOR AND BOND COUNSEL TO PROCEED

WITH THIS PLAN OF FINANCE; AND AUTHORIZING OTHER MATTERS RELATED TO THE FOREGOING.

ITEM 8. CONSIDERATION AND POSSIBLE ACTION ON APPROVAL OF RESOLUTION NUMBER 2018-012 RELATING TO ESTABLISHING THE CITY OF SAN BENITO'S INTENTION TO REIMBURSE ITSELF FOR THE PRIOR LAWFUL EXPENDITURE OF FUNDS RELATING TO CONSTRUCTING VARIOUS CITY IMPROVEMENTS FROM THE PROCEEDS OF TAX-EXEMPT OBLIGATIONS TO BE ISSUED BY THE CITY FOR AUTHORIZED PURPOSES; AUTHORIZING OTHER MATTERS INCIDENT AND RELATED THERETO; AND PROVIDING AN EFFECTIVE DATE.

ITEM 9. CONSIDERATION AND POSSIBLE ACTION ON APPROVAL OF RESOLUTION NUMBER 2018-013 BY THE CITY COMMISSION OF THE CITY OF SAN BENITO, TEXAS AUTHORIZING AND APPROVING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION; COMPLYING WITH THE REQUIREMENTS CONTAINED IN SECURITIES AND EXCHANGE COMMISSION RULE 15C2-12; AND PROVIDING FOR AN EFFECTIVE DATE.

THE CITY COMMISSION CONVENED INTO EXECUTIVE SESSION AT 6:38 P.M. AND ADJOURNED AT 6:56 P.M.

ITEM 7. CONSIDERATION AND POSSIBLE ACTION ON APPROVAL OF RESOLUTION NUMBER 2018-011 APPROVING THE CITY OF SAN BENITO'S PLAN OF FINANCE PERTAINING TO THE CONTEMPLATED ISSUANCE OF OBLIGATIONS TO BE DESIGNATED AS "CITY OF SAN BENITO, TEXAS COMBINATION TAX AND LIMITED PLEDGE REVENUE CERTIFICATES OF OBLIGATION, SERIES 2018"; AUTHORIZING THE CITY STAFF AND CITY'S FINANCIAL ADVISOR AND BOND COUNSEL TO PROCEED WITH THIS PLAN OF FINANCE; AND AUTHORIZING OTHER MATTERS RELATED TO THE FOREGOING.

Mayor Benjamin Gomez, requested a motion for Resolution 2018-011. Commissioner Rene Villafranco moved to approve. Mayor Pro Tem Carol Lynn Sanchez seconded the motion. Voting Aye; Mayor Benjamin Gomez, Mayor Pro Tem Carol Lynn Sanchez, Commissioner Antonio Gonzales, Commissioner Rene Villafranco, and Commissioner Ricardo Guerra. Motion carried to APPROVE OF RESOLUTION NUMBER 2018-011 APPROVING THE CITY OF SAN BENITO'S PLAN OF FINANCE PERTAINING TO THE CONTEMPLATED ISSUANCE OF OBLIGATIONS TO BE DESIGNATED AS "CITY OF SAN BENITO, TEXAS COMBINATION TAX AND LIMITED PLEDGE REVENUE CERTIFICATES OF OBLIGATION, SERIES 2018"; AUTHORIZING THE CITY STAFF AND CITY'S FINANCIAL ADVISOR AND BOND COUNSEL TO PROCEED WITH THIS PLAN OF FINANCE; AND AUTHORIZING OTHER MATTERS RELATED TO THE FOREGOING.

ITEM 8. CONSIDERATION AND POSSIBLE ACTION ON APPROVAL OF RESOLUTION NUMBER 2018-012 RELATING TO ESTABLISHING THE CITY OF SAN BENITO'S INTENTION TO REIMBURSE ITSELF FOR THE PRIOR LAWFUL EXPENDITURE OF FUNDS RELATING TO CONSTRUCTING VARIOUS CITY IMPROVEMENTS FROM THE PROCEEDS OF TAX-EXEMPT OBLIGATIONS TO BE ISSUED BY THE CITY FOR

AUTHORIZED PURPOSES; AUTHORIZING OTHER MATTERS INCIDENT AND RELATED THERETO; AND PROVIDING AN EFFECTIVE DATE.

Mr. Don Gonzales, CPA, Managing Director, Estrada Hinojosa & Company advised City Commission this resolution is for City to be able to spend monies sixty days out of current budget, then reimburse yourself to avoid a negative impact on current budget. There are no requirements to spend the funds. Mayor Pro Tem Carol Lynn Sanchez moved to approve. Commissioner Ricardo Guerra seconded the motion. Voting Aye; Mayor Benjamin Gomez, Mayor Pro Tem Carol Lynn Sanchez, Commissioner Antonio Gonzales, Commissioner Rene Villafranco, and Commissioner Ricardo Guerra. Motion carried to APPROVE RESOLUTION NUMBER 2018-012 RELATING TO ESTABLISHING THE CITY OF SAN BENITO'S INTENTION TO REIMBURSE ITSELF FOR THE PRIOR LAWFUL EXPENDITURE OF FUNDS RELATING TO CONSTRUCTING VARIOUS CITY IMPROVEMENTS FROM THE PROCEEDS OF TAX-EXEMPT OBLIGATIONS TO BE ISSUED BY THE CITY FOR AUTHORIZED PURPOSES; AUTHORIZING OTHER MATTERS INCIDENT AND RELATED THERETO; AND PROVIDING AN EFFECTIVE DATE.

ITEM 9. CONSIDERATION AND POSSIBLE ACTION ON APPROVAL OF RESOLUTION NUMBER 2018-013 BY THE CITY COMMISSION OF THE CITY OF SAN BENITO, TEXAS AUTHORIZING AND APPROVING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION; COMPLYING WITH THE REQUIREMENTS CONTAINED IN SECURITIES AND EXCHANGE COMMISSION RULE 15C2-12; AND PROVIDING FOR AN EFFECTIVE DATE.

Mr. Don Gonzales, CPA, Managing Director, Estrada Hinojosa & Company advised City Commission this resolution is authorization to publish in your newspaper of record on June 22, 2018 and then on June 29, 2018. This gives public notice for those two publications, will list amount not to exceed \$13 million, that's not say that's the amount to be issued and lists various projects you would be contemplating to do. Afterwards we have to wait 30 days after we issue the debt. Mayor Pro Tem Carol Lynn Sanchez moved to approve. Commissioner Rene Villafranco seconded the motion. Voting Aye; Mayor Benjamin Gomez, Mayor Pro Tem Carol Lynn Sanchez, Commissioner Antonio Gonzales, Commissioner Rene Villafranco, and Commissioner Ricardo Guerra. Motion carried to APPROVE RESOLUTION NUMBER 2018-013 BY THE CITY COMMISSION OF THE CITY OF SAN BENITO, TEXAS AUTHORIZING AND APPROVING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION; COMPLYING WITH THE REQUIREMENTS CONTAINED IN SECURITIES AND EXCHANGE COMMISSION RULE 15C2-12; AND PROVIDING FOR AN EFFECTIVE DATE.

ITEM 10. CONSIDERATION AND POSSIBLE ACTION TO APPROVE WORK ORDER NUMBER 1 WITH GARVER, L.L.C. FOR WATER TREATMENT PLANT NUMBER 2 PRELIMINARY HOURLY TECHNICAL ADVISORY SERVICES.

City Manager Manuel De La Rosa addressed City Commission advising this is the first work order with GARVER and recommends approval. Commissioner Rene Villafranco moved to approve. Mayor Pro Tem Carol Lynn Sanchez seconded the motion. Voting Aye; Mayor Benjamin Gomez, Mayor Pro Tem Carol Lynn Sanchez, Commissioner Antonio Gonzales, Commissioner Rene Villafranco, and Commissioner Ricardo Guerra. Motion carried to

APPROVE WORK ORDER NUMBER 1 WITH GARVER, L.L.C. FOR WATER TREATMENT PLANT NUMBER 2 PRELIMINARY HOURLY TECHNICAL ADVISORY SERVICES.

ITEM 11. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NUMBER 2018-010, A RESOLUTION OF THE CITY OF SAN BENITO, TEXAS APPROVING COOPERATION WITH THE CITIES SERVED BY AEP TO REVIEW AEP TEXAS INC.'S, REQUESTED APPROVAL OF AN ADJUSTMENT TO ITS ENERGY EFFICIENCY COST RECOVERY FACTOR; HIRING LEGAL AND CONSULTING SERVICES TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO LEGAL COUNSEL.

City Manager Manuel De La Rosa, addressed City Commission advising City staff recommends approval. We will be a member city of this coalition, no member cost to City. Commissioner Rene Villafranco moved to approve. Commissioner Antonio Gonzales seconded the motion. Voting Aye; Mayor Benjamin Gomez, Mayor Pro Tem Carol Lynn Sanchez, Commissioner Antonio Gonzales, Commissioner Rene Villafranco, and Commissioner Ricardo Guerra. Motion carried to APPROVE RESOLUTION NUMBER 2018-010, A RESOLUTION OF THE CITY OF SAN BENITO, TEXAS APPROVING COOPERATION WITH THE CITIES SERVED BY AEP TO REVIEW AEP TEXAS INC.'S, REQUESTED APPROVAL OF AN ADJUSTMENT TO ITS ENERGY EFFICIENCY COST RECOVERY FACTOR; HIRING LEGAL AND CONSULTING SERVICES TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO LEGAL COUNSEL.

ITEM 12. DISCUSSION AND POSSIBLE ACTION TO ACCEPT A DONATION OF A BRONZE BUST SCULPTURE OF COLONEL SAM ROBERTSON FOR PUBLIC DISPLAY.

Luis Contreras, Museum Coordinator addressed City Commission advising citizens approached city to wishing to donate a bronze bust of Colonel Sam Robertson with it being placed in the San Benito Cultural Heritage Museum. Ms. Sandra Tumberlison addressed the City Commission explaining proposal on bronze bust sculpture. Commissioner Rene Villafranco moved to approve. Mayor Pro Tem Carol Lynn Sanchez seconded the motion. Voting Aye; Mayor Benjamin Gomez, Mayor Pro Tem Carol Lynn Sanchez, Commissioner Antonio Gonzales, Commissioner Rene Villafranco, and Commissioner Ricardo Guerra. Motion carried to APPROVE THE ACCEPTANCE OF A DONATION OF A BRONZE BUST SCULPTURE OF COLONEL SAM ROBERTSON FOR PUBLIC DISPLAY.

ITEM 13. CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE CITY STAFF TO PUBLISH A NOTICE FOR REQUEST OF STATEMENT OF QUALIFICATIONS FROM QUALIFIED ARTIST TO SCULPT A BRONZE EAGLE STATUE TO BE ERECTED AT THE VETERANS' WAR MEMORIAL.

Martha McClain, Public Relations Director addressed City Commission requesting approval. Mayor Pro Tem Carol Lynn Sanchez moved to approve. Commissioner Rene Villafranco seconded the motion. Voting Aye; Mayor Benjamin Gomez, Mayor Pro Tem Carol Lynn Sanchez, Commissioner Antonio Gonzales, Commissioner Rene Villafranco, and

Commissioner Ricardo Guerra. Motion carried to APPROVE TO AUTHORIZE CITY STAFF TO PUBLISH A NOTICE FOR REQUEST OF STATEMENT OF QUALIFICATIONS FROM QUALIFIED ARTIST TO SCULPT A BRONZE EAGLE STATUE TO BE ERECTED AT THE VETERANS' WAR MEMORIAL.

ITEM 14. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RATIFICATION OF THE CONCESSION AGREEMENT WITH PRIM'S EVENT CENTER (ZUNIGA ENTERTAINMENT, L.L.C.) TO PROVIDE ALCOHOLIC BEVERAGE SALES AT RESACAFEST 2018 ON SATURDAY, JULY 7, 2018 AT THE HEAVIN MEMORIAL PARK.

Luis Contreras, Museum Coordinator, addressed City Commission justifying ratification due to time constraint to obtain TABC Permit. Commissioner Antonio Gonzales moved to approve. Mayor Pro Tem Carol Lynn Sanchez seconded the motion. Voting Aye: Mayor Benjamin Gomez, Mayor Pro Tem Carol Lynn Sanchez, Commissioner Antonio Gonzales, Commissioner Rene Villafranco and Commissioner Ricardo Guerra. Motion carried to APPROVE RATIFICATION OF THE CONCESSION AGREEMENT WITH PRIM'S EVENT CENTER (ZUNIGA ENTERTAINMENT, L.L.C.) TO PROVIDE ALCOHOLIC BEVERAGE SALES AT RESACAFEST 2018 ON SATURDAY, JULY 7, 2018 AT THE HEAVIN MEMORIAL PARK.

ITEM 15. CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACTUAL AGREEMENT WITH HEFFNER DESIGN TEAM FOR THE TEXAS PARKS & WILDLIFE GRANT PORTION OF THE SOUTH PARK PROJECT.

Art Garza, Parks & Recreation Director addressed City Commission thanking for continuous support for this project. Agreement to contract for architectural services. Funds available within the grant to cover costs. Commissioner Rene Villafranco moved to approve. Mayor Pro Tem Carol Lynn Sanchez seconded the motion. Voting Aye: Mayor Benjamin Gomez, Mayor Pro Tem Carol Lynn Sanchez, Commissioner Antonio Gonzales, Commissioner Rene Villafranco, and Commissioner Ricardo Guerra. Motion carried to APPROVE CONTRACTUAL AGREEMENT WITH HEFFNER DESIGN TEAM FOR THE TEXAS PARKS & WILDLIFE GRANT PORTION OF THE SOUTH PARK PROJECT.

ITEM 16. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE 2018-2019 DRAFT ONE-YEAR ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING, AND AUTHORIZE THE MAYOR TO SIGN THE CORRESPONDING APPLICATION FOR FEDERAL ASSISTANCE.

Rachel Siller, EDC Coordinator, addressed the City Commission advising it is year 44 of CDBG funding. Structured to benefit as many citizens as possible along with administration of grant. She stated several agencies requesting funds which total greater than what is available. On June 5 City Commission Meeting best use to allocate funds is to install restrooms at City Parks. Approval pending on August 7th by City Commission. Commissioner Antonio Gonzales moved to approve. Commissioner Rene Villafranco seconded the motion. Voting Aye: Mayor Benjamin Gomez, Mayor Pro Tem Carol Lynn Sanchez, Commissioner Antonio Gonzales, Commissioner Rene Villafranco, and Commissioner Ricardo Guerra. Motion carried to APPROVE THE 2018-2019 DRAFT ONE-YEAR ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING, AND AUTHORIZE THE MAYOR TO SIGN THE CORRESPONDING APPLICATION FOR FEDERAL ASSISTANCE.

ITEM 17. CONSIDERATION AND POSSIBLE ACTION TO APPOINT OR REAPPOINT A BOARD MEMBER TO PLACE 3 ON THE VETERANS ADVISORY BOARD, FOR TERM EXPIRING MAY 31, 2021.

Commissioner Ricardo Guerra, requested to table this item at this time due to no appointee. Mayor Pro Tem Carol Lynn Sanchez moved to approve. Commissioner Rene Villafranco seconded the motion. Voting Aye: Mayor Benjamin Gomez, Mayor Pro Tem Carol Lynn Sanchez, Commissioner Antonio Gonzales, Commissioner Rene Villafranco, and Commissioner Ricardo Guerra. Motion carried to **TABLE THIS ITEM AT THIS TIME.**

ITEM 18. CONSIDERATION AND POSSIBLE ACTION TO APPOINT OR REAPPOINT A BOARD MEMBER TO PLACE 4 ON THE VETERANS ADVISORY BOARD, FOR TERM EXPIRING MAY 31, 2021.

Mayor Pro Tem Carol Lynn Sanchez, motioned to reappointed Mr. Victor Garza. Commissioner Rene Villafranco seconded the motion. Voting Aye: Mayor Benjamin Gomez, Mayor Pro Tem Carol Lynn Sanchez, Commissioner Antonio Gonzales, Commissioner Rene Villafranco, and Commissioner Ricardo Guerra. Motion carried to **APPROVE THE REAPPOINTMENT OF MR. VICTOR GARZA, TO PLACE 4 OF THE VETERANS ADVISORY BOARD, FOR TERM EXPIRING ON MAY 31, 2021.**

ITEM 19. CONSIDERATION AND POSSIBLE ACTION IN SELECTING PROFESSIONAL ENGINEERING FIRMS TO PROVIDE NON-EXCLUSIVE SERVICES ON AN AS NEEDED BASIS.

City Manager Manuel De La Rosa addressed the City Commission advising recommendation for City Commission to select GARVER and Alpha. Commissioner Rene Villafranco moved to approve. Mayor Pro Tem Carol Lynn Sanchez seconded the motion. Voting Aye: Mayor Benjamin Gomez, Mayor Pro Tem Carol Lynn Sanchez, Commissioner Antonio Gonzales, Commissioner Rene Villafranco, and Commissioner Ricardo Guerra. Motion carried to **APPROVE SELECTING PROFESSIONAL ENGINEERING FIRMS TO PROVIDE NON-EXCLUSIVE SERVICES ON AN AS NEEDED BASIS.**

ITEM 20. PRESENTATION OF THE CITY OF SAN BENITO FINANCIAL STATEMENTS FOR THE PERIOD ENDED MAY 31, 2018.

Belen Pena, Finance Director, addressed City Commission on reviewed all City of San Benito financial statements for the period ended May 31, 2018. Financials are posted on website. No Motion carried, **PRESENTATION ONLY.**

ITEM 21. EXECUTIVE SESSION:

- A) **UNDER TEXAS GOVERNMENT CODE SECTION 551.071: CONSULTATION WITH CITY ATTORNEY REGARDING THE 380 AGREEMENT WITH AEP.**
- B) **UNDER TEXAS GOVERNMENT CODE, SECTION 551.071: CONSULTATION WITH CITY ATTORNEY REGARDING CAMERON COUNTY DRAINAGE DISTRICT NUMBER 3 AND CAMERON COUNTY IRRIGATION DISTRICT NUMBER 2.**

- C) UNDER TEXAS GOVERNMENT CODE, SECTION 551.071; CONSULTATION WITH CITY ATTORNEY REGARDING AMIGOS DEL VALLE.
- D) UNDER TEXAS GOVERNMENT CODE, SECTION 551.071, CONSULTATION WITH CITY ATTORNEY REGARDING RAUL ZUNIGA, JR. V CITY OF SAN BENITO.
- E) UNDER TEXAS GOVERNMENT CODE, SECTION 551.074, PERSONNEL: SEMI-ANNUAL EVALUATION OF THE CITY MANAGER.

THE CITY COMMISSION CONVENED INTO EXECUTIVE SESSION AT 7:26 P.M. AND ADJOURNED AT 7:48 P.M.

ITEM 22. ACTIONS TO BE TAKEN, IF ANY, ON ITEMS DISCUSSED IN EXECUTIVE SESSION.

No Actions taken.

ITEM 23. ADJOURNMENT.

Mayor Benjamin Gomez announced to adjourn. Commissioner Rene Villafranco moved to approve. Commissioner Antonio Gonzales seconded the motion. Voting Aye; Mayor Benjamin Gomez, Mayor Pro Tem Carol Lynn Sanchez, Commissioner Antonio Gonzales, Commissioner Rene Villafranco, and Commissioners Ricardo Guerra. Motion carried to ADJOURN AT 7:48 P.M.

CITY OF SAN BENITO

HONORABLE BENJAMIN "BEN" GOMEZ
MAYOR

ATTEST:

RUTH MCGINNIS
DEPUTY CITY SECRETARY

I hereby certify these are true and correct copy of the Minutes that were adopted by the City of San Benito City Commission on July 3, 2018 at their Regular City Commission Meeting.

Signed this 16th day of August, 2018.



JUN 22

PUBLIC NOTICE SUMMARY OF CDBG 44TH YEAR PROPOSED ONE YEAR ACTION PLAN

In compliance with the U.S. Department of Housing and Urban Development (HUD) requirements, the City of San Benito hereby provides PUBLIC NOTICE that the Proposed One Year Action Plan for the B-18: 2018-2019 fiscal year in the amount of \$406,237.00 for the Community Development Block Grant (CDBG) Program is available for public comment. There will be a 30-day comment period from June 25, 2018 through July 26, 2018. The Draft One Year Action Plan may be reviewed at the Community Grants and Programs Department, 401 North Sam Houston Boulevard, San Benito, Texas between the hours of 8:00 am and 5:00 p.m., on regular business days. Interested parties are encouraged to make their views known concerning the proposed One Year Action Plan via e-mail to rsiller@cityofsanbenito.com or via telephone at (956) 361-3800, extension 304.

The One Year Action Plan is a major component of the Consolidated Plan and sets forth the City's specific plan for activities that are expected to be implemented utilizing CDBG Funds during the fiscal year which begins October 1, 2018 and ends on September 30, 2019. Each of the activities supports priorities established in the Consolidated Plan.

PROGRAM GOALS:

The City's primary goals are to meet the CDBG national objectives which are:

- Benefit Low/Moderate income persons
- Prevent/Eliminate Slum and Blight.
- Meet Urgent Need

PROPOSED ONE YEAR ACTION PLAN

<u>Project Name</u>	<u>Amount Allocated</u>
Street Improvement Debt Payment	\$ 215,971
City Parks (Resaca Trail Property Payment)	\$ 39,996
Water and Sewer Systems Capital Improvements Debt Payment	\$ 60,000
City Park Improvements	\$ 20,620
General Administration	\$ 70,050
TOTAL PROPOSED FUNDING (YEAR 44)	\$ 406,237

PUBLIC HEARINGS:

In addition to the 30-day comment period, two (2) public hearings will take place as follows:

Tuesday, June 26, 2018 at 4:30 p.m.: San Benito Municipal Building, Cesar Gonzalez Meeting Hall, 401 North Sam Houston Boulevard, San Benito, Texas 78586.

Tuesday, July 3, 2018 at 5:30 p.m.: San Benito City Commission Meeting, San Benito Municipal Building, Cesar Gonzalez Meeting Hall, 401 North Sam Houston Boulevard, San Benito, Texas 78586.

The City of San Benito does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact Mrs. Rachel Siller at 956-361-3800 ext 304. Please provide 48 hour notice so that proper accommodations may be made available.

Si desea informacion en Espanol sobre este anuncio o si es una persona con desventajas/incapacidades y requiere alojamientos especiales, por favor hacer peticion llamando al 956-361-3800 ext 113

(6/22/2018)

AFFIDAVIT OF PUBLICATION

STATE OF TEXAS)
COUNTY OF CAMERON)

Before me, the undersigned, a Notary Public in and for Cameron County, Texas, personally appeared

AURELIO QUIROGA

known to me to be Representative of The San Benito News, who solemnly swears that the attached is a true copy of the publication appearing in said newspaper, a weekly, published in the City of San Benito, Cameron County, Texas, continuously for more than one year, and that said publication appeared on the following dates:

June 22 2018
____ 20____
____ 20____
____ 20____

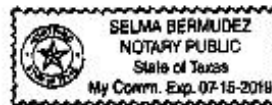
By:  _____
The San Benito News
Newspaper Representative

Signed Selma Bermudez
Notary Public in and for
Cameron County, Texas

Dated at San Benito Texas, June 22 2018

My Commission Expires: JULY 15, 2019

(Seal)



NOTE:

Costs of this publication excluding Notary fee totals the sum of \$ _____, which is now payable to

THE SAN BENITO NEWS
San Benito, Texas, 78586

Rachel Siller

From: Anna De la Cruz <executivedirector@cccadvocacycenter.org>
Sent: Tuesday, July 3, 2018 9:08 PM
To: Rachel Siller
Cc: Bernard Rodriguez; Fred Bell
Subject: Re: CDBG funds

Thank you. I would have been present at the mtg this evening but had a family emergency that was priority topped off with the final preparations for the Ontiveros Family Reunion this weekend. Please know that whatever decision is made by the commission is in the best interest of the citizens of SB. I was contacted by a news reporter today but felt it was best not to comment other than by stating whatever the decision is we will continue to provide services.

Thank you for all your help during this current funding period and as stated in my previous email, hope to continue working with the City of SB.

On Tuesday, July 3, 2018, Rachel Siller <rsiller@cityofsanbenito.com> wrote:

Ms. De La Cruz,

I am in receipt of your comments regarding the San Benito CDBG FY 2018-2019 Draft Annual Action Plan. The second Public Hearing is scheduled this evening at 5:30 at the City Commission meeting if you desire to submit your comments at the Public Hearing, in addition to this email. The Final Action Plan will be presented to the City Commission on August 7, 2018 for consideration and approval.

All comments provided during the 30 day comment period and the two Public Hearings will be reviewed and presented to the Commission for their consideration when deliberating on the Final Action Plan.

Please contact me should you have questions, comments, or concerns.

Warm Regards,

Rachel Siller

Economic Development Coordinator

City of San Benito

[401 N. Sam Houston Blvd.](#)

[San Benito, TX 78586](#)

P: 956-361-3804 x 304

rsiller@cityofsanbenito.com

This e-mail message may contain confidential and/or privileged information. If you are not an addressee or otherwise authorized to receive this message, you should not use, copy, disclose or take any action based on this e-mail or any information contained in the message. If you have received this material in error, please advise the sender immediately by reply e-mail and delete this message. **ATTENTION PUBLIC OFFICIALS:** a "Reply to All" of this e-mail could lead to violations of the Texas Open Meetings Act. Please reply only to the sender. Please note that any correspondence, such as e-mail or letters, sent to City staff or City officials may become a public record and made available for public/media review.

From: Anna De la Cruz [mailto:executivedirector@cccadvocacycenter.org]
Sent: Monday, July 2, 2018 6:15 PM
To: Rachel Siller <rsiller@cityofsanbenito.com>
Subject: CDBG funds

Good evening Ms. Siller: it has been brought to my attention that the City of SB will not be funding local non profits this year. As a citizen of SB and an Ex.Director of an agency that serves Cameron and Willacy Counties it is heartbreaking. SB is one of our higher served areas in Cameron County falling 3rd behind Brownsville and Harlingen. As we know funds all around are becoming scarce but as a non profit agency we have also seen our grant monies decrease. We do not charge for any of our services and as a private citizen of this City I am aware of what and where the needs are. Our children who suffer abuse will still continue being our priority and we will continue providing services as long as we can for the Children and families in SB and all other cities or jurisdictions we serve.

I thank you for your time and look forward to continuing to work with you and other City Officials as long as we can.

Thank You!

--

Anna De La Cruz, Executive Director

956-361-3313 (Main Office-SB)

956-986-2770 (Brownsville Office)

Fax: 956-788-4109

www.cameroncountycac.com

"Success is not final, failure is not fatal: it is the courage to continue that counts."

– **Winston S. Churchill**

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--

Anna De La Cruz, Executive Director

956-361-3313 (Main Office-SB)

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**MINUTES OF THE CITY OF SAN BENITO REGULAR CITY COMMISSION MEETING
July 3, 2018**

On Tuesday, July 3, 2018 the City Commission met for a Regular Meeting at the San Benito Municipal Building in the Cesar Gonzalez Meeting Hall, located at 401 North Sam Houston Boulevard, in San Benito, Texas at 5:30 p.m. A quorum was present including the following:

HONORABLE BENJAMIN GOMEZ, MAYOR, WAS THE PRESIDING OFFICER

CITY COMMISSION MEMBERS

Benjamin Gomez - Mayor
Carol Lynn Sanchez - Mayor Pro Tem
Antonio Gonzales - Commissioner, Place 1
Rene Villafranco - Commissioner, Place 2
Ricardo Guerra - Commissioner, Place 3

ADMINISTRATIVE STAFF

Ricardo Morado - City Attorney
Manuel De La Rosa - City Manager
Fred Bell - Assistant to the City Manager
Ruth McGinnis - Deputy City Secretary

ABSENT

Lupita Passemont - City Secretary

ITEM 1. WELCOME.

Mayor Benjamin Gomez called the meeting to order. "The City Commission and I welcome you to our Regular City Commission Meeting. The time is 5:30 p.m. and we have a quorum."

ITEM 2. PLEDGE OF ALLEGIANCE TO THE U S FLAG AND TO THE TEXAS FLAG.

Commissioner Ricardo Guerra led the City Commission and audience in reciting the Pledges of Allegiance to the United States flag and to the Texas flag.

ITEM 3. INVOCATION.

Mr. Lionel Betancourt led City Commission Members and audience in prayer.

ITEM 4. ANNOUNCEMENTS: ITEMS OF COMMUNITY INTEREST.

Mayor Benjamin Gomez announced July 4th, Independence Day, City of San Benito Offices will be closed resuming regular hours Thursday, July 5 ; July 7th from 4pm to 11pm ResacaFest2018 at Heavin Memorial Park ; July 13th at 8:30 p.m. Movies at the Park showing Coco at Stookey Park.

ITEM 5. PUBLIC COMMENTS.

Ruth McGinnis, Deputy City Secretary, announced Mr. Santiago Perez present to speak in Public Comment. Mr. Santiago Perez talked about being billed \$26.51 for 20 gallons of water with nothing running. His second comment was if you want city to prosper, you must get rid of the city attorney and that he could provide five good reasons but will not give ammo to the enemy. He also stated to consider firing the City Manager, he's a strong smart guy, he likes him, but maybe he's too smart for us, he is way over our heads, and getting paid too much money. This is what happens and we don't think about the people. The Valley Morning Star wrote an article about 27,000 people have not paid their taxes, at least 1,000 people that have not paid their taxes, and now you are considering rate increase in our water. We should get normal people to be representatives of the people, not to be considering who they are, bring back to basics. Last petition to have City Attorney out, one person voted to keep him but that person received re-election campaign money. The City Attorney gave money to one of the commissioners for his re-election campaign and he accepted that money. Like it or not, it's a form of corruption. City Attorney Ricardo Morado announced three minutes expired for public comment.

ITEM 6. PUBLIC HEARING - TO SOLICIT INPUT FROM CITIZEN PARTICIPATION ON PROPOSED FISCAL YEAR 2018-2019 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ANNUAL ACTION PLAN.

Mayor Benjamin Gomez announced Fred Bell, Assistant to the City Manager, presenting this item and answering questions. Fred Bell, advised this is a routine protocol procedure for CDBG to hold public hearing and there are people present to address the commission with concerns. Mayor Benjamin Gomez opened the floor to the public at 5:36 p.m. Ms. Dora Martinez, Executive Director, Court Appointed Special Advocates (CASA), is a non-profit agency appointed to represent child abuse victims during the time they are in the foster care system. They recruit and train volunteers to represent the child's best interest. They received this fiscal year \$6,000.00 which funds a portion of one staff person who serves San Benito children. They have serve thirty-six San Benito children who have been removed by Child Protective Services, (CPS), and are currently in the foster system. She requests reconsideration to fund CASA. Ms. Iltze Dahlman, a resident of San Benito, and a seven year volunteer with CASA has served fifteen kids during this time. She has been privileged to assist the children and requests continuation to fund CASA. Mayor Benjamin Gomez closed the floor at 5:42 p.m. No Motion carried at this time due to Public Hearing only.

ITEM 7. CONSIDERATION AND POSSIBLE ACTION ON APPROVAL OF THE MINUTES OF THE REGULAR CITY COMMISSION MEETING OF JUNE 19, 2018.

Commissioner Rene Villafranco moved to approve. Commissioner Antonio Gonzales seconded the motion. Voting Aye; Mayor Benjamin Gomez, Mayor Pro Tem Carol Lynn Sanchez, Commissioner Antonio Gonzales, Commissioner Rene Villafranco, and Commissioner Ricardo Guerra. Motion carried to APPROVE THE MINUTES OF THE REGULAR CITY COMMISSION MEETING OF JUNE 19, 2018.

ITEM 8. CONSIDERATION AND POSSIBLE ACTION TO APPROVE APPLICATION PAYMENT NUMBER 6 TO G & T PAVING PERTAINING TO OSCAR WILLIAMS LIFT STATION AND FORCE MAIN IMPROVEMENTS FOR WORK PERFORMED MARCH 2, 2018 TO JUNE 15, 2018, IN THE AMOUNT OF \$81,696.58.

Adan Gonzalez, Public Works Director presented the item and advised City Commission final invoice will be presented next month. Commissioner Rene Villafranco moved to approve. Mayor Pro Tem Carol Lynn Sanchez seconded the motion. Voting Aye; Mayor Benjamin Gomez, Mayor Pro Tem Carol Lynn Sanchez, Commissioner Antonio Gonzales, Commissioner Rene Villafranco, and Commissioner Ricardo Guerra. Motion carried to APPROVE APPLICATION PAYMENT NUMBER 6 TO G & T PAVING PERTAINING TO OSCAR WILLIAMS LIFT STATION AND FORCE MAIN IMPROVEMENTS FOR WORK PERFORMED MARCH 2, 2018 TO JUNE 15, 2018, IN THE AMOUNT OF \$81,696.58.

ITEM 9. CONSIDERATION AND POSSIBLE ACTION ON APPOINTMENT OF A SAN BENITO ECONOMIC DEVELOPMENT CORPORATION DIRECTOR TO PLACE 2, FOR TERM EXPIRING MAY 31, 2019.

Commissioner Rene Villafranco moved to appoint Mr. Joe D. Gonzalez to Place 2 of the San Benito Economic Development Corporation. Mayor Pro Tem Carol Lynn Sanchez seconded the motion. Voting Nay; Mayor Benjamin Gomez, Commissioner Antonio Gonzales, and Commissioner Ricardo Guerra. No Motion, AGENDA ITEM DIED DUE TO LACK OF VOTE.

ITEM 10. DISCUSSION AND POSSIBLE ACTION ON CHANGING THE REGULAR CITY COMMISSION MEETING DAYS AND TIMES.

Mayor Benjamin Gomez, addressed the City Commission advising he requested agenda item due to other meetings being held on same day and time, like Housing and School Board. Just for discussion right now, but need to have more discussion to establish days for more people to be at our meetings. City Attorney Ricardo Morado advised City Commission Meetings are set by ordinance and would need to repeal and adopt a new ordinance. City Manager Manuel De La Rosa advised he found an ordinance showing 6:30 p.m. not 5:30 p.m. and will send to City Commission. No Motion carried, DISCUSSION ONLY AT THIS TIME.

ITEM 11. EXECUTIVE SESSION:

- A) UNDER TEXAS GOVERNMENT CODE, SECTION 551.071(2) CONSULTATION WITH ATTORNEY TO PROVIDE LEGAL ADVICE AND COUNSEL IN CONNECTION WITH THE CITY'S RIGHTS, DUTIES, PRIVILEGES, AND OBLIGATIONS UNDER CHAPTER 143 AND 174 OF THE TEXAS LOCAL GOVERNMENT CODE AND IN RESPONSE TO THE NOTICE OF INTENT TO COLLECTIVELY BARGAIN TENDERED BY THE SAN BENITO POLICE OFFICER'S ASSOCIATION.
- B) CLOSED SESSION PURSUANT TO SECTION 551.071 OF THE OPEN MEETINGS ACT TO CONSULT WITH LEGAL COUNSEL

REGARDING LEGAL ISSUES PERTAINING TO PROJECT 2016-08 AND PURSUANT TO SECTION 551.087, TO DELIBERATE THE OFFER OF A FINANCIAL OR OTHER INCENTIVE TO A BUSINESS PROSPECT RELATING TO PROJECT 2016-08.

- C) UNDER TEXAS GOVERNMENT CODE, SECTION 551.071: CONSULTATION WITH CITY ATTORNEY REGARDING THE 380 AGREEMENT WITH AEP.
- D) UNDER TEXAS GOVERNMENT CODE, SECTION 551.074, PERSONNEL: TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER, CITY ATTORNEY.
- E) UNDER TEXAS GOVERNMENT CODE, SECTION 551.074, PERSONNEL: TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE, ECONOMIC DEVELOPMENT COORDINATOR.
- F) UNDER TEXAS GOVERNMENT CODE, SECTION 551.074, PERSONNEL: SEMI-ANNUAL EVALUATION OF THE CITY MANAGER.

THE CITY COMMISSION CONVENED INTO EXECUTIVE SESSION AT 5:50 P.M. AND ADJOURNED AT 7:04 P.M.

ITEM 22. ACTIONS TO BE TAKEN, IF ANY, ON ITEMS DISCUSSED IN EXECUTIVE SESSION.

ITEM 11. EXECUTIVE SESSION:

- A) UNDER TEXAS GOVERNMENT CODE, SECTION 551.071(2) CONSULTATION WITH ATTORNEY TO PROVIDE LEGAL ADVICE AND COUNSEL IN CONNECTION WITH THE CITY'S RIGHTS, DUTIES, PRIVILEGES, AND OBLIGATIONS UNDER CHAPTER 143 AND 174 OF THE TEXAS LOCAL GOVERNMENT CODE AND IN RESPONSE TO THE NOTICE OF INTENT TO COLLECTIVELY BARGAIN TENDERED BY THE SAN BENITO POLICE OFFICER'S ASSOCIATION.

No Motion carried, DISCUSSION ONLY AT THIS TIME.

- B) CLOSED SESSION PURSUANT TO SECTION 551.071 OF THE OPEN MEETINGS ACT TO CONSULT WITH LEGAL COUNSEL REGARDING LEGAL ISSUES PERTAINING TO PROJECT 2016-08 AND PURSUANT TO SECTION 551.087, TO DELIBERATE THE OFFER OF A FINANCIAL OR OTHER INCENTIVE TO A BUSINESS PROSPECT RELATING TO PROJECT 2016-08.

City Attorney Ricardo Morado recommended that this Commission move to approve the action taken by EDC last night approving changes to performance agreement and the proposed ground lease on Project 2016-08. Commissioner Antonio Gonzales moved to approve. Commissioner Ricardo Guerra seconded the motion. Voting Aye; Mayor Benjamin Gomez, Mayor Pro Tem Carol Lynn Sanchez, Commissioner Antonio Gonzales, and Commissioner Ricardo Guerra. Motion carried to APPROVE OFFER OF A FINANCIAL OR OTHER INCENTIVE TO A BUSINESS PROSPECT RELATING TO PROJECT 2016-08.

- C) UNDER TEXAS GOVERNMENT CODE, SECTION 551.071: CONSULTATION WITH CITY ATTORNEY REGARDING THE 380 AGREEMENT WITH AEP.

No Motion carried, DISCUSSION ONLY AT THIS TIME.

- D) UNDER TEXAS GOVERNMENT CODE, SECTION 551.074, PERSONNEL: TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER, CITY ATTORNEY.

Mayor Benjamin Gomez announced City Commission deliberated to seek RFQ's for City Attorney. Commissioner Antonio Gonzales moved to approve. Commissioner Ricardo Guerra seconded the motion. Voting Nay: Mayor Pro Tem Carol Lynn Sanchez. Voting Aye; Mayor Benjamin Gomez, Commissioner Antonio Gonzales, and Commissioner Ricardo Guerra. Motion carried to APPROVE TO SEEK RFQ'S FOR CITY ATTORNEY.

- E) UNDER TEXAS GOVERNMENT CODE, SECTION 551.074, PERSONNEL: TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE, ECONOMIC DEVELOPMENT COORDINATOR.

No Motion carried, DISCUSSION ONLY AT THIS TIME.

F) UNDER TEXAS GOVERNMENT CODE, SECTION 551.074,
PERSONNEL: SEMI-ANNUAL EVALUATION OF THE CITY
MANAGER.

No Motion carried, **DISCUSSION ONLY AT THIS TIME.**

ITEM 23. ADJOURNMENT.

Mayor Benjamin Gomez announced to adjourn. Commissioner Antonio Gonzales moved to approve. Commissioner Ricardo Guerra seconded the motion. Voting Aye; Mayor Benjamin Gomez, Mayor Pro Tem Carol Lynn Sanchez, Commissioner Antonio Gonzales, and Commissioner Ricardo Guerra. Motion carried to **ADJOURN AT 7:06 P.M.**

CITY OF SAN BENITO

HONORABLE BENJAMIN "BEN" GOMEZ
MAYOR

ATTEST:

RUTH MCGINNIS
DEPUTY CITY SECRETARY

I hereby certify these are true and correct copy of the Minutes that were adopted by the City of San Benito City Commission on July 17, 2018 at their Regular City Commission Meeting.

Signed this 16th day of August, 2018.





Ruth McGinnis
Interim City Secretary



**MINUTES OF THE CITY OF SAN BENITO REGULAR CITY COMMISSION MEETING
July 17, 2018**

On Tuesday, July 17, 2018 the City Commission met for a Regular Meeting at the San Benito Municipal Building in the Cesar Gonzalez Meeting Hall, located at 401 North Sam Houston Boulevard, in San Benito, Texas at 5:30 p.m. A quorum was present including the following:

HONORABLE BENJAMIN GOMEZ, MAYOR, WAS THE PRESIDING OFFICER

CITY COMMISSION MEMBERS

Benjamin Gomez - Mayor
Carol Lynn Sanchez - Mayor Pro Tem
Antonio Gonzales - Commissioner, Place 1
Rene Villafranco - Commissioner, Place 2
Ricardo Guerra - Commissioner, Place 3

ADMINISTRATIVE STAFF

Ricardo Morado - City Attorney
Manuel De La Rosa - City Manager
Fred Bell - Assistant to the City Manager
Ruth McGinnis - Deputy City Secretary

ABSENT

Mayor Pro Tem Carol Lynn Sanchez
Lupita Passement - City Secretary

ITEM 1. WELCOME.

Mayor Benjamin Gomez called the meeting to order. "The City Commission and I welcome you to our Regular City Commission Meeting. The time is 5:30 p.m. and we have a quorum."

ITEM 2. PLEDGE OF ALLEGIANCE TO THE U S FLAG AND TO THE TEXAS FLAG.

Commissioner Ricardo Guerra led the City Commission and audience in reciting the Pledges of Allegiance to the United States flag and to the Texas flag.

ITEM 3. INVOCATION.

Mr. Lionel Betancourt led City Commission Members and audience in prayer.

ITEM 4. ANNOUNCEMENTS: ITEMS OF COMMUNITY INTEREST.

Mayor Benjamin Gomez thanked San Benito Police Department, Fire Department, Public Works Department on making ResacaFest 2018 a great success. Congratulated Art Garza, Parks & Recreation Director, on birth of new baby girl, and thanked the Mexican Consulate for hosting their July 11th Hurricane Preparedness Event in San Benito. Announced July 20th at 8:30 p.m. Movies at the Park showing Jumanji at Stookey Park. The NFL Flag Season begins

September 8th at Stookey Park. The SBCISD First Day of School for Students is Monday, August 27, 2018.

ITEM 5. PUBLIC COMMENTS.

Ruth McGinnis, Deputy City Secretary, announced Ms. Lynn Pare' present to speak in Public Comment. Mayor Benjamin Gomez opened the floor for Public Comments at 5:33 p.m. Ms. Pare' thanked City Commission for current and previous transparency on city website and there's more information on it. Ms. Pare' mentioned board listings on city website is inaccurate since 2010. She suggests listing all rules and regulations, ordinances, meeting etiquette, no minutes posted for City and EDC. Complimented Police Department on Complaint Form available 24 hours 7 days a week to fill out at your own time.

Mr. Jose "Joe" Medrano, Public Relations Coordinator for Court Appointed Special Advocates (CASA) of Cameron and Willacy Counties, joining him is Ms. Veronica Gonzalez, Volunteer Supervisor, from San Benito serving the children of San Benito. CASA trains volunteers to represent child abuse victims while in the foster care system. The funding received from CDBG funds helps to staff a CASA supervisor volunteer to serve San Benito children removed from their homes because of abuse or neglect. This current fiscal year 36 San Benito children have been served. Federal funding received by the City of San Benito CDBG is significant and should be reviewed carefully when deciding where and how these funds are spent. We are not minimizing the need for City to utilize funds for improvements where there is an immediate need however our goals are often not immediate but rather long term considering the audience we serve. As a reminder CASA volunteers are there from the time the child is removed from a problematic and often dangerous home environment to a final destination determined by the family court. CASA volunteers know where children started and can see the difference in the behaviors. CASA can truly make a difference in a child's life. We ask that you please continue to support their voice by supporting CASA through CDBG funding so we can continue to serve displaced children from the City of San Benito.

Mr. Hugo Zuniga, Executive Director, Boys and Girls Club of San Benito, joining is Ms. Liz Garza, talking about CDBG funding and articles going out in media regarding us not requesting the funds. We are currently working with Ms. Rachel last couple of months trying to get funds going. Previously miscommunication with Ms. Truman regarding the funding and reimbursements. We are working with getting applications from the students because of funding. Since January till July we have served 4500 kids in our facility. They range from age 16 to 17 it's called a safe haven. During Summer program we have 145 kids registered. Monday through Friday, we are serving 120 to 145 kids on a daily basis. CDBG funding means a lot to us meaning it means we can serve more people in our community. In this past year, we have great relations with school district and we need more staff and need more funding. United Way is our biggest funder with \$36,000.00; a lot of money is donated through private donors. I invite you to visit the Boys and Girls Club to see what we do on a daily basis. We are opened 7:30am to 5:30pm during the summer and see what our plan is.

Ms. Liz Chavez, President, Boys and Girls Club in San Benito, addressed City Commission mentioning she- has been unable to attend other CDBG Public Hearings. She advised has had a lot of learning on CDBG funding these past couple of weeks. After several articles have been placed. After several calls to HUD and Office of Inspector General, I have been burst

CDBG funding and its disappointing, they told me every city has to have a citizen participation plan and that public servicing agency should be contacted and its very in black and white in their plan they must be contacted. Nobody has contacted the Boys and Girls Club, since I've been there, any contact made to the City is usually us making initial contact with the city manager or commission member if a problem arises. I find like, Hugo had stated, our relationship with city has grown a little bit over the year, it's not where it needs to be, no fault of, I guess, either one. We basically at the club are trying to lay the foundation stability wise and everybody knows the history of the club and we have accomplished through making partnership with the district and working with your Special Events Board when they include us in their events to get some type of monetary amounts. At this point, although sewer fixes, street repairs, and other things cited in your proposed plan are necessary for the City, I personally believe those are general government responsibilities, and although I don't debunk the fact that CDBG funding can be used for those as cited, I don't think the whole CDBG amount should be used for the City and knock out your none profits serving your kids of San Benito. As Hugo has stated we have had 4,500 San Benito kids come through our facility, we are only growing, not meaning we have 4,500 daily but any community service events we cite those as kids served. It's a shame city is looking to cut us out based on their proposed plan that we've seen; \$6,000.00 might not seem a lot, we are not going to beg, we always ask for \$30k and can use \$30k at any point. Like Hugo cited, \$100,000 in our budget is from private donations which can go away anytime. We are fortunate people believe in the mission that we have at the club and at this point we are asking city to reconsider amend their CDBG funding to include us in some type of funding and to help us stay and grow as we have accomplished these past couple of years at the current board has in place.

Mr. Lionel Betancourt, addressed City Commission about the changing of the date of this meeting. I reserve Tuesday's nights for you guys and really enjoy the friendship and allowing me to participate in this meeting. I would like to know where you were thinking of going with it. If it does change dramatically I may have to be excluded and that would bother me. I would prefer it stay the time that it is. I am one person out of the 25,000 people living here asking, and I am certainly, absolutely, continuing being totally none confrontational about any issue you all have. I am fully aware of issues and how difficult your job is and I'm glad I am on this side of the bench and not on yours.

Mayor Benjamin Gomez closed the floor at 5:45 p.m. No Motion carried at this time due to Public Hearing only.

ITEM 6. PUBLIC HEARING - TO SOLICIT INPUT FROM CITIZEN PARTICIPATION ON PROPOSED FISCAL YEAR 2016-2017 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ANNUAL ACTION PLAN.

Fred Bell, Assistant to the City Manager, advised this is the second of two required public hearings before the city commission to take action on allocation of previous year CDBG Action Plan for the 2016-2017 action plan. Commissioner Antonio Gonzales questioned who rates the CDBG applications. Fred Bell advised the applications are submitted to the City and paperwork is processed. The commission decides who gets money and who does not receive money. These were excess funds round up because we don't know what penny is going to be and there's an administration cost. We budget a bit higher and as result we have money left over and we reallocate. Mayor Benjamin Gomez clarified that Commissioner Antonio Gonzales was

asking if City has a committee of people to decide on CDBG funding and action plan. Fred Bell advised, no sir, the paperwork is received, there is publication on public hearings. Those applications are screened and if they meet the criteria, there may be 4 or 6 applicants, staff will work with applicants to complete process. Based on available funds, the commission will determine amounts to be approved to different entities. Commissioner Antonio Gonzales advised on previous occasion, there was a committee and asked if City did away with that committee. City Manager Manuel De La Rosa, advised that in early 2016, Ms. Sandee Alvarez, made recommendation to city commission that a fourteen member committee would not participate. City Commission approved change plan and it is complying with HUD. He will send minutes to full commission showing approval of change.

Mayor Benjamin Gomez opened the floor to the public at 5:51 p.m. Ms. Lynn Pare' advised City Commission the date was April 19, 2016 as shown on city website minutes. It was passed by City Commission and City Commission has authority to appoint a Citizens Advisory Committee to receive input from citizens regarding CDBG funds, considering that over ninety percent of the grand amount is currently committed to existing projects and administration. Staff recommends removal of the Citizens Committee at this time. This action will trigger changes to the current adopted citizen participation plan. I verbalize opposition to that for this exact reason. City Attorney Ricardo Morado, counseled City Commission that the Public Hearing is on the matter of the proposed Substantial Amendment for the Fiscal Year, that's the issue before the City Commission, and the comments should reflect whether they support or not or whatever else they care to say on this issue. Ms. Lynn Pare' questioned City Attorney Ricardo Morado, "So your point is?" City Attorney Ricardo Morado stated that the issue before the commission is the proposed Substantial Amendment for the Fiscal Year 2016-2017 CDBG Annual Action Plan. That is the issue and so the Public Hearing is to receive input on that particular issue. Ms. Pare' stated she was giving input on that exact issue, that it should be citizen participation involvement that has been done in the past that was rebuked and changed in April of 2016. That the ordinance should be changed for citizens to be involved in the block grant for the Amendment of the Fiscal Year before action is taken. As a citizen she is concerned and proposing that. Ms. Pare directed herself to City Attorney Ricardo Morado and stated "As a lawyer you are opposing to what I am having to say?" City Attorney Ricardo Morado responded that he is simply pointing out to Council that the issue at hand is the approval or not of the proposed Substantial Amendment for Fiscal Year 2016-2017 CDBG Grant, that's the issue, and whether the Mayor in his position feels that your comments are addressing that issue or not is his call but it is my duty to point it out. Ms. Pare thanked City Attorney Ricardo Morado as she wanted clarification. There was lack of participation on previous citizens involved and feel it should be put out there. These public hearings are supposed to be opened and she continued to point her view on CDBG program citizen participation and funding benefits. Mayor Benjamin Gomez announced the time is 5:55 p.m. and the floor is now closed.

ITEM 7. CONSIDERATION AND POSSIBLE ACTION ON APPROVAL OF THE MINUTES OF THE REGULAR CITY COMMISSION MEETING OF JULY 3, 2018.

Commissioner Antonio Gonzales moved to approve. Commissioner Ricardo Guerra seconded the motion. Voting Aye; Mayor Benjamin Gomez, Commissioner Antonio Gonzales, Commissioner Rene Villafranco, and Commissioner Ricardo Guerra. Motion carried to **APPROVE THE MINUTES OF THE REGULAR CITY COMMISSION MEETING OF JULY 3, 2018.**

ITEM 8. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NUMBER 2018-015 APPROVING AND SUPPORTING CAPITAL IMPROVEMENTS AND EXPENDITURES PERTAINING TO THE CONTEMPLATED ISSUANCE OF OBLIGATIONS TO BE DESIGNATED AS "CITY OF SAN BENITO, TEXAS COMBINATION TAX AND LIMITED PLEDGE REVENUE CERTIFICATES OF OBLIGATION, SERIES 2018"; AND AUTHORIZING OTHER MATTERS RELATED TO THE FOREGOING.

Mayor Benjamin Gomez motioned to move this agenda item to Executive Session at Agenda Item Number 13. City Attorney Ricardo Morado announced consultation with City Attorney pursuant to 551.071 to seek legal advice on matter within.

THE CITY COMMISSION CONVENED INTO EXECUTIVE SESSION AT 6:10 P.M. AND ADJOURNED AT 7:31 P.M.

Mayor Benjamin Gomez motioned to deny Resolution 2018-015. Commissioner Antonio Gonzales moved to deny. Commissioner Ricardo Guerra seconded the motion. Voting Aye; Mayor Benjamin Gomez, Commissioner Antonio Gonzales, Commissioner Rene Villafranco, and Commissioner Ricardo Guerra. Motion carried to DENY RESOLUTION NUMBER 2018-015 APPROVING AND SUPPORTING CAPITAL IMPROVEMENTS AND EXPENDITURES PERTAINING TO THE CONTEMPLATED ISSUANCE OF OBLIGATIONS TO BE DESIGNATED AS "CITY OF SAN BENITO, TEXAS COMBINATION TAX AND LIMITED PLEDGE REVENUE CERTIFICATES OF OBLIGATION, SERIES 2018"; AND AUTHORIZING OTHER MATTERS RELATED TO THE FOREGOING.

ITEM 9. CONSIDERATION AND POSSIBLE ACTION ON APPOINTMENT OF A SAN BENITO ECONOMIC DEVELOPMENT CORPORATION DIRECTOR TO PLACE 2, FOR TERM EXPIRING MAY 31, 2019.

Commissioner Rene Villafranco moved to appoint Mr. Joe D. Gonzalez to Place 2 of the San Benito Economic Development Corporation. There was no second motion. Voting Nay: Mayor Benjamin Gomez, Commissioner Antonio Gonzales, and Commissioner Ricardo Guerra. No Motion, AGENDA ITEM DIED.

ITEM 10. DISCUSSION AND POSSIBLE ACTION ON CHANGING THE REGULAR CITY COMMISSION MEETING DAYS AND TIMES.

Mayor Benjamin Gomez, motioned to keep regular time and day. Commissioner Rene Villafranco moved to approve. Commissioner Ricardo Guerra seconded the motion. Voting Aye: Mayor Benjamin Gomez, Commissioner Antonio Gonzales, Commissioner Rene Villafranco and Commissioner Ricardo Guerra. No Motion carried, NOT TO CHANGE THE REGULAR CITY COMMISSION MEETING DAYS AND TIMES.

ITEM 11. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE AMENDMENT TO THE FISCAL YEAR 2014-2015 AND 2015-2016 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ANNUAL ACTION PLANS, RE-PROGRAMMING THE REMAINING FUNDING TO PARK IMPROVEMENTS.

Fred Bell, Assistant to the City Manager addressed City Commission advising staff has been reconciling previous CDBG Award Years and recommends the reprogramming of excess CDBG funds Fiscal Year 2014-2015 in the amount of \$.52 (Fifty-two cents) and for Fiscal Year 2015-2016 the amount of \$1,520.94 to Parks Improvements, specifically, Plaza de San Benito. Staff is recommending approval of this reprogramming. Commissioner Rene Villafranco moved to approve. Commissioner Ricardo Guerra seconded the motion. Voting Aye; Mayor Benjamin Gomez, Commissioner Antonio Gonzales, Commissioner Rene Villafranco, and Commissioner Ricardo Guerra. Motion carried to APPROVE THE AMENDMENT TO THE FISCAL YEAR 2014-2015 AND 2015-2016 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ANNUAL ACTION PLANS, RE-PROGRAMMING THE REMAINING FUNDING TO PARK IMPROVEMENTS.

ITEM 12. CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE SUBSTANTIAL AMENDMENT TO THE FISCAL YEAR 2016-2017 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ANNUAL ACTION PLAN, RE-PROGRAMMING THE REMAINING FUNDING TO PARK IMPROVEMENTS.

City Manager Manuel De La Rosa addressed Commissioner Antonio Gonzales, advising this is a good opportunity as this is what we had public hearing on, we have \$16,850.83. This is where City Commission gets to decide, this is a sizeable amount. We are recommending only, and Commissioner Villafranco asked if we can reprogram. You can start the entire process. Say we have 4 groups and this is a good opportunity if you don't want to allocate funds to Park and can allocate to none profits. . Commissioner Antonio Gonzales moved to open to open for none profits. Commissioner Rene Villafranco seconded the motion. Voting Aye; Mayor Benjamin Gomez, Commissioner Antonio Gonzales, Commissioner Rene Villafranco, and Commissioner Ricardo Guerra. Motion carried to APPROVE THE THE SUBSTANTIAL AMENDMENT TO THE FISCAL YEAR 2016-2017 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ANNUAL ACTION PLAN, RE-PROGRAMMING THE REMAINING FUNDING TO PARK IMPROVEMENTS.

ITEM 13. EXECUTIVE SESSION:

- A) UNDER TEXAS GOVERNMENT CODE, SECTION 551.071(2) CONSULTATION WITH ATTORNEY TO PROVIDE LEGAL ADVICE AND COUNSEL IN CONNECTION WITH THE CITY'S RIGHTS, DUTIES, PRIVILEGES, AND OBLIGATIONS UNDER CHAPTER 143 AND 174 OF THE TEXAS LOCAL GOVERNMENT CODE AND IN RESPONSE TO THE NOTICE OF INTENT TO COLLECTIVELY BARGAIN TENDERED BY THE SAN BENITO POLICE OFFICER'S ASSOCIATION.

- B) UNDER TEXAS GOVERNMENT CODE, SECTION 551.071, CONSULTATION WITH CITY ATTORNEY TO SEEK LEGAL ADVICE REGARDING SUBDIVISION PROCEDURES AND ISSUES WITH CAMERON COUNTY DRAINAGE DISTRICT NUMBER 3 AND CAMERON COUNTY IRRIGATION DISTRICT NUMBER 2.
- C) UNDER TEXAS GOVERNMENT CODE, SECTION 551.074, PERSONNEL: TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE, FIRE CHIEF.
- D) UNDER TEXAS GOVERNMENT CODE, SECTION 551.074, PERSONNEL: SEMI-ANNUAL EVALUATION OF THE CITY MANAGER.

AGENDA ITEM 8. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NUMBER 2018-015 APPROVING AND SUPPORTING CAPITAL IMPROVEMENTS AND EXPENDITURES PERTAINING TO THE CONTEMPLATED ISSUANCE OF OBLIGATIONS TO BE DESIGNATED AS "CITY OF SAN BENITO, TEXAS COMBINATION TAX AND LIMITED PLEDGE REVENUE CERTIFICATES OF OBLIGATION, SERIES 2018"; AND AUTHORIZING OTHER MATTERS RELATED TO THE FOREGOING.

THE CITY COMMISSION CONVENED INTO EXECUTIVE SESSION AT 6:10 P.M. AND ADJOURNED AT 7:31 P.M.

ITEM 14. ACTIONS TO BE TAKEN, IF ANY, ON ITEMS DISCUSSED IN EXECUTIVE SESSION.

ITEM 13. EXECUTIVE SESSION:

- A) UNDER TEXAS GOVERNMENT CODE, SECTION 551.071(2) CONSULTATION WITH ATTORNEY TO PROVIDE LEGAL ADVICE AND COUNSEL IN CONNECTION WITH THE CITY'S RIGHTS, DUTIES, PRIVILEGES, AND OBLIGATIONS UNDER CHAPTER 143 AND 174 OF THE TEXAS LOCAL GOVERNMENT CODE AND IN RESPONSE TO THE NOTICE OF INTENT TO COLLECTIVELY BARGAIN TENDERED BY THE SAN BENITO POLICE OFFICER'S ASSOCIATION.

No Motion carried.

- B) UNDER TEXAS GOVERNMENT CODE, SECTION 551.071, CONSULTATION WITH CITY ATTORNEY TO SEEK LEGAL ADVICE REGARDING SUBDIVISION PROCEDURES AND ISSUES WITH CAMERON COUNTY DRAINAGE DISTRICT NUMBER 3 AND CAMERON COUNTY IRRIGATION DISTRICT NUMBER 2.
 Mayor Benjamin Gomez motioned for City Administration to respond as discussed in Executive Session.. Commissioner Antonio Gonzales moved to approve. Commissioner Ricardo Guerra seconded the motion. Voting Aye; Mayor Benjamin Gomez, Commissioner Antonio Gonzales, and Commissioner Ricardo Guerra. Motion carried for CITY ADMINISTRATION TO RESPOND AS DISCUSSED IN EXECUTIVE SESSION.
- C) UNDER TEXAS GOVERNMENT CODE, SECTION 551.074, PERSONNEL: TO DELIBERATE THE APPOINTMENT, EMPLOYMENT, EVALUATION, REASSIGNMENT, DUTIES, DISCIPLINE, OR DISMISSAL OF A PUBLIC OFFICER OR EMPLOYEE, FIRE CHIEF.
 No Motion carried, DISCUSSION ONLY.
- D) UNDER TEXAS GOVERNMENT CODE, SECTION 551.074, PERSONNEL: SEMI-ANNUAL EVALUATION OF THE CITY MANAGER.
 No Motion carried, DISCUSSION ONLY.

AGENDA ITEM 8. CONSIDERATION AND POSSIBLE ACTION TO APPROVE RESOLUTION NUMBER 2018-015 APPROVING AND SUPPORTING CAPITAL IMPROVEMENTS AND EXPENDITURES PERTAINING TO THE CONTEMPLATED ISSUANCE OF OBLIGATIONS TO BE DESIGNATED AS "CITY OF SAN BENITO, TEXAS COMBINATION TAX AND LIMITED PLEDGE REVENUE CERTIFICATES OF OBLIGATION, SERIES 2018"; AND AUTHORIZING OTHER MATTERS RELATED TO THE FOREGOING.

Mayor Benjamin Gomez motioned to deny Resolution 2018-015. Commissioner Antonio Gonzales moved to deny. Commissioner Ricardo Guerra seconded the motion. Voting Aye; Mayor Benjamin Gomez, Commissioner Antonio Gonzales, Commissioner Rene Villafranco, and Commissioner Ricardo Guerra. Motion carried to DENY RESOLUTION NUMBER 2018-015 APPROVING AND SUPPORTING CAPITAL IMPROVEMENTS AND EXPENDITURES PERTAINING TO THE CONTEMPLATED ISSUANCE OF OBLIGATIONS TO BE DESIGNATED AS "CITY OF SAN BENITO, TEXAS COMBINATION TAX AND LIMITED PLEDGE REVENUE CERTIFICATES OF OBLIGATION, SERIES 2018"; AND AUTHORIZING OTHER MATTERS RELATED TO THE FOREGOING.

ITEM 15. ADJOURNMENT.

Mayor Benjamin Gomez announced to adjourn. Commissioner Antonio Gonzales moved to approve. Commissioner Ricardo Guerra seconded the motion. Voting Aye; Mayor Benjamin Gomez, Commissioner Antonio Gonzales, and Commissioner Ricardo Guerra. Motion carried to ADJOURN AT 7:32 P.M.

CITY OF SAN BENITO

HONORABLE BENJAMIN "BEN" GOMEZ
MAYOR

ATTEST:

RUTH MCGINNIS
INTERIM CITY SECRETARY

I hereby certify these are a true and correct copy of the Minutes that were adopted by the City of San Benito Commission on August 7, 2018 at their Regular City Commission Meeting.

Signed this 16th day of August, 2018.





Ruth McGinnis
Interim City Secretary

**PUBLIC NOTICE
SUMMARY OF CDBG 44TH YEAR
AMENDED PROPOSED ONE YEAR ACTION PLAN**

In compliance with the U.S. Department of Housing and Urban Development (HUD) requirements, the City of San Benito hereby provides PUBLIC NOTICE that the Proposed One Year Action Plan for the B-18: 2018-2019 fiscal year in the amount of \$406,237 for the Community Development Block Grant (CDBG) Program that was published on June 22, 2018 has been AMENDED and is available for public comment. There will be an additional 10-day comment period from July 27, 2018 through August 6, 2018 prior to presenting the AMENDED Proposed One Year Action Plan to the City Commission for approval on August 7, 2018. The AMENDED Proposed One Year Action Plan may be reviewed at the Community Grants and Programs Department, 401 North Sam Houston Boulevard, San Benito, Texas between the hours of 8:00 am and 5:00 pm, on regular business days. Interested parties are encouraged to make their views known concerning the AMENDED Proposed One Year Action Plan via e-mail to r.siller@cityofsanbenito.com or via telephone at (956) 361-3800, extension 304.

The One Year Action Plan is a major component of the Consolidated Plan and sets forth the City's specific plan for activities that are expected to be implemented utilizing CDBG Funds during the fiscal year which begins October 1, 2018 and ends on September 30, 2019. Each of the activities supports priorities established in the Consolidated Plan.

PROGRAM GOALS:

The City's primary goals are to meet the CDBG national objectives which are:

- Benefit Low/Moderate income persons
- Prevent/Eliminate Slum and Blight
- Meet Urgent Need

JUL 27

AMENDED PROPOSED ONE YEAR ACTION PLAN

<u>Project Name</u>	<u>Amount Allocated</u>
Street Improvement Debt Payment	\$ 215,571
City Parks (Resaca Trail Property Payment)	\$ 39,996
City Park Improvements – Landrum Park & Kennedy Park	\$ 20,000
Public Facilities Improvements – Old Library	\$ 22,000
Amigos Del Valle	\$ 5,000
San Benito Boys & Girls Club	\$ 15,000
CASA of Cameron & Willacy Counties	\$ 5,000
Cameron County Children's Advocacy Center (Maggie's House)	\$ 5,000
San Benito Public Housing Authority – Magnolia Gardens	\$ 5,000
General Administration	\$ 73,670
TOTAL PROPOSED FUNDING (YEAR 44)	\$ 406,237

The City of San Benito does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of an accommodation is encouraged to contact Mrs. Rachel Siller at 956-361-3800 ext. 304. Please provide 48 hour notice so that proper accommodations may be made available.

Si desea información en Español sobre este anuncio o si es una persona con discapacidades/incapacidades y requiere acomodamientos especiales, por favor hacer petición llamando al 956-361-3800 ext 113.

(7/27/2018)

Grantee Unique Appendices



CITY OF SAN BENITO CITIZEN PARTICIPATION PLAN

INTRODUCTION

The City of San Benito is required by law to have a detailed Citizen Participation Plan that contains the City's policies and procedures for public involvement in the Consolidated Plan process and the use of CDBG, HOME, ESG and HOPWA money. This Citizen Participation Plan must be available to the public.

Encouraging Public Participation

The law requires that our Citizen Participation Plan both provide for and encourage public participation, emphasizing involvement by low and moderate income people – especially those living in low and moderate income neighborhoods. Also, the U. S. Department of Housing and Urban Development (HUD) expects San Benito to take whatever actions are appropriate to encourage participation of minorities, people who do not speak English, and people with disabilities.

The Role of Low Income People

The law declares that the primary purpose of the programs covered by this Citizen Participation Plan is to improve communities by providing: decent housing, a suitable living environment, and growing economic opportunities – all principally for low and moderate income people.

The amount of federal CDBG money San Benito receives each year is mostly based upon the severity of both poverty and substandard housing conditions in San Benito, therefore, it is necessary that public participation genuinely involve low income residents who experience these conditions. Genuine involvement by low income people must take place at all stages of the process, including:

- Identifying needs;
- Setting priorities among these needs, deciding how much money should be allocated to each high-priority need, and suggesting the types of programs to meet high-priority needs;
- Overseeing the way in which programs are carried out.

The Various Stages of the Consolidated Plan Process

Adopted on April 19, 2016

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The policies and procedures in this Citizen Participation Plan relate to several stages of action mentioned in law or regulation. In general, these stages or events include:

1. Identification of housing and community development needs;
2. Preparation of a draft use of funds for the upcoming year called the proposed Annual Year Action Plan currently known as the Annual Action Plan. Sometimes there might also be the development of a proposed new Five-Year Strategic Plan;
3. Formal approval by elected officials of a final Annual Action Plan or Five-Year Strategic Plan;
4. On occasion during the year, it might be necessary to change the use of the money already budgeted in an Annual Action Plan, or to change the priorities established in the Five-Year Strategic Plan. In that case, a formal Substantial Amendment will be proposed, considered, and acted upon;
5. After a "program year" is complete, an Annual Performance Report must be drafted for public review and comment and then submitted to HUD.

The Program Year

The "program year" chosen by the City of San Benito is October 1 through September 30.

PUBLIC NOTICE

Items Covered by the Public Notice Requirement

There shall be advance public notice once a federally required document is available, such as the Proposed Annual Action Plan or Five-Year Consolidated Plan, any proposed Substantial Amendment to the Annual Action Plan or Consolidated Plan, and the Annual Performance Report (currently the Consolidated Annual Performance and Evaluation Report [ANNUAL PERFORMANCE REPORT]).

In addition, there shall be advanced public notice of all public meetings relating to the funds or planning process covered by this Citizen Participation Plan.

"Adequate" Public Notice

Adequate advance notice is "timely"; it is given with enough lead time for the public to take informed action. The amount of lead time can vary, depending on the event. Specific amounts of time are given for different events later in this Citizen Participation Plan. The content of notices will give residents a clear understating of the event being announced.

Forms of Public Notice

1. Public notices will be published in the San Benito News in the non-legal section of the newspaper.
2. Notices will be sent to any person or organization requesting to be on a mailing list.
3. Public notices may be posted throughout the community in places that are readily accessible to the general public.

PUBLIC ACCESS TO INFORMATION

As required by law, San Benito will provide the public with reasonable and timely access to information and records relating to the date or content of the Consolidated Plan, as well as, the proposed, actual, and past use of funds covered by this Citizen Participation Plan. Regarding the past use of funds, the law requires reasonable public access to records about any uses of these funds during the previous five years.

Also as required by law, San Benito will provide the public with reasonable and timely access to local meetings relating to the proposed or actual use of funds (such as City Commission meetings, etc.).

Standard Documents

Standard documents include:

- The proposed and final Annual Action Plan;
- The proposed and final Five-Year Strategic (the "Consolidated Plan");
- The proposed and final Substantial Amendments to either an Annual Action Plan or the Five-Year Strategic Plan;
- Annual Performance Reports;
- The Citizens Participation Plan.

Availability of Standard Documents

In the spirit of encouraging public participation, copies of standard documents will be provided to the public at a minimum cost.

These materials will be available in a form accessible to persons with disabilities, when requested.

Places where Standard Documents Are Available

Standard documents will be available at the office where the CDBG program is administered and the office of the City Secretary.

PUBLIC HEARINGS

Public hearings are required by law in order to obtain the public's views and to provide the public with the City's responses to public questions and proposals.

The law requires public hearings at all stages of the process, including at least a hearing about community needs, a public hearing to review proposed uses of funds, and a public hearing to assess how funds were spent during the previous year. (More about these specific hearings is in the section of the Citizen Participation Plan relating to each of the "stages").

Access to Public Hearings

Public hearings will be held only after there has been adequate notice as described in the Public Notice part of this Citizen Participation Plan.

Public hearings will be held at a time convenient to most people who might benefit from the use of funds.

Public hearings will be held at places accessible by public transportation and otherwise convenient and not intimidating to most people who might benefit from the use of funds. Locations may include the public library, community building and town hall.

Public Hearings and Populations with Unique Needs

All public hearings will be held at locations accessible to people with disabilities, and provisions will be made for people with disabilities when requests are made.

Translators will be provided for persons requiring one; provided that a 24 hour notice be given to staff.

The Conduct of Public Hearings

To ensure that public hearings are meaningful to residents, each resident choosing to speak will be allowed five minutes to make a verbal presentation.

THE STAGES IN THE PROCESS

A. Identifying Needs

Housing and community development needs of low and moderate income people are so great and so diverse, therefore, priorities must be set in order to decide which needs should get more attention and more resources than other needs. This is the basic reason the Consolidated Plan exists.

The laws and regulations require a public hearing each year to obtain resident's opinions about needs, and what priority those needs have. If time permits, public hearings will be held in different neighborhoods to determine the specific needs and priorities identified by low and

moderate income people. At a minimum, two (2) public hearings will be held in order to allow citizens to actively participate in the community development process.

Public hearings regarding needs may be completed 30 days before a draft Annual Action Plan is published for comment, so that the needs identified can be considered by the City and addressed in the draft Annual Action Plan.

B. The “Proposed” Annual Action Plan (and/or Five-Year Strategy)

The law calls for improved accountability of jurisdictions to the public. In that spirit and in compliance with the terms of the law, San Benito will use the following procedures.

General Information

At the beginning of this stage, San Benito will provide the public with an estimate of the amount of CDBG, HOME, ESG, and HOPWA funds it expects to receive in the upcoming year, along with a description of the range of types of activities that can be funded with these resources. Also, the public will be given an estimate of the amount of these funds that will be used in ways that will benefit low and moderate income people.

San Benito takes all necessary measures to ensure that residents will not be displaced as a result of a funded activity. In the event displacement may occur, San Benito will minimize the extent to which low and moderate income people will have to leave their homes as a result of the use of these federal dollars and a plan will be available at that time. This “anti-displacement plan” will also describe how San Benito will compensate people who are actually displaced as a result of the use of these funds, specifying the type and amount of compensation.

Technical Assistance

City staff will work with organizations and individuals representative of low and moderate income people who are interested in submitting an application to obtain funding for an activity. All potential applicants for funding are encouraged to contact City staff for technical assistance before completing an application.

Availability of a Proposed Annual Action Plan

After City Commission approval of the Proposed Annual Action Plan, City will notify the public that a Proposed Annual Action Plan is available for comment and review for a period of 30 days.

Copies of the proposed annual Action Plan will be made available to the public for free and without delay. In addition, copies will be available at the locations specified above in the section, “Public Access to Information.”

So that low and moderate income people can determine the degree to which they might be affected, they will be provided complete copies of the Proposed Annual Action Plan, containing: all HUD-required sections, the HUD-required Priorities Table, and a written

Adopted on April 19, 2016 **5**

description of all proposed uses of CDBG, HOME, ESG, and HOPWA funds. At a minimum, this description shall include the type of activity, its location and the amount of federal money to be allocated to it.

Public Hearing and Further Action

The Mayor and City Commission will conduct a public hearing about the Proposed Annual Action Plan before the Plan becomes final allowing for further public comments. A public hearing by the CDBG Staff shall be held during the required 30 day comment period.

In preparing a Final Annual Action Plan, careful consideration will be given to all comments and views expressed by the public, whether given as verbal testimony at the public hearing or submitted in writing during the review and comment period. The Final Annual Action Plan will have a section that presents all comments and explains why any comments were not accepted.

C. The "Final" Annual Action Plan (and/or Five-Year Strategic)

Copies of the Final Annual Action Plan and summary of it will be made available to the public for free and within two days of a request. In addition, copies will be available at the locations specified above in the section, "Public Access to Information."

D. "Amendments" to the Annual Action Plan (and/or Five-Year Strategic)

The Final Annual Action Plan will be amended any time there is:

- A change in one of the Priorities presented on the HUD-required Priority Table;
- A change in the use of money to an activity not mentioned in the Final Annual Action Plan;
- A change in the purpose, location, scope, or beneficiaries of an activity (described more fully later).

The public will be notified whenever there is an amendment.

"Substantial" Amendments

The following will be considered "substantial" amendments:

1. A change in the use of CDBG money from one activity to another exceeding \$50,000;
2. The addition of an activity not originally described in the Annual Action Plan;
3. The elimination of an activity originally included in the Annual Action Plan;
4. A significant change in the location of an activity; and
5. A decrease of 20% or more in the number of low and moderate income beneficiaries.

Adopted on April 19, 2016

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Public Notice and Public Hearing for Substantial Amendments

There must be reasonable notice of a proposed Substantial Amendment so that residents will have an opportunity to review and comment on it. Notice will be made according to the procedures described earlier in the Citizen Participation Plan, with the addition of the following procedures specifically for substantial Amendments:

1. A detailed written description of the proposed Substantial Amendment will be made available to the public at no cost within two working days of a request for same. The public has 30 days to review the proposed Substantial Amendment. Also, copies will be available at the locations indicated earlier in this Citizen Participation Plan under "Public Access to Information."
2. There will be a public hearing regarding the proposed Substantial Amendment conducted by the department followed by the Mayor and City Commission.
3. The final public hearing will be held no sooner than two weeks prior to the submission to HUD.
4. In preparing a Final Substantial Amendment, care consideration will be given to all comments and views expressed by the public, whether given as verbal testimony at the public hearing or submitted in writing during the review and comment period. The Final Substantial Amendment will have a section that presents all comments and explains why any comments were not accepted.

E. The Annual Performance Report

Every year San Benito must forward to HUD an Annual Performance Report which is currently referred to as the Consolidated Annual Performance and Evaluation Report (CAPER) within 90 days of the close of the program year. In general, the Annual Performance Report must describe how funds were actually used and the extent to which these funds were used for activities that benefited low and moderate income people.

Public Notice and Public Hearing for the Annual Performance Report

There must be reasonable notice (15 days) that an Annual Performance Report is available so that residents will have an opportunity to review it and comment on it. Notice will be made according to the procedures described earlier in this Citizen Participation Plan, with the addition of the following procedures specifically for the Annual Performance Report:

1. A complete copy of the Annual Performance Report will be made available to the public;
2. There will be a public hearing regarding the Annual Performance Report;
3. In preparing an Annual Performance Report for submission to HUD, careful consideration will be given to all comments and views expressed by the public, whether given as verbal testimony at the public hearing or submitted in writing. The Annual

Performance Report sent to HUD will have a section that presents all comments and explains why any comments were not accepted.

Contents of the Annual Performance Report

The Annual Performance Report presented in the public hearing will have an accounting for each activity in any Annual Action Plan, until an activity is officially "closed out" with HUD by the jurisdiction. For each activity the details presented will include, but not limited, to:

1. Activity Number for the Annual Action Plan;
2. Name of the Activity plus its HUD "Activity Title" with regulation reference;
3. A description of the activity that is in enough detail for the public to have a clear understanding of the nature of the activity;
4. The name of the entity carrying out the activity;
5. The location of the activity;
 - a. Generally this will be a street address or some other information showing specifically where the activity was (or is) being carried out.
 - b. For public facility activities, such as street reconstruction not located at a specific address, the beginning and ending points of the activity will be indicated.
 - c. For activities claiming to meet the "area wide benefit test", the location will also include the census tracts and/or block groups making up the service area of the activity. Also, the percentage of the low/moderate income persons in the service area will be indicated.
 - d. For multi-family housing activities, the address of each building and the number of units in the building, both before and after assistance, will be given.
6. The description of economic development activities will include the amount of the loan, the interest rate, and the length of the loan. It will also indicate the number of permanent, full-time jobs to be created or retained, with the number of such jobs to be held by or available to low/moderate income people indicated in the parentheses. The same information will be provided for part-time jobs, stating the number of hours per week the part-time job offers;
7. "Float Loan Funded" activities and "Section 108 Loan Guaranteed" activities should be clearly identified as such;
8. The date the activity was initially funded;
9. The "national objective" the activity claims to meet;
10. The status of an activity, such as whether it is completed, underway, or cancelled;

Adopted on April 19, 2016

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11. The amount of CPD dollars "budgeted" and the amount "spent". The amount "spent" shall be given for the year, and separately for the life of the activity to date.
12. For public service activities, the amount of money which meets HUD's definition of "unliquidated obligation" will be reported;
13. If "program income" dollars and/or "revolving loan fund" dollars are being used for an activity, this will be indicated;
14. The Accomplishments for the activity will be a description of what was actually done, including numerical measures when appropriate, such as number of units of housing rehabilitated and number of individuals or households served. For economic development activities, the report will show the total number of jobs created or retained, plus the number of these held by or available to low/moderate income people. For part-time jobs, the report will include the number of hours worked per week, and separately indicate the total number of "full-time equivalent" jobs.
15. For activities that provide a direct benefit to individuals or households, the report will show the number of individuals or households served; the number which were "moderate" income; the number which were "low" income; and the number which were White, Black, Latin, or Asian.

COMPLAINT PROCEDURES

Written complaints from the public will receive a meaningful, written reply within 15 working days.

CHANGING THE CITIZEN PARTICIPATION PLAN


This Citizen Participation Plan can be changed only after the public has been notified of an intent to modify it, and only after the public has had reasonable time to review and comment on proposed substantial changes to it.

Grantee SF-424's and Certification(s)

OMB Number: 4040-0004
 Expiration Date: 12/31/2019

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text" value="B-18-NC-48-0509"/>	
5a. Federal Entry Identifier: <input type="text" value="484770"/>	5b. Federal Award Identifier: <input type="text" value="B-18-NC-48-0509"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="CITY OF SAN BENITO"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="74-6002218"/>	* c. Organizational DUNS: <input type="text" value="0105349550030"/>	
d. Address:		
* Street1: <input type="text" value="401 N. SAM HOUSTON BOULEVARD"/>	Street2: <input type="text"/>	
* City: <input type="text" value="SAN BENITO"/>	County/Parish: <input type="text"/>	
* State: <input type="text" value="TX: Texas"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text" value="78586-4666"/>	
e. Organizational Unit:		
Department Name: <input type="text" value="COMMUNITY GRANTS & PROGRAMS"/>	Division Name: <input type="text"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Mrs."/>	* First Name: <input type="text" value="RACHEL"/>	
Middle Name: <input type="text"/>	* Last Name: <input type="text" value="SILLER"/>	
Suffix: <input type="text"/>	Title: <input type="text" value="COORDINATOR"/>	
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="956-361-3800 EXT 301"/>	Fax Number: <input type="text" value="956-361-3835"/>	
* Email: <input type="text" value="RSILLER@CITYOFSANBENITO.COM"/>		

Application for Federal Assistance SF-424		
* 9. Type of Applicant 1: Select Applicant Type:		
C: City or Township Government		
Type of Applicant 2: Select Applicant Type:		
Type of Applicant 3: Select Applicant Type:		
* Other (specify):		
* 10. Name of Federal Agency:		
U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT		
11. Catalog of Federal Domestic Assistance Number:		
14.218		
CFDA Title:		
COMMUNITY DEVELOPMENT BLOCK GRANT ENTITLEMENT PROGRAM		
* 12. Funding Opportunity Number:		
N/A		
* Title:		
COMMUNITY DEVELOPMENT BLOCK GRANT		
13. Competition Identification Number:		
Title:		
14. Areas Affected by Project (Cities, Counties, States, etc.):		
	Add Attachment	Remove Attachment
* 15. Descriptive Title of Applicant's Project:		
PUBLIC ADMINISTRATION, PUBLIC FACILITIES & IMPROVEMENTS		
Attach supporting documents as specified in agency instructions		
Add Attachments	Remove Attachment	Remove Attachment

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant	34
* b. Program/Project	TX-034
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
17. Proposed Project:	
* a. Start Date:	10/01/2018
* b. End Date:	09/30/2019
18. Estimated Funding (\$):	
* a. Federal	406,237.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	406,237.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on	<input type="text"/>
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input checked="" type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If "Yes", provide explanation and attach	
<input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
<p>21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)</p> <p><input checked="" type="checkbox"/> ** I AGREE</p> <p>** The list of certifications and assurances, or an internet site where you may obtain the list, is contained in the announcement or agency specific instructions</p>	
Authorized Representative:	
Prefix:	Mr.
* First Name:	BENJAMIN
Middle Name:	
* Last Name:	GOZZE
Suffix:	
* Title:	MAYOR
* Telephone Number:	956-361-3800
Fax Number:	956-361-3800
* Email:	BEN.GOZZE@CITYOFSANBORN.ITC.COM
* Signature of Authorized Representative:	
* Date Signed:	06/18/2018

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.


Signature of Authorized Official

6/19/2018
Date

MAYOR
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation – It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds – It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2018-2019 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official

6/19/2018
Date

MAYOR
Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



Signature of Authorized Official

6/19/2018

Date

MAYOR

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0079
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

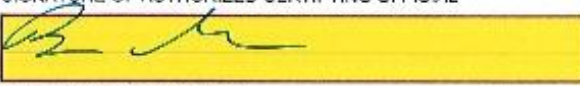
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4726-4783) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 86-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.) as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11890; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 175(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 108 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 105(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE MAYOR
APPLICANT ORGANIZATION CITY OF SAN BERNICO	DATE SUBMITTED 6/19/2018

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